

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JULY 19, 2016
6:00 PM**

The Grove City Council met in regular session on Tuesday, July 19, 2016 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard. City Treasurer, Lisa Allred was absent.

PUBLIC COMMENTS:

Darrell Mastin addressed the Council to report on the recent July 3rd celebration event, and to express his personal thanks to the following individuals for their help and assistance to make this event a success again this year even with the schedule managing:

- City Council
- First Baptist Church – employees and staff
- Jim Kreed, and
- Bill Liptik

Mastin reported that as the Council is aware the event had to be alter due to the threat of rain. The entertainment was rescheduled to the First Baptist Church on the evening of Sunday, July 3rd and received a fair turnout while the fireworks were shot on Tuesday evening. Mastin presented a refund check to the City of Grove in the amount of \$17.76.

Follis presented a plaque and a certificate of appreciation to Aston York as the “Employee of the Quarter”.

Devitt made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of an Administrative Order as a follow up to the April 19, 2016, public hearing regarding a dilapidated structure located at 416 S. Spring Street. No property owner was present. Keefer reported that this property has some issues that deals with probate and family inherits. Keefer noted that some family members has stepped up and agreed to clean up the property and work through the legal issues. Keefer suggested that the Council consider to table this item for approximately thirty (30) days to allow for the legal process to occur, and the new owners to be notify of attendance before the City Council on 08-16-16. Trumbull made the motion to table this item for the 08-16-16 City Council meeting. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of an Administrative Order as a follow up to the April 19, 2016, public hearing regarding a dilapidated structure located at 8009 Jackson Lane. Property Owner, Tammy Records was not present due to a scheduling conflict. Keefer reported that Ms. Records made contact with him requesting a two (2) week continuance. Records reported

that she is working on the property. Keefer suggested to Records that she appear back to the Council in two (2) with a substantial clean-up report, and that he strongly encouraged her to make contact with the Code Enforcement Officer, Calvin Igney between now and then. Dyer made the motion to table this item for the 08-02-16 City Council meeting upon request from the property owner. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis then opened the floor for discussion with respect to approval of an Ordinance amending the rates for Sanitary Sewer Service. Keefer reported that over the past years the cost to operate the wastewater treatment plant and sanitary sewer system along with the system debt far exceeds the revenue generated by the sale of services by an annual average of \$745,000. Keefer noted that the Staff is proposing stair stepping the increase to the base rate over the next 3-5 years. The revisions of the sewer rates for the first year will be as follows:

1. Reduce the amount of gallons included in the minimum charge from 2,000 gallons to 1,000 gallons
2. Increase the minimum charge by \$3.25

Keefer added that the Grove Municipal Services Authority met earlier this evening and approved this item by Resolution upon recommendation to the Mayor and City Council. Keefer entertained questions, comments and concerns from the Council and participating audience. Devitt made the motion to approve the Ordinance amending the rates for sanitary sewer service as presented and discussed. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of an amendment to Lease Agreement with the Grand River Dam Authority for Wolf Creek Park. Keefer reported that the reason for the new lease was to account for the additional parking area that was added to the ramp as part of the Phase III project, and to address the following items:

- Account for an error in the legal description of the property that is leased from GRDA
- Recognize the addition of the mini pavilion to that area
- Give the City of Grove authority to enforce our criminal codes on the leased property

Trumbull made the motion to approve the amended lease agreement with the Grand River Dam Authority for the Wolf Creek Park. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending Section 12 of the Alcoholic Beverages and the Schedule of Fees and Charges of the Wolf Creek Park facilities policies and procedures Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2016-2017 City Capital Budget. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve a Bad Debt Write-Off in the Amount of \$16.25 for the utility billing for the street lighting fee. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Trumbull made the motion to approve the denial of claim #202132-ME by Ginger Hutnik upon recommendation from the Oklahoma Municipal Assurance Group. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the denial of claim #202098-LR by Lucas Tollefson upon recommendation from the Oklahoma Municipal Assurance Group. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reported that the family of Joyce Gibson has scheduled a "Clean Up" day for Saturday, August 6th for the property of 502 and 504 S Broadway Street. The two sisters and another family member will be present to assist with the volunteers with the yard clean-up. Keefer added that the property is headed into probate court.

WARD REPORTS:

Follis asked if the City had received any complaints on the seal coat on Harbor Loop. Bower indicated that they did and it has been addressed.

Follis noted that the light at 7th and Main is reacting quickly. Bower reported that particular signal light was hit by lightning last Friday, and has since received new equipment.

EXECUTIVE SESSION:

At 6:46 PM Dyer made the motion for the Council to recess into Executive Session for the purpose of discussing negotiations concerning employees and representatives of employees groups, pursuant to Title 25 O.S. Section 307.B.2. (Fraternal Order of Police - Grand Lake Lodge No. 171), and to include participation from Police Chief, Mark Morris, City Manager, Bill Keefer, and Assistant City Manager, Debbie Bottoroff. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 7:48 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis announced that in regards to the above-mentioned agenda item. No action taken.

At 7:48 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis NAY: None. Motion carried.