

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, FEBRUARY 21, 2017
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, February 21, 2017 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Nielsen made the motion to approve the minutes from the previous meeting. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to appointment of trustee to the Grove Municipal Services Authority. Follis noted that the Staff advertised for this vacant position and received letters of applications from the following individuals:

- Robert G. Daggett, Sr.
- Andrew K. Stewart

Follis expressed his appreciation to both applicants for their interest in serving on the board, and added that this position is to fulfill the term left by the resignation of Mike Ferguson, which will expire in September 2020. Follis then made a motion to appoint Andrew (Andy) Stewart to the Board. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve a Resolution amending the 2016-2017 General Fund Budget. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve an Audit Engagement Letter with Anne Elfrink, CPA, for the 2016-2017 Annual Audit. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to declaring a 1992 Fleetwood Bounder RV as surplus property and authorizing the City to advertise for sealed bids. Police Chief, Mark Morris reported that this vehicle was forfeited to the Grove Police Department through the illegal use of manufacturing and selling of drug. Morris entertained questions, comments and concerns from the Council and Staff. Dyer made the motion to declare the described vehicle as surplus and authorize the City to advertise for sealed bids. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to a Resolution amending Section 3-4 of the Personnel Policy and Procedures Manual as it pertains to "Work Hours, Overtime and Compensatory Time". Bottoroff reported that a handful of city employees also serve as volunteer firefighters for the Grove Fire Department. These volunteers as well as volunteers who are employees are very important to the daily operations of the fire department. This Resolution establishes a written policy to designate when a city employee can respond to a fire call, and how that employee is to be paid when responding to a fire call. Fire Chief, Mike Reed was present to entertain questions,

comments and concerns from the Council and Staff. Devitt made the motion to approve the Resolution as presented and discussed. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis then opened the floor for discussion with respect to an Ordinance amending Section 13-203A of the City of Grove Code of Ordinances as it pertains to the maximum number of volunteer fire fighters authorized for the Grove Fire Department. Bottoroff reported that the proposed Ordinance amends the current city code to comply with the State Statues by changing the maximum number of volunteers allowed from twenty (20) to twenty-five (25). Reed entertained questions, comments and concerns from the Council and Staff. Devitt made the motion to approve the Ordinance as presented. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reported that he was recently notified that GRDA is considering a policy prohibiting fishing tournaments on their lakes once the water temperatures reaches 80°. Keefer indicated that he will be visiting with GRDA to strongly express the City's concerns with that policy. Keefer noted that he will keep the Council updated.

Devitt suggested that the Staff consider adding additional "Public Parking" signs for the downtown area for better public awareness.

Devitt questioned the reasoning for the number of "False Alarms" from the Fire Department. Reed reported that the false alarms comes from homes and businesses. However, Reed noted that there are times that the Fire Department may be toned out to one business 2-3 times a day due to false activation or pulled alarms, and that can become bothersome.

EXECUTIVE SESSION:

At 6:46 PM Dyer made the motion for the Council to recess into an Executive Session for:

- the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.10. (Economic Development Proposal) to include participation from Keefer and Bottoroff, and;
- the purpose of confidential communications between a public body and its Attorney concerning a pending investigation, claim, or action if the public body, with the advice of its Attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, pursuant to Title 25 O.S. Section 307.B.4. (Pending Litigation) to include Keefer, Bottoroff and Police Chief, Mark Morris.

Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 8:32 PM Trumbull made the motion for the Council to come out of Executive Session with no action taken on either session. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis announced that with respect to the above-mentioned agenda item E.1. No action taken.

Follis then announced that with respect to the above-mentioned agenda item E.2. No action taken.

At 8:33 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis.
NAY: None. Motion carried.