

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 20, 2018
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, March 20, 2018 at 6:00 PM with Mayor Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen and Ivan Devitt. Member, Marty Dyer was absent. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes from the previous meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register as amended by Allred. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a request from the Grove Sun to waive counting this sale against the allowed annual number of garage sales (4) and the permit fees as part of their Fifth Annual City Wide Garage Sale event to be held on Friday, May 4th through Sunday, May 6th. Representative of the Grove Sun – Kaylea Hutson addressed the Council to report that this is the same request as last year, and that during the week of the sale, the Grove Sun staff will create a map, which will appear in the paper the week of the participating sales, and will organize a listing of the sales using online resources. The event will also be promoted in the area regional papers as well. Devitt made the motion to approve the request as presented. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids to serve as the City of Grove’s Complimentary Marshal for the Bassmaster Elite Series Fishing Tournament to be held on April 26-29, 2018 at Wolf Creek Park. Keefer reported that the Staff advertised for this position to the city employees, and that one bid was received from Mike Reed for \$150. It is Staff recommendation to award the marshal position to Reed. Nielsen made the motion to award the bid to Reed as presented. Seconded by Devitt. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution scheduling public hearings at 6 PM on Tuesday, April 17, 2018, to determine if ten (10) properties located within the city limits are dilapidated and have become detrimental to the health, safety, and welfare of the general public. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to approval of a Special Use Permit for Robert and Monte Houseman for vacation rental homes at 1116B W. 17th Street and 1114 W. 17th Street. Bottoroff reported that the required property owners were notified in writing, and that no written responses were received indicating in favor of or against allowing the property to be used as a VRH, and that the Planning and Zoning Board met and approved this item upon recommendation to the Mayor and City Council. Robert and Monte Houseman was present to entertain questions from the Board. No opposition was heard. Devitt made the motion to approve the Special Use Permit application as presented by the Houseman. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids for the South City Hall parking lot improvements. Project Engineer, Tim McCrary of Rose & McCrary, P.C. addressed the Council to report that two (2) bids were received for this project:

- Cole Excavating \$354,000.00 Alt “A” Bid: \$2,700.00 Alt “B” Bid: \$ 9,500.00
- Envision Civil Contr., LLC \$219,700.00 “ \$7,000.00 “ \$15,000.00

McCrary reported that both bids were found to be responsive. Because of the disparity between the base bids, \$134,000, we contacted Envision and asked them to check their bid, and reminded them that per the bidding documents they had 24 hours to withdraw. On Friday, March 9th they notified our office via email, and indicated that they have reviewed everything, and that they felt secured with their bid as presented. McCrary reported that after extensive contemplation and deliberation, it is their recommendation that the contract be awarded to Envision Civil Contractors, LLC in the amount of \$241,700, which is the total amount for the base bid Alt “A” Bid and Alt “B” Bid. McCrary added that given the fact that this is Envisions first project and the lack of firsthand experience with them, he strongly recommend that Rose & McCrary, PC be hired to provide Resident Project Representative Services for an estimated amount of \$35,000 for approximately 45 days. Devitt made the motion to

award the bid to Envision Civil Contractors, LLC upon recommendation from Rose & McCrary, and to approve the Resident Project Representative from Rose & McCrary contingent upon presentation of a contract agreement before the Council. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Agreement with Kendall and Linda Little, 910 W. 7th Street, allowing a temporary encroachment on a public way for a driveway. Keefer reported that the City Attorney has prepared an agreement which provided for a temporary encroachment for a portion of a new driveway to serve a new garage and allows for two years for the property owners to pursue the vacating of the public way. If the public way is not vacated within that time frame, the property owners will be required to either remove the encroachment or pave the driveway to meet the city codes. Nielsen made the motion to approve the Agreement as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2017-2018 City General Fund Budget, the 2017-2018 City Capital Budget, and the 2017-2018 GMSA Sales Tax Fund. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reminded the Council of the upcoming Special City Council "Goal Setting" meeting scheduled for Saturday, March 24th.

Police Chief, Mark Morris reported that on Thursday, March 29th the Police Department will host a moch vehicle accident on the location of 7th and Center. The moch accident will involve evacuation of approximately 500 students from the upper and lower elementary schools. Morris added that the school will be sending notification to the parent(s) of the drill.

WARD REPORTS:

Trumbull reported that he feels like the City should consider some type of Resolution expressing support for proper funding of education in Oklahoma.

Trumbull then commented on the remarks described in the Building & Grounds report pertaining to the large amount of traffic in Grove due from the Midwest Fish & Tackle Show.

Trumbull also commented that the Frisbee golf course looks great.

Devitt expressed thanks to Jack Bower and his crews for the pothole maintenance.

At 6:34 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.