**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, DECEMBER 6, 2016**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, December 6, 2016 at 6:00 PM with Mayor Marty Follis presiding. Members present was Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Mayor Follis presented the following employee(s) a certificate from the Oklahoma Municipal Assurance Group and the City of Grove for their dedicated years of service:

1. Officer David McCracken, 25 years
2. Fire Chief Mike Reed, 25 years
3. Sergeant Jerry Bohannan, 31 years
4. Lieutenant Mark Sheridan, 31 years
5. Street Supt. Rick Tanner, 33 years

Michael Gordon with PSO addressed the Council with a check presentation in the amount of $3,282.10 as a result of participation to the 2016 PSO’s Peak Performance Program. Gordon entertained questions, comments and concerns from the Council and Staff.

Devitt made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion and presentation for project update from Clay Craft with Retail Strategies. Craft’s presentation detailed on the following goals:

* Retail impact
* Retail recruitment
* Technology growth changes
* Seamless integration
* Retail strategies overview
* Retail strategies process
* Working partnership
* 2017 Store Expansion Plan
* Current real estate overview
* Property focus
* Retail prospects
* Investment Returns
* Continue Connections w/Marketing Guide

Crafts presentation lasted for approximately 20/25 minutes. Craft then entertained questions, comments and concerns from the Council, Staff and participating audience member. Keefer reported that the third and final year of the agreement with Retail Strategies begins on January 1, 2017 for a final cost of $26,000. Dyer made the motion to approve the third and final agreement with Retail Strategies. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to selection of new members to the City of Grove’s Wall of Honor (pre-1960). Follis made the motion to award the 2016 Wall of Honor to Representative Wiley Sparkman. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution authorizing the City Manager to apply and execute documents for reimbursement through the Oklahoma Quality Incentives Act for the 2017 Big Bass Bash Fishing Tournament event scheduled for June 10-11, 2017. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Trumbull made the motion to deny the claim filed by Teresa Stockton upon recommendation from the Oklahoma Municipal Assurance Group. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve a Resolution amending the 2016-2017 Fiscal Year budget. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the Notice of Posting of the City Council regular scheduled meeting for the 2017 Calendar Year with the allowance of the July 4th meeting to be determined on a later date due to it being a legal holiday. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the appointment of Representatives of the City of Grove to serve on the Board of Directors for the Grand Gateway Transportation Planning Organization. Bottoroff reported that the Grand Gateway Economic Development Association recently implemented a new committee and board for cities and towns to utilize for better communication to the Oklahoma Department of Transportation, which focuses on the interstate highway, and bridge systems. It is Staff recommendation that the following representatives be appointed:

1. Policy Board – Public Works Director, Jack Bower
2. Technical Committee – Assistant City Manager, Debbie Bottoroff

Dyer made the motion to appoint Bower and Bottoroff to the above-mentioned for a one year term beginning on October 6, 2016. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for appointment of trustee to the Zoning Board of Adjustments. Bottoroff reported that Chuck Perry and Jimmy Campbell’s term on the Zoning Board of Adjustment expired as of October 31, 2016; plus there is a vacant position with a term expiring November 30, 2017. The Staff advertised for these position and received only one letter from Chuck Perry requesting consideration for re-appointment. Nielsen made the motion to re-appoint Perry to the Zoning Board of Adjustments. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

**WARD REPORTS**:

Devitt reported that he has received calls pertaining to the strong order coming from the abandoned Waste Water Treatment Plant along O’Daniel Blvd. Bower reported that the staff has made several adjustment to that area by placing new aeration valves and filters at the facility. Bower mentioned that it appears to control the order for a while then it just gets so backed up that the release appears to be real strong.

**EXECUTIVE SESSION**:

At 7:11 PM Devitt made the motion for the Council to recess into an Executive Session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.10. (Economic Development Proposal) to include participation from Bill Keefer, and Debbie Bottoroff. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 7:40 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis announced that in regards to discussion to the above-mentioned agenda item. No action taken.

At 7:41 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.