

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 1, 2016
6:00 PM**

The Grove City Council met in regular session on Tuesday, March 1, 2016 at 6:00 PM with Mayor Marty Follis presiding. Members present were Don Nielsen, Marty Dyer and Ivan Devitt, Member Ed Trumbull was absent. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Follis opened the floor to Hoyit Bacon, Chairman of the Grand Lake Association (GLA) for presentation of update to the Council on the goals and activities of the organization. Bacon reported that GLA has currently underwent changes in command, and is striving towards a vision to transform GLA into a regional tourism association to provide marketing, information and education to its current members, guest and local community. Bacon added that GLA's mission is to re-establish a working relationship with the City of Grove. Bacon detailed on the following objectives of the organization for the upcoming year:

- increase funding by end of year to match expenses
- identify tactical leadership
- identify and calendar impact events
- improve public relation
- implement staff and volunteer training, and
- research and develop new affordable events

Bacon extended an invitation to Bill Keefer to attend the monthly GLA meeting so that the City may be aware of any upcoming events taking place with the organization. Bacon then fielded questions, comments and concerns from the Council and Staff. Bacons presentation lasted for approximately 25 minutes.

Devitt made the motion to approve the minutes from the previous meeting. Seconded by Dyer. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve the purchase order register. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the bids received for cutting and baling vegetation growing on city owned properties. Bottoroff reported that the Staff advertised for this project and received only one bid from Mike Reed in the amount \$300. Dyer made the motion to approve the bid from Reed as presented. Seconded by Nielsen. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the bids received for the demolition of dilapidated structures located within the City limits and identified by the Fire Chief and Code Enforcement. Bottoroff reported that the Staff advertised for bids for this project and received only one bid from Joe Brown d/b/a Joe Brown Company in the amount of \$75 per hour. The Council questioned the accountable of this individual for \$75 per hour. Bottoroff reported that the City has had only one other time that this type of service was needed, and that the project was small enough for the city crews to handle it, so it is unlikely that this contractors will ever be utilized for demolition but if the situation does arise then our Code Enforcement Officer would go out and monitor the project. Bottoroff suggested that if the Council would desire, the Staff could have the contractor go

out and assess the project as a whole, and then submit to the Staff an estimated statement of hours needed to conform the property up to code compliance. The Council was in favor of that statement submission prior to the contractor moving onto the property. Dyer made the motion to approve the bid submitted by Joe Brown for the demolition of dilapidated structures as identified by the Fire Chief and Code Enforcement Officer as presented and discussed. Seconded by Nielsen. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the bids received for mowing and clean-up of code violation properties. Bottoroff reported that the Staff advertised for this project and the only one bid was received from Joe Brown d/b/a Joe Brown Company in the amount of \$40.00 per hour. Devitt made the motion to approve the bid from Joe Brown for mowing of code violation properties as presented. Seconded by Dyer. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the declaration of old storm warning sirens as surplus property. Keefer reported that the Delaware County Emergency Management as well as the Delaware County Commission has inquired on the status of the sirens and expressed their interest in acquiring them to be placed in several remote areas of the county. They were informed of the City's policy and are open to entering into an agreement to provide in-kind service to the City in the amount of equal value in exchange for the sirens. Specifics on what the in-kind service would entail has not been discussed in any detail. Nielsen made the motion to declare the old storm warning sirens as surplus property. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the week of April 18-22, 2016, as the Annual Spring Clean-up. Seconded by Dyer. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to acceptance of a \$5,000 grant from the Solid Waste Institute of NE Oklahoma for household hazardous waste disposal. Bottoroff reported that the City of Grove was approved as a recipient of a \$5,000 hazardous household waste disposal grant. The grant is funded through the Oklahoma Department of Environmental Quality and is collected from a surcharge at landfills, and has minimal risk of being cut. However, with the state budget facing numerous cuts, staff recommends waiting until the funds are confirmed before committing to providing this service to our residents during the annual spring clean-up. Bottoroff added that the grant is reimbursable and requires a 25% match (\$1,250); that may consist of in-kind services and cash contributions. Bottoroff mentioned that there are two contractors in the NE Oklahoma area that provide this service, therefore, upon approval of acceptance of the grant, staff would request proposals from the vendors. Devitt made the motion to approve the grant acceptance contingent upon final announcement of award from the State. Seconded by Dyer. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the Resolution amending the schedule of fees and charges of the Wolf Creek Policies and Procedures. Seconded by Nielsen. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer strongly expressed his appreciation to all of the City employees who work so diligently in preparing the city facilities for the upcoming Bass Master fishing tournament.

Keefer added that Dr. Hale of the Northeastern Oklahoma A&M College has requested to speak before the City Council in the future with an update on the proposed education costs.

WARD REPORTS:

Follis reported that he utilized the Rotary Veterans Park this past weekend, and it was very busy. Follis added that it is a great facility.

Devitt reported that tree trimming in the downtown areas looks great.

Devitt added that he is excited about the things happening in the downtown area. Bottoroff mentioned that the signs for the proposed parking is being prepared at this time.

Devitt asked for an update on the proposed O'Daniel truck route. Keefer reported that the City is hesitate to place in signs at this time without consent from the Oklahoma Department of Transportation.

At 6:58 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.