

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 16, 2017
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, May 16, 2017 at 6:00 PM with Mayor Ed Trumbull presiding. Member present were Josh McElhaney, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to approval of the purchase order register. Allred reported that the motor went out on one of the fire department ladder truck and that the vendor, American Fleet will not accept a Purchase Order number so the Fire Department is requesting a check payable to American Fleet for an amount not to exceed \$29,950. Devitt made the motion to approve the purchase order register as amended to include a check to American Fleet with the amount not to exceed \$29,950. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the approval of a sign panel for the 3rd Street message board sign in front of City Hall. Keefer reported that during the May 2nd meeting, the Council wanted to view other options for the replacement of this project, and to get a cost estimate for an upgrade to LED lighting. Keefer mentioned that the Staff has supplied the Council with several other options, and has received an estimate of \$1,500 for the LED upgrade. The Staff discussed all options in detail with the Council. Dyer made the motion to approve the sign design with the pelican silhouette in the sun to include the \$1,500 for the LED lighting option. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the acceptance of two easements from the Grand River Dam Authority for the construction and maintenance of water and sewer lines related to the Cherokee Grove Casino. Keefer reported that Cherokee Nation has been working with GRDA to secure easements for the water and sewer lines that serve their new casino facility. Keefer added that it was one of the provisions outlines in their agreement that they acquire all of the necessary easements for this project plus RWD #10 is also a party to the easement on the north side of the bridge as they will assume ownership of the waterline at the meter and from that point north, and will be responsible for its ongoing maintenance. Devitt made the motion to accept the two easement from GRDA as presented and discussed. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect of a Sales Tax Incentive Agreement from DarLynn Embroidery. Keefer reported that the Council is familiar with the process of these agreement(s). However, this agreement is somewhat different because this existing business has been established for approximately 5 years, and has already established a history of "Net Tax" paid to the State of Oklahoma. Therefore looking back at their history for this business the Sales Tax Incentive entitles this existing business to receive a reimbursement of 50% of the net tax paid in excess of \$962.66 (the average of the three previous year's sales tax paid). Business Owners, James and Loretta McPherson was present to entertain questions, comments and concerns from the Council and Staff. Dyer made the motion to approve a Sales Tax Incentive agreement with DarLynn Embroidery. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Nielsen made the motion to approve an Ordinance amending Part 17, Chapter 4, Section 17-402.G of the Code of Ordinances of the City of Grove as it pertains to sanitary sewer backflow prevention devices. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending Section 3.3 of the City of Grove Personnel Policies and Procedures Manual. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2016-2017 City General Fund budget. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an employment contract with City Manager, William M. Keefer. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reminded the Council of the budget work session scheduled for Thursday, May 25th @ 4:00 PM. Keefer noted that the proposed budget documents will be sent out on Friday, May 19th.

Keefer reported that as part of the Economic Development agreement with Orizon Aerostructures, the City agreed to overlay Industrial Road A. Staff has approached the contractor for the street repair projects to submit a cost estimate to do this project through a possible change order. While identifying the scope of work for the overlay (repair) of this road, it was determined that there was a need to obtain core samples from the current road to evaluate pavement thickness, etc. Keefer noted that he has supplied a copy of that amendment as well as the report with the results of the core samples.

Keefer mentioned that the contractor is currently milling Baycrest from Rockwood to Lookout Point. That project should be completed by the end of the month, and that they are currently patching on 10th Street.

Keefer reported that GEDA approved participation in the Paris Air Show as a sponsor for a reception to be hosted by the Oklahoma Department of Commerce by means of a \$2,000 contribution. Keefer presented the Council with a copy of the fact sheet that will be handed out at that event representing Grove, OK.

WARD REPORTS:

McElhaney reported that the Special Olympic Team is heading to Stillwater tomorrow for competition, and they are asking business owner(s) to greet them a sendoff @ 9:00 AM.

At 6:30 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.