

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JULY 5, 2016
6:00 PM**

The Grove City Council met in regular session on Tuesday, July 5, 2016 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darrin Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Nielsen made the motion to approve the minutes from the previous meeting. Seconded by Devitt. AYE: Trumbull, Nielsen, Devitt and Follis. Dyer abstained. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 6:05 PM Devitt made the motion to open a Public Hearing in respect to non-compliance on Administrative Order issued on August 19, 2015 for dilapidated structures located at 502 and 504 S. Broadway Street. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried. Keefer reported that with the recent passing of property owner Joyce Gibson, her family came in and visited with him requesting assistance with finding volunteers to mow and clean-up the outside of the property. The family advised that once the property has gone through probate, they will make a decision on what action will be taken regarding the two dilapidated structures. Keefer suggested that the Council table this item for 45/60 days to allow for the probate process, and that he would keep the Council updated with any new development regarding this project. Keefer entertained questions, comments and concerns from the Council.

At 6:08 PM Devitt made the motion to close the Public Hearing. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis announced that in regards to discussion with respect to an Administrative Order for 502 and 504 S. Broadway Street. No action taken. Keefer assured that Council that he would keep them updated on any changes pertaining to this project.

Devitt made the motion to approve the Engagement Letter with Anne Marie Elfrink, MS, CPA for Audit Services. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to award the bid received on limestone base rock and other filled materials as described to Kemp Stone for the fiscal year July 1, 2016 to June 30, 2017. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to award the bid received for a single supplier on asphaltic materials to Longan Asphalt for the first half of the fiscal year ending December 31, 2016. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to award the bid received for gasoline and diesel fuel to Lakeland Petroleum for the fiscal year July 1, 2016 to June 30, 2017. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve a Lease Agreement with the Grove Area Chamber of Commerce for office space for the Convention and Tourism Bureau. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to Change Order # 2 for the Wolf Creek Park Improvement Project as it pertains to the pencil pin anchoring system. Keefer reported that the Staff met with representatives of Rose & McCrary and Doug Pluth with Shoreside Engineering to discuss Change Order #2 for the Wolf Creek project pertaining to the pencil piers. Keefer added that he has asked Engineer Tim McCrary to address the Council to summarize on their meeting. McCrary reported that he had requested a proposal for geotechnical investigation for the purpose of Wolf Creek Park Dock improvements and that the following information was received:

COE & ADEQ Permits	\$ 3,400.00
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Barge Rental (minimum of 30 days)	\$120,000.00
Coordination & Project Management	\$ 5,500.00
Drilling Equipment Mobilization/Set up/Demobilization	\$ 6,600.00
Drilling (estimated 10 days)	\$ 32,000.00
Engineering Review & Report	<u>\$ 2,500.00</u>
Total:	\$170,000.00

McCrary detailed on the proposal and entertained questions, comments and concerns from the Council and Staff. No action was taken.

Follis opened the floor for discussion with respect to the appointment of trustee to the Grove Municipal Services Authority. Keefer reported that the Staff advertised for this position and received one letter of application from Michael Ferguson. Follis made the motion to appoint Ferguson to fulfill the term left by the resignation of Kenneth Fitch. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis then opened the floor for discussion with respect to the appointment of trustee to the Convention & Tourism Board. Keefer reported that the Staff advertised for this position and received only one letter of application from Hitesh Patel. Follis made the motion to re-appoint Patel to the Convention & Tourism Board for an additional term. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer expressed thanks to Debbie Bottoroff for the wonderful job she done on the Public Service announcement concerning the cancellation of the City of Grove Annual Firework display.

Keefer updated the Council on the Leisure Lane construction project. Keefer noted that the estimated completion date should be around July 15th.

EXECUTIVE SESSION:

Follis announced that in regards to discussion with respect to an Executive Session for the purpose of discussing negotiations concerning employees and representatives of employees groups, pursuant to Title 25 O.S. Section 307.B.2. (Fraternal Order of Police - Grand Lake Lodge No. 171). No action taken.

At 6:32 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.