

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 2, 2018
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, January 2, 2018 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen and Ivan Devitt. Member Marty Dyer was absent. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Nielsen made the motion to approve the minutes from the previous meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a presentation from Amelia Chamberlain with Har-Ber Village regarding their recent improvements to their trail system and support for their Phase II Grant Application to the Oklahoma Tourism and Recreation Department. Ms. Amelia Chamberlain addressed the Council to report that in January 2017, Har-Ber Village applied for and was granted funding for Phase I of a Nature Trail project on the museum grounds. Accessible trails, signage, bathrooms and other amenities such as trailhead log cabin building, bird watching blinds and two eco-friendly bathrooms are part of the project. Progress over the past couple of months include the log cabin reconstruction, flooring and roofing. Chamberlain added that the old trails paths have been cleared, regraded, graveled and tamped. The ADA trail paths have been surveyed and plotted. Chamberlain noted that the estimated project completion is planned for last spring 2018 with a grand opening ceremony. Chamberlain then mentioned that the State Recreation and Tourism department confirmed our ability to apply for Phase II grant funds while Phase I is ongoing. Phase II will open up new areas previously un-accessible to visitors. Sidewalks along the shoreline will be replaced with 8-foot wide paved paths, eroding banks and walls will be addressed, a dock for approaching the trail by lake will be installed, and a parking lot with wheelchair accessibility to the shoreline trail will be built. Phase 2 of the nature trail will provide visitors with a continuous loop that will increase the length of the trail to over 2 miles. Chamberlain noted a public hearing has been scheduled for Tuesday, January 16, 2018 at 12:00 Noon in Room 5 of the Grove Community Center to gather ideas and comments to be included in the application. Devitt inquired what time the trail(s) will be opened to the public. Chamberlain indicated that the trail(s) will be opened to the public from 8:00 AM - 4:30 PM, 7 days a week during regular seasonal times @ no cost to the public. Chamberlain entertained questions from the Council and Staff. Devitt made the motion to authorize the City Manager to draft a "Letter of Support" for Har-Ber Village to include in their grant application packets to the State Recreation and Tourism Department. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the "License Agreement" with the Grove Area Chamber of Commerce for use of the Grove Convention and Tourism Bureau logo. Second by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the following items related to the extension of the 0.4 % Sales Tax:

- Schedule for a Special Election – Keefer reported that he felt like the April 3rd election would be too soon for the Council and Staff to prepare for so he felt like one of the latter two dates would work better for the city. Trumbull expressed his support for the June 26th election prior to the November 8th election. Keefer and Devitt both suggested seeking the assistance from the Grove Area Chamber of Commerce in getting the proposition language out for public awareness. The Council entertained the pros and cons of both dates with the Staff. Devitt then made the motion to approve the submittal of Resolution and related documents to the County by April 11th with a special election date on June 26th. Seconded by McElhaney.
- Ordinance language for the purpose of the Sales Tax – Keefer reported that the current Ordinance language reflects that:
 - the public revenues are to be used for capital expenditures and for payment of debt services in connection with obligations issues to finance capital expenditures for the expansion of the existing City water treatment plan and the construction and equipping of a new City wastewater treatment plan, and;
 - The proposed language reflects that the revenues are to be used for capital expenditures for the use and benefits of the City of Grove for the payment of debt service in connection with expenditures to improvements to streets and roads within the City; improvements to the City’s utility systems and acquisition of vehicles and equipment for City purposes.

Keefer discussed the two variations in detail with the Council. Devitt then made the motion to select the proposed option #2 for the purpose of the Sales Tax Ordinance language. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

- Term of the Sales Tax – Keefer reported that the term of the current 0.4% sales tax was for 20 years with an expiration date of June 30, 2021, and that it would Staff recommendation that the Council consider the same. Nielsen made the motion to set a 20 years term to the proposed Sales Tax Ordinance. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull made the motion to appoint Debbie Bottoroff to the Board of Directors for the Grand Gateway Economic Development Association for a one year term. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER’S REPORT:

Keefer reported that the information and application related to the City’s complimentary marshal spot for the Bassmaster Elite Series Tournament scheduled for April 26-29 will be posted on the City of Grove website, and that the Staff will working with the local media to get the information solicited out to the public. Keefer added that seal bids will be accepted until 10 AM on January 31st.

Keefer also mentioned that the Staff will be advertising for bid proposals to provide the Household Hazardous Waste and E-Waste collection services as part of the annual spring clean-up. Keefer added that the current agreement with Bernice Sanitation expires later this spring, and that the Staff will be soliciting bids for that project as well.

Trumbull remarked on the scheduling of the upcoming goal planning session with the Governing Body and Staff by suggesting that a Saturday date be considered for that work session. Keefer

encouraged the rest of the Council to be considering dates in late February and March for this event, and to get with him so that he can compare the dates.

EXECUTIVE SESSION:

At 6:38 PM Devitt made the motion for the Council to recess into an Executive Session for the purpose of confidential communications between a public body and its Attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, pursuant to Title 25 O.S. Section 307.B.4. (Pending Litigation) to include participation from Keefer and Bottoroff. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

At 7:04 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to any action with Respect to Agenda Item E.1 above. No action taken.

At 7:05 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.