

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 20, 2017
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, June 20, 2017 at 6:00 PM with Mayor Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen and Ivan Devitt. Member Marty Dyer was absent. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

PUBLIC COMMENTS:

Trumbull presented and read in its entirety a Proclamation recognizing Megan Tramel, Grove High School Class of 2018 and 5A State Pole Vault Champion.

Trumbull then presented and read in its entirety a Proclamation recognizing Keely McLaughlin, Grove High School Class of 2017 and 5A State Shot Put Champion.

Mr. Bill Miller addressed the Council to commend the Staff on the American Flags along Highway 59 North, and on the dilapidated structure projects.

Miller also expressed his concern for the high volume of traffic backed up along 3rd and Main. Miller understood it was from the deletion of the right turn lane caused by the downtown revitalization project from ODOT.

Trumbull then opened the floor to State Senator Wayne Shaw and State Representative Josh West to review and discuss items of interest from the 2017 Oklahoma Legislative Session. Shaw and West reported to the Council and Staff on the upcoming legislative laws and proposals that are currently being presented for consideration. Shaw and West entertained questions, comments and concerns from the Council, Staff and participating audience. Their presentation lasted for approximately 25 minutes.

Devitt made the motion to approve the minutes from the previous meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution adopting the 2017-2018 Fiscal Year Budget. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to approval of an FAA grant offer agreement for the design of the West Hanger Taxiways at the Grove Regional Airport. Keefer reported that the funds have been included in the 2017-2018 Capital Budget to cover the costs for the design portion of the project. The City's 10% match is approximately \$8,450 and the funding for the construction portion of the project will be included in the 2018-2019 Capital Fund budget. Grove Airport Manager, Lisa Jewett and Airport Chairman, Berwin Kock was present to entertain questions, comments and concerns from the Council. Devitt made the motion to approve the FAA grant offer agreement for the design of the West Hanger Taxiways at the Grove Regional Airport as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to follow up action on Administrative Order for a dilapidated structure located at 116 S. Main Street (Brush & Palette Club). Club Representative, Peggy Weaver addressed the Council to report that the property has been listed with a realtor, and the Council granted an extension of time to allow for an opinion from a structural engineer to see if the east one-half can safely be a standalone structure. Devitt reported that the proposed buyer has declined his interest due to the integrity of the adjacent structure. Weaver entertained questions, comments and concerns from the Council and Staff. Bottoroff reported that it is Staff recommendation to grant the property owner time to coordinate with the property owner of the Village Barn to remove the structure and debris; fill and level the ground in a manner that is able to be mowed by July 31, 2017. Devitt made the motion to approve the Staff recommendation as mentioned. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to follow up action on Administrative Order for a dilapidated structure located at 17 W. O'Daniel Street (Village Barn). No property owner was present for

discussion. Bottoroff reported that on 06-14-17 the property owner provided the Staff with a Plan of Action that included the following:

- move a minimal amount of items to rented unit
- plans to hold an auction @ the end of July
- will remove all items he desires to keep from the building
- dispose of remaining items not sold @ the auction with the building itself
- schedule meeting with Calvin Igney, Code Enforcement Officer, regarding the process of demolishing the structure and contact information for the city's demo contractor

Bottoroff reported that it is Staff recommendation to coordinate with the property owner of the Brush & Palette Club to remove the structure and debris; fill and level the ground in a manner that is able to be mowed within sixty (60) days from the date of the amended Administrative Order. Devitt made the motion to approve the Staff recommendation as mentioned. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to follow up action on Administrative Order for a dilapidated structure located at 115 E. 6th Street (Village Apartments). No property owner was present for discussion. Bottoroff reported that all units have been secured by the City's contractor, and that an invoice has been mailed to the property owner, and a lien has been filed on the property. Bottorff added that all units remain dilapidated and are a hazard to the health, safety and welfare of the general public, and that no action or contact by the property owner has been made. Bottoroff noted that it is Staff's recommendation to issue an amended Administrative Order requiring the property owner to repair or remove all units within one-hundred twenty (120) days from the date of order. McElhaney made the motion to approve the Staff recommendation as mentioned. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to follow up action on Administrative Order for a dilapidated structure(s) located at 1513 98th Street NW (Barker Resort Mobile Homes). No property owner was present for discussion. Bottoroff reported that the property owner has demolished one (1) mobile but the debris of that mobile remains has yet to be removed; one more mobile remains in dilapidated condition, and has not been removed. Bottoroff added that it would be Staff recommendation that the Council issue an Administrative Order requiring the property own to:

