

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 6, 2018
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, March 6, 2018 at 6:00 PM with Mayor Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Nielsen made the motion to approve the minutes from the previous meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register as amended by Allred. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to approval of a letter releasing Orizon Aerostructures – Grove, Inc. from the obligations set-forth in the Economic Development Agreement dated October 16, 2016, and receive presentation by Charlie Newell, Orizon Aerostructures – Grove, Inc., CEO, regarding the expansion and ongoing activities at the Grove facility. General Manager, Josh Fink addressed the Council to apologize for the absentee of Charlie Newell whose flight got detained with the increment weather. Fink strongly expressed the companies thanks to the City of Grove for all their support they have extended to Orizon for it is greatly appreciated. Fink then gave the Council and Staff a presentation of accomplishments that has been made at the Grove facility:

- Strong number of employees
- Total square footage expansion
- MCI Capex support
- New production machines
- Average employee salary, benefits and bonuses
- Future projected hire
- Expansion plans for 2018-2019
- Various Partnership(s)

Keefer reported that per the Economic Development Agreement Orizon committed to installing seven (7) Ecospeed Machines in the expansion of their facility within twenty-four months and to add fifty (50) new full-time employees by 01-01-2019, which those obligations of the agreement has been met earlier than projected. Fink entertained questions, comments and concerns from the Council and Staff. Devitt made the motion to authorize the letter to Orizon Aerostructures – Grove releasing them from the obligations set-forth in the Economic Development Agreement dated October 16, 2016. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to approval of a Letter of Comments to Federal Energy Regulatory Commission (FERC) on behalf of Grand River Dam Authority's (GRDA) relicensing of the Pensacola Hydroelectric Project. Keefer reported that GRDA held several scoping meeting to allow information gathering and public input, and that comments and information that will assist GRDA in conducting an accurate and through analysis with relicensing shall be submitted by March 13, 2018. Devitt made the motion to authorize the City Manager to draft a Letter of Comments to the Federal Regulatory Commission on behalf of the Grand River Dam Authority's relicensing. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to the approval of the 2018 Six-Year Capital Improvement Plan for the Grove Regional Airport. Airport Manager, Lisa Jewett addressed the Council to report that after an annual inspection was made, the Oklahoma Aeronautics Commission identified the airport runway as a priority project due to the aging condition of the runway and increasing traffic upon it. Jewett mentioned that the current runway has not been rehabilitated in fifteen years, according to the FAA records. The FAA and OAC decided to reprioritize our CIP contingent upon finding the available funding for the project. Jewett added that they were successfully able to acquire the funding through discretionary funds provided from the FAA and the OAC. Jewett introduced Garver Project Engineer, Bart Gilbreath who addressed the Council and Staff and detailed on the CIP plan that included this project in the 2022 annual subtotals for the runway pavement and lighting rehabilitation (construction) with an estimated cost of \$2.6 million, which would have an estimated City match of \$133,000. Keefer strongly expressed his personal concerns with this project because the City of Grove is generally always expected to contribute the matching funds but never is involved in the decision making of the prioritizing process. Nielsen made the

motion to approve the 2018 Capital Improvement Plan with the Grove Municipal Airport as presented and discussed. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to scheduling the City-Wide Spring Clean-up Week for April 16-21, 2018. Bottoroff reported that Bernice Sanitation will provide residential curbside pickup the week of April 16-20, and the offsite services will be provided at the Public Works Facility which will include:

- Waste Tire Disposal – April 16-21 from 8 AM to 4 PM
- Hazardous Household Waste & E-Waste disposal – April 21st from 9 AM to 4PM (one day only)

McElhaney made the motion to approve the week of April 16-21 scheduling for the city-wide spring clean-up. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an Ordinance amending Chapter VI, Section VI-5 of the Subdivision Regulations requiring all driveway construction to comply with Part 14, Chapter 4 of the City Code. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve an Ordinance amending Part 13, Chapter 2 Section 13-214.A and Section 13-214.B of the City of Grove Code of Ordinances requiring rates for fire service provided outside the corporate limits and mutual aid services to be determined by Council and set-forth in a Resolution. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

McElhaney made the motion to approve a Resolution amending the Service Agreement for billing services with Fire Recovery USA, LLC and establishing rates for fire services provided by the Grove Fire Department. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve an engagement letter for audit services with Elfrink and Associates, PLLC. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

McElhaney made the motion to approve an engagement letter for Governmental Accounting and Standards Board (GASB) 75 OPEB Actuarial Services Dean Actuaries, LLC. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve a Resolution amending the 2017-2018 Convention Tourism Bureau, Special Police Fund and the City Capital Fund Budget. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Nielsen made the motion to approve an Agreement with Hance Pyrotechnics for the July 3rd Fireworks Display. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an Agreement with Southern Drag Boat Association, LLC for drag boat racing events. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids received for the Bassmaster Elite Series Marshal. Keefer reported that the Staff advertised this item again, and again no bids were received. Keefer suggested offering this to positions to the city employees, Council and other Board members an opportunity to have a chance to be a Bassmaster Elite Marshal. Keefer mentioned that there is adequate time to send out notice, gather names and provide them to the Mayor for a drawing at the March 20th meeting. Keefer noted that he has had one employee express an interest to him for this position, and that employee is willing to pay \$100. McElhaney made the motion to offer the position to the city employees for possible interest. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Discussion and/ or Action with Respect to Bids Received for a Single Supplier of Asphaltic Materials for the Second Half of the Fiscal Year ending June 30, 2018. Bower reported that upon fully review of the bids, it is his recommendation to accept both bids with Longan being the primary supplier, and APAC-Central upon availability being the secondary supplier. Dyer made the motion to approve the recommendation from Bower on the single supplier of asphaltic materials for the second half of the fiscal year. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids received for an Extractor/Drying System for the Fire Department. Keefer reported that the Staff advertised for this new equipment, and that the following bids were received:

- Clean Source service Company \$15,790.00 + \$1,176 labor = \$16,966.00
- Casco Industries, Inc. \$20,947.25 (Option 1)
- Casco Industries, Inc. \$20,542.25 (Option 2)

Keefer noted that it is upon recommendation from Fire Chief, Mike Reed to award the bid to Clean Source Service Company as presented. Devitt made the motion to award the bid to Clean Source Service Company upon recommendation. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:07 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.