



Devitt made the motion to award the bid to Joe Brown as presented. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids for the cutting and baling vegetation growing on properties owned by the City of Grove. Bottoroff reported that the Staff advertised for this project and that the following bids were received:

- Mike Reed – Grove, OK           \$503.00
- Jack Lu – Grove, OK             \$320.00

Nielsen made the motion to award the bid to Mike Reed as presented. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to bids for the mowing and clean-up of code violation properties located within the city limits and identified by the Code Enforcement Officer. Bottoroff also reported that the Staff advertised for this project and that the following bids were received:

- Joe Brown – Grove, OK                 \$40.00 per hour
- T-N-T Lawn Care – Grove, OK           \$65.00 per hour
- Demolition/Excavation – Welch, OK   \$67.50 per hour
- Walter Specialty Service – Grove, OK   \$75.00 per hour

Devitt made the motion to award the bid to Joe Brown as presented. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to scheduling a special meeting on Saturday, March 24, 2018, for a Goal Setting Strategic Planning Work Session. Trumbull announced that if none of the Council Members had a conflict with that date then he would call for a motion to approve. Devitt made the motion to approve a Special City Council meeting for March 24, 2018 for a Goal Setting Strategic Planning Work Session. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2017-2018 General Fund Budget for the City of Grove. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an agreement with the First National Bank for Remote Deposit Capture Services. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution adopting a policy regarding Remote Deposit Capture Services. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

**CITY MANAGER'S REPORT:**

Bottoroff reported that the engineer has put out to bid for the improvements to the City Hall / Community Center front (South) parking lot. Once the bid is awarded and notice to process is granted the total project should take approximately 90 days to complete. Bottoroff added that during the construction period the drive thru window in the utility office will not be accessible. The Staff has

initiated public notification and will be handing out information to all customers currently using the drive thru window plus the front desk.

**WARD REPORTS:**

McElhaney expressed thanks to Jack Bower and his crew for the removal of tree debris along S. Mill Street. The residents of that area really appreciate it.

**EXECUTIVE SESSION:**

At 6:27 PM Dyer made the motion for the Council to recess into an Executive Session for the purpose of conferring on matters pertaining to discussing the purchase or appraisal of real property, pursuant to Title 25 O.S. Section 307.B.3. (property acquisition) to include participation from Debbie Bottoroff. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:44 PM Nielsen made the motion for the Council to come out of Executive Session with no action taken. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that with respect to the above-mentioned agenda item. No action taken.

At 6:45 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.