- continue demolition of the mobile homes, fill and level the ground in a manner that is adequate for mowing by August 19, 2017

Devitt made the motion to approve the Staff recommendation as mentioned. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to follow up action on Administrative Order for a dilapidated structure located at 131 S. Cherokee Street. No property owner was present for discussion. Bottoroff reported that the two outbuildings are currently in disrepair, dilapidated and are a hazard to the health, safety and welfare of the general public; not repairable. Bottoroff added that the hauling trailer has been removed but no change on the wooden or metal outbuilding. Bottoroff reported that it is Staff recommendation that the Council issue an amended Administrative Order requiring the property owner to:

- obtain a demolition permit from the City of Grove within ten (10) days;
- demolish and remove the wooden outbuilding from the property and fill / level the ground in a manner that is maintainable within thirty (30) days;
- repair and secure the metal outbuilding within thirty (30) days; and
- to be completed no later than July 21, 2017

Devitt made the motion to approve the Staff recommendation as mentioned. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull reported that the Staff advertised for Letter of Application for a trustee to the Grove Public Library Board, and that only one letter was received from Madolyn Tryon. Trumbull made the motion to appoint Tryon to the Grove Public Library Board for an additional term. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to scheduling a Special Meeting/Work Session to review and discuss the proposed new Civic Center. Keefer reported that the Staff is in receipt of cost estimates, a preliminary plan and funding options for a proposed civic center. As the Council is aware the clock is moving in regards to making a decision on how to move forward with this project. Keefer reported that it is Staff recommendation to schedule the work session for Tuesday, June 27th @ 6:00 PM. Keefer added that both the City's Finance Advisor, Rick Smith and Bond Counsel, Allen Brooks will be present to review

and discuss the information that they have prepared, along with the representatives of the Grove with Grove facility committee. Devitt made the motion to schedule Tuesday, June 27, 2017 @ 6:00 PM for a Special City Council meeting / work session to discuss the proposed civic center. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending Section 2-16; Section 2-17.10; and Section 4-8.3 of the City of Grove Personnel Policy and Procedures Manual. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reported that during the last meeting the City Council entertained comments and concerns from the residents of Prairie Springs addition in regards to a proposed mobile home development adjacent to their properties. Keefer noted that the potential developer has relocated that project.

WARD REPORTS:

Devitt expressed thanks to State Senator, Wayne Shaw and State Representative, Josh West for their attendance.

EXECUTIVE SESSION:

At 7:15 PM Nielsen made the motion for the Council to recess into Executive Session for:

- the purpose of discussing negotiations concerning employees and representatives of employees groups, pursuant to Title 25 O.S. Section 307.B.2. (Fraternal Order of Police - Grand Lake Lodge No. 171) to include participation from Keefer, Bottoroff and Police Chief, Mark Morris, and
- for the purpose of confidential communications between a public body and its Attorney concerning a pending investigation, claim, or action if the public body, with the advice of its Attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, pursuant to Title 25 O.S. Section 307.B.4. (Pending Litigation) to include participation from Keefer and Bottoroff.

Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

At 8:44 PM Nielsen made the motion for the Council to come out Executive Session with no action taken. Seconded by Devitt. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that with respect to the above-mentioned agenda item E.1, no action taken.

Trumbull then announced that with respect to the above-mentioned agenda item E-2, no action taken.

At 8:44 Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.