GROVE CITY COUNCIL REGULAR MEETING TUESDAY, FEBRUARY 20, 2018 6:00 PM MINUTES

The Grove City Council met in regular session on Tuesday, February 20, 2018 at 6:00 PM with Mayor Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was Assistant City Manager, Debbie Bottoroff; Attorney, Darren Cook; Public Works Director, Jack Bower; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard. City Manager, Bill Keefer was absent

PUBLIC COMMENTS:

Ms. Debra Bowers addressed the Council to report that she resides at 1300 Sumac Road and that the ditch is eroding and that the cables are exposed in the area of 13th and Sumac. Bowers asked if the City would send a crew out to access the area.

Mr. Ivan Devitt, Mr. Joel McCorkle and Lisa Dollarhide of the Bank of Grand Lake addressed the Council for presentation of a \$5,000 check to the Grove Police Department for the purchase of body worn cameras.

Nielsen made the motion to approve the minutes from the previous meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register as amended by Allred. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a request to vacate a portion of the plat of the Walnut Grove Subdivision, Grove, Oklahoma. Bottoroff reported that the Planning and Zoning Board met and approve this request upon recommendation to the Mayor and City Council. Bottoroff mentioned that the Staff has visited with the property owners regarding the placement of safety barricades and signage to identify 9th and 11th Street as dead-end streets. A cost estimate has been prepared by the Street Department, and presented to the property owners, in which they are in agreement to pay. Dyer made the motion to approve the request to vacate a portion of the plat to Walnut Grove Subdivision as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Dyer, Devitt and Trumbull. Nielsen recuse himself from voting. NAY: None. Motion carried.

Devitt made the motion to approve an Ordinance amending Part 14, Chapter 4, of the Code of Ordinances of the City of Grove, Oklahoma pertaining to driveways. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids for the demolition and clean-up of dilapidated structures located within the city limits and identified by the Code Enforcement Officer and the Fire Chief. Bottoroff reported that the Staff advertised for bids for this project and the following bids were received:

Joe Brown - Grove, OK
 Walter Specialty Service - Grove, OK
 Demolition/Excavation - Welch, OK
 \$ 75.00 per hour
 \$ 95.00 per hour
 \$ 100.00 per hour

Devitt made the motion to award the bid to Joe Brown as presented. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids for the cutting and baling vegetation growing on properties owned by the City of Grove. Bottoroff reported that the Staff advertised for this project and that the following bids were received:

Mike Reed - Grove, OK
 Jack Lu - Grove, OK
 \$320.00

Nielsen made the motion to award the bid to Mike Reed as presented. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to bids for the mowing and clean-up of code violation properties located within the city limits and identified by the Code Enforcement Officer. Bottoroff also reported that the Staff advertised for this project and that the following bids were received:

Joe Brown - Grove, OK
 T-N-T Lawn Care - Grove, OK
 Demolition/Excavation - Welch, OK
 Walter Specialty Service - Grove, OK
 \$40.00 per hour
 \$65.00 per hour
 \$67.50 per hour
 \$75.00 per hour

Devitt made the motion to award the bid to Joe Brown as presented. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to scheduling a special meeting on Saturday, March 24, 2018, for a Goal Setting Strategic Planning Work Session. Trumbull announced that if none of the Council Members had a conflict with that date then he would call for a motion to approve. Devitt made the motion to approve a Special City Council meeting for March 24, 2018 for a Goal Setting Strategic Planning Work Session. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2017-2018 General Fund Budget for the City of Grove. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an agreement with the First National Bank for Remote Deposit Capture Services. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution adopting a policy regarding Remote Deposit Capture Services. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Bottoroff reported that the engineer has put out to bid for the improvements to the City Hall / Community Center front (South) parking lot. Once the bid is awarded and notice to process is granted the total project should take approximately 90 days to complete. Bottoroff added that during the construction period the drive thru window in the utility office will not be accessible. The Staff has

initiated public notification and will be handing out information to all customers currently using the drive thru window plus the front desk.

WARD REPORTS:

McElhaney expressed thanks to Jack Bower and his crew for the removal of tree debris along S. Mill Street. The residents of that area really appreciate it.

EXECUTIVE SESSION:

At 6:27 PM Dyer made the motion for the Council to recess into an Executive Session for the purpose of conferring on matters pertaining to discussing the purchase or appraisal of real property, pursuant to Title 25 O.S. Section 307.B.3. (property acquisition) to include participation from Debbie Bottoroff. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:44 PM Nielsen made the motion for the Council to come out of Executive Session with no action taken. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that with respect to the above-mentioned agenda item. No action taken.

At 6:45 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.