**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, JUNE 3, 2014**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, June 3, 2014 at 6:00 PM with Mayor, Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Brandon Watkins; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

**PUBLIC COMMENTS**:

Mr. Joe Nowlin addressed the Council to express his appreciation to the City Council and Staff for their professional conduct they demonstrated on handling the recent budget process and setting the City priorities.

Mr. Jack Bower addressed the Council to strongly express his personal thanks to the following individuals who worked so diligently on the collapsed water intake structure in getting it back on line, and to the entities whom offered their assistance, expertise and equipment to the City of Grove and GMSA:

* GMSA Employees
* City Staff
* Crossland Construction
* Delaware County Emergency Management
* Surrounding Cities and Towns
* Surrounding Rural Water Districts

Bower mentioned that he was very pleased with the way all entities worked together hand–in-hand to see this incident complete.

Mr. Darrell Mastin addressed the Council to report on the status of the upcoming July 3rd Celebration scheduled to be held at the Wolf Creek Park. Mastin indicated that he has been in contact with City Treasurer, Lisa Allred in regards to the scheduled release of funding for this event. Mastin noted that it is basically the same venue as last year.

**PUBLIC HEARING**:

At 6:15 PM Dyer made the motion to open a Public Hearing providing the public an opportunity for input and comments on the Fiscal Year 2014-2015 Budget. Keefer reported that this public hearing is scheduled to provide the opportunity for citizens to comment and ask questions on the proposed budget as presented. A copy of the proposed budget is available for review on the City’s website and at City Hall. The Council entertained questions, comments and concerns from the following individuals:

* Bill Miller
* Jana Jae

At 6:33 PM Dyer made the motion to close the Public Hearing. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the minutes of the previous meeting. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the minutes of the special meeting for 05-22-14. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Trumbull made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to appointment of Trustee to the Planning and Zoning Commission. The Staff advertised for this vacant position and received one letter of application from Judith Read. Follis made the motion to appoint Read as Trustee to the P&Z Board. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to appointment of Trustee to the Grove Public Library Board. Follis announced that the Staff advertised for this position and again received only one letter of application from Colleen Thomas. Follis made the motion to appoint Thomas as Trustee to the Grove Library Board. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve a Resolution amending the 2013-2014 Fiscal Year Budget. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve a Renewal Participation Agreement with the Oklahoma Municipal Assurance Group for the 2014-2015 Workers Compensation Plan and to authorize the interest credit of $515.26 to be applied to the premium cost. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to employment contract for City Manager, William Keefer. Keefer reported that the revised contract reflects the changes as approved by the City Council during their May 20th meeting which includes the following:

* Changing the base year for the contract to 2014-2015 along with the two one-year extensions to maintain a three year contract, and
* Increasing the severance from six months to seven months.

Devitt made the motion to approve the employment contract with William (Bill) Keefer as City Manager as presented and discussed. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to a contract for City Attorney services with Brandon Watkins. Watkins reported that there are no major changes in his contract from the previous year. Dyer made the motion to approve the contract for City Attorney services with Watkins for a one year term. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of the Field Use Agreement with Grove Youth Football. Bottoroff reported that the City Council approved a similar contract in their May 20th meeting that was between the City of Grove and the Indian Nation Football Conference. The purpose for this new agreement is to provide accountability to the Grove Youth Football for use of the field, and not the Indian Nation Football Conference. Bottoroff added that the previous contract will be voided. Trumbull made the motion to approve the Field Use Agreement with Grove Youth Football as presented. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

**CITY MANAGERS REPORT**:

Keefer concurred on the comments made by Bower earlier in the meeting in regard to the water intake valve incident. Keefer strongly expressed his thanks to the following individuals:

* Crossland Contractors
* GMSA Employees
* Grove Fire Department, and
* Other outside entities whom offered their services to assist

Keefer noted that he is very proud and excited for our group of dedicated people & employees that worked so closely together on getting the job done. Mr. Bill Miller expressed his thanks to Debbie Bottoroff for the continual updates on the Code Red system. Follis expressed thanks to McDonalds & Pizza Hut for supplying food to the work crew during that event.

Dyer questioned the traffic count report that was conducted over the recent Memorial Day weekend. Dyer indicated that the numbers appear real low, and asked what statistic reports were use for comparison. Keefer reported that the City took traffic counts along Highway 59 and Highway 10 using the portable radar unit. The numbers are compared to the reports compiled by Rogers State College utilizing the Oklahoma Department of Transportation numbers. Bottoroff indicated that the city will be conducting anther traffic count over the 4th of July weekend.

**WARD REPORTS**:

Trumbull & Follis expressed a strong sincere to all of the Staff, employees and contractors that were involved in the water intake valve incident, and to Bill Keefer for the continual communication he shared in keeping the Council updated on the incident.

Nielsen reported that he noticed the stop sign at 5th and Cherokee has been changed.

Nielsen & Devitt also expressed thanks to the Staff and employees for their dedicated work they demonstrated during the water intake valve incident.

Devitt also expressed a separate thanks to Jack Bower and Jesse Lunsford for their dedication and hard work they displayed on getting the water intake line back in service.

**EXECUTIVE SESSION**:

At 7:00 PM Devitt made the motion for the Council to recess into Executive Session for the purpose of confidential communication between a public body and its Attorney concerning a pending Investigation, claim, or action if the public body, with the advice of its Attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest pursuant to Title 25 O.S. Section 307.B.4 Bobby G. Warden vs. City of Grove Lawsuit; Case No. 13CV-398CVE-PJC. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 8:21 PM Nielsen made the motion for the Council to come out of Executive Session with no action taken. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis announced that in regards to discussion regarding Agenda Item F.1. No action taken.

At 8:22 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.