

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 2, 2017
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, May 2, 2017 at 6:00 PM with Mayor Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen and Ivan Devitt. Member Marty Dyer was absent. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Trumbull presented and read in its entirety a Proclamation proclaiming the week of May 20-26, 2017 as 'National Safe Boating' Week.

Police Chief, Mark Morris addressed the Council to report that on February 9, 2017 Officers, Tracy Bloss and John Sherman received a Certificate of Recognition from the 24th Annual Oklahoma Buckledown Award Program for their exceptional performance in the area of occupant protection, impaired driving, or traffic safety through the use of Enforcement Public Information and Education, and prevention efforts designated to reduce traffic collisions and their resulting injuries and deaths. Officer, Bloss addressed Council to express his appreciation for their continual support, and to report that the City of Grove was the first to implement the SAFE (Seatbelts Are For Everyone) program, and since then nine (9) other cities have joined in.

Nielsen made the motion to approve the minutes from the previous meeting as corrected. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Mayor Trumbull presented a Scholarship Certificate to the following recipient of the Gary Dunham Memorial Scholarship:

- Easton Allred \$1,000

and announced recipient recognition to the following:

- Bethany Hinman \$ 500
- Kayla Dollarhide \$ 500
- Sarah Tanner \$ 500

Trumbull opened the floor for discussion with respect to bid(s) received for MCC5500 Console Upgrade to Computerized System for the Grove Police Department. Police Chief, Mark Morris reported that this item was advertised for bid and only one bid was received from Total Radio at a cost of \$29,375.26, which came in lower than projected. Devitt made the motion to award the bid to Total Radio as presented. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the approval of a sign panel for the 3rd Street message board sign in front of City Hall. Keefer reported that Staff would like to pursue a new look for the sign panel for the message board. The Staff reviewed several options and selected the sign design with the pelican silhouette with the sun. Keefer added that there was other options to choose from. Trumbull reported that he liked this design, but questioned if it could be converted over to LED lights versus fluorescent. Keefer added that he would address that concern with the contractor. McElhaney reported that he would like

to entertain other design options. Keefer indicated no problem with that, and that he would place this back upon the next agenda for consideration. No action was taken.

Trumbull announced that in regards to discussion with respect to Letter of Intent from the Trinity Baptist Church to purchase the building located at 206 S. Elk Street and related property, this item be withdrawn from the agenda at this time per the request from Trinity Baptist Church. No action was taken.

Trumbull then opened the floor for discussion with respect to filling two (2) positions on the Planning and Zoning Commission for un-expired terms. Bottoroff reported that these vacancies were advertised, the following Letters of Application were received:

- Richard Cannon – Trumbull made the motion to appoint Cannon to fill the un-expired term through October 2017. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.
- Vida Howard – Trumbull then made the motion to appoint Howard to fill the un-expired term through October 2018. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Nielsen made the motion to approve a Resolution amending Section 2-22 of the City of Grove's Personnel Policies and Procedures Manual as it pertains to license incentives. Seconded by Devitt. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Nielsen then made the motion to approve a Resolution amending the 2016-2017 City Capital Fund Budget. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reported that he has heard some interest generated for a possible relocation of the F-4 Phantom Jet display. Organizational groups are in favor of this relocation as long as it is on City owned property. Keefer mentioned that he would keep the Council updated with any new information.

Trumbull commended the Fire Department and Street Department on the 'Letter(s) of Appreciation' the City received on their behalf.

WARD REPORTS:

Devitt expressed his thanks to Keefer for the continual updates he gave during the past weekend weather condition. Devitt added that he heard of no complaints.

EXECUTIVE SESSION:

At 6:36 PM Devitt made the motion for the Council to recess into an Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. Section 307.B.1; City Manager's annual evaluation, and to include participation from Bill Keefer. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

At 7:30 PM Devitt made the motion for the Council to come out Executive Session with no action taken. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion regarding the above-mentioned agenda item. Devitt made the motion to amend the following section(s) of the contract for final approval by the City Council at the next regular scheduled meeting:

- *Section Three – Term of Employment add one year to the term for a three year term*
- *Section Four – Compensation of Employee to include the pay increase as per the budget for all employees*
- *Section Nine – Suspension or Removal of Employee that severance pay shall be equal to compensation to 12 months benefits versus the 9 months as currently stated.*

Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

At 7:32 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.