

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 7, 2016
6:00 PM**

The Grove City Council met in regular session on Tuesday, June 7, 2016 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darrin Cook; Assistant City Manager, Debbie Botoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

PUBLIC COMMENTS:

Darrel Mastin addressed the City Council with the proposed financial report and itinerary for the July 3rd Firework Show event. Mastin indicated that he has been working with the Sergeant, Jerry Bohannan of the Grove Police department on traffic control, and added that they are looking at extra scheduling extra events for the kids. Mastin presented a total proposed budget for this event to be \$11,520. Mastin entertained questions, comments and concerns from the Council, Staff and participating audience.

Trumbull made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve the minutes from the 05-25-16 Special Meeting. Seconded by Trumbull. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Dyer abstained. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 6:15 PM Dyer made the motion to opened a Public Hearing to take Input, comments and questions on the proposed 2016-2017 Fiscal Year budget for the City of Grove. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried. Keefer reported that the hearing incorporates the entire budget including GMSA, GEDA and the CTB. The estimated revenue and proposed expenditures are based upon the budgets as presented for review and discussion at the May 25th work session. No public questions, comments or concerns was heard.

At 6:20 PM Devitt made the motion to close the public hearing. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis reported that in regards to the discussion with respect to input, comments and questions on the proposed 2016-2017 Fiscal Year budget. No action taken.

Devitt made the motion to approve a Resolution authorizing budget amendments for the 2015-2016 Fiscal Year budget. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to proposals for Audit Services. Keefer reported that the Staff sent out for RFP's, and received only two proposals:

- Ober & Littlefield, CPA's - proposal for 3 years is \$21,000 per year or \$64,500 total, and

- Anne M. Elfrink, PLLC, CPA – proposal has an escalating scale of fees for those three years of \$17,540, \$18,000 and \$18,500 with a three year total of \$54, 040

Allred reported that in reviewing the proposals, the qualifications of both firms meet the standards and needs of the City. Allred noted that it is Staff recommendation to award the Audit Services to Anne M. Elfrink, PLLC, CPA as presented. Devitt made the motion to award the audit services upon Staff recommendation. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the City Attorney services contract with Darrin Cook. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve a Resolution scheduling a Public Hearing to review the status of an Administrative Order issued on August 19, 2015 for dilapidated structures located at 502 and 504 S. Broadway Street. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of revised ODOT funding provision for the Downtown Streetscape Project Phase II. Keefer reported that the City received a call from ODOT on Thursday, June 2nd regarding this project. Keefer mentioned that as the Council is aware, ODOT opened bids for this project two weeks ago with only one bid received, and that bid for the entire project far exceeded the engineers estimate (base bid, add alternate 1 and add alternate 2). Because ODOT was in need of an answer within three (3) working days of the bid opening, Staff made a decision based upon the available funding for the project to proceed with the base bid and add alternate 1. This kept the project within the budget and the funding that we had already provided to ODOT for our match. In addition, it preserved the contingency funds we budgeted for in the 16/17 capital budget. Keefer mentioned that ODOT questioned why wasn't the City doing the entire project? Keefer noted to them that the City didn't have sufficient funds to complete the full project. ODOT realized that this project has been delayed for several years, and presented two scenarios for the City to consider:

- Scenario #1 - In response to the delay in ODOT funding for this project, they will lift the cap on the Federal dollars if the City does the entire project (including add alternate 2), and will apply the 80/20 matching scenario to the entire project. The match does not include the water line replacement which has always been a 100% cost to the City. It also recognized a significant increase in the estimated costs to provide construction administration and inspection services (increase from 6% to 25 %). The 25% cost estimate was based upon a guestimate from their staff and would be maximum percentage for the costs for those services, which would allow the City to be able to do the entire project for an additional \$29,000.
- Scenario #2 – Is for only the base bid and alternate #1 as was originally authorized. If the City sticks with the original decision ODOT will keep the cap on the Federal funds and include the increase in the construction administration and inspection services. In turn under this scenario, the project will require an additional \$120,000 in matching funds.

Keefer noted that unfortunately at the time the Staff was informed of this decision by ODOT, the City was given only 24 hours to reply back to them (Friday, June 3rd) with an answer. Keefer noted at that time the Staff reviewed the updated projected cash carryover numbers in the City Capital fund to determine if there would be additional funds available to cover the additional local match of \$29,000, and it was determined that there would be additional funds available for that purpose. Therefore; ODOT was informed to move forward with the project as identified in Scenario #1 which includes the

base bid, add alternate #1 and add alternate #2. Keefer respectfully requested that the City Council consider taking the same action to officially authorize the additional local match for the project. The Council entertained questions and comments from Ms. Judith Read. Devitt made the motion to approve the revised ODOT funding provision for the Downtown Streetscape Project Phase II as presented and discussed by the City Manager, and as described in Scenario #1. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the OMAG Workers Compensation renewal participation agreement. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

EXECUTIVE SESSION:

At 6:42 PM Devitt made the motion for the City Council to recess into Executive Session for the purpose of discussing negotiations concerning employees and representatives of employees groups, pursuant to Title 25 O.S. Section 307.B.2. (Fraternal Order of Police - Grand Lake Lodge No. 171) with an invitation to include City Manager, Bill Keefer and Assistant City Manager, Debbie Bottoroff. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 7:13 PM Devitt made the motion for the Council to come out Executive Session with no action taken. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis then reported that in regards to discussion regarding the above-mentioned agenda item. No action taken.

At 7:14 PM Devitt made the motion to adjourn. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.