

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 1, 2018
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, May 1, 2018 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Daren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Trumbull presented and read in its entirety a Proclamation recognizing May 6-12, 2018 as "National Travel and Tourism Week".

Trumbull then presented and read in its entirety a Proclamation proclaiming the week of May 19-25, 2018 as 'National Safe Boating' Week.

Trumbull announced recognition to the following recipient of the Gary Dunham Memorial Scholarship:

- Bailey Fields \$1,000.00
- Madyson Kraft \$1,000.00
- Nicklaus O'Herin \$1,000.00
- Easton Allred \$ 500.00
- Bethany Hinman \$ 500.00
- Kayla Dollarhide \$ 500.00

Devitt made the motion to approve the minutes from the previous meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the bids for Solid Waste Collection within the City of Grove. Bottoroff reported that this contract service was advertised for bid, and that only one bid was received from Bernice Sanitation:

	Unit Price
• Residential /Small Commercial Customers	\$13.00
▪ Less Billing Fee	\$ 1.00
▪ Less Recycling Fee	<u>\$ 1.00</u>
▪ Customer's Charge (no increase)	\$11.00

Bottoroff indicated that the contract includes basically the same wording as the current contract which provides for negotiations per request of either party. Bottoroff added that the bid reflects a reduction with the Annual Spring Clean-up event from the 2014 year by \$2,000. Bernice Sanitation owners, Wayne Crouse was present to entertain any questions, comments or concerns from the Council. Nielsen made the motion to approve the contract bid from Bernice Sanitation as presented and discussed. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to an application from the Grove Area Chamber of Commerce for a low-point beer permit for the Toes in the Grand Festival to be held June 1-2, 2018 at Wolf Creek Park. Keefer reported that the Staff received this application from the Grove Area Chamber of Commerce for the sale and consumption of low-point beer at Wolf Creek Park. GACC Executive Director, Donnie Crain and Representative Connie King addressed the Council with the details of this event by saying that this event will take place at the said location in accordance to the site map per City policy. Crain assured the Council that this event will host the Grove Police Department as security at the site location and elsewhere throughout the event grounds. Police Chief, Mark Morris reported that his department has conducted a back ground check on the individual from the applicant, and it came back negative on all aspects ran. Therefore; it was his recommendation that the permit be approved as presented. Crain entertained questions, comments and concerns from

the Council. Devitt made the motion to approve the application from the Grove Area Chamber of Commerce for a low-point beer permit for the Toes in the Grand Festival event. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: Dyer. Motion carried.

Trumbull opened the floor for discussion with respect to review and discussion of proposed documents for Special Election to renew the 0.4% Sales Tax on August 28, 2018. Keefer reported that the he has attached to the packets draft documents calling for the special election to consider extension of the 0.4% sales tax. The documents include a Resolution setting a date for the special election to be August 28, 2018, and an Ordinance implementing the sales tax extension. Keefer mentioned that the documents reflect the directives of the Council from an earlier meeting as it pertains to the language for the "Purpose of the Revenue", term of the extension (20 years), and date for the special election. Keefer noted that he wanted the Council to be fully aware of the contents of the documents prior to final consideration, tentatively at their June 8th meeting. Keefer pointed out that these documents will need to be filed with Delaware County prior to June 13, 2018. Financial Advisor, Rick Smith of Municipal Finance Services was present to answer any questions from the Council and Staff. Dyer made the motion to authorize the City Manager to proceed with the finalize documentation for the special election of the 0.4% sales tax extension. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer updated the Board on the following projects:

1. South Side – City Hall Parking Lot Improvements – Keefer reported that this project started approximately two weeks ago and has already incurred some unforeseen problems. Project Engineer, Tim McCrary addressed the Council to report that based upon the discovered poor base materials it was determined that there was some issues with possible utility drainage from the lines underneath the City Hall structure. McCrary noted that the project is currently on hold to allow for the GMSA crew to conduct several test to determine the source of the moisture., and that the possible solution to the drainage would be the placement of french drain(s) underneath the parking lot which would cost approximately \$15,000 of additional funding, and that the removal of the existing sub-grade and installation of the new subgrade material would cost approximately \$31,000. McCrary reported that 'Change Order(s)' are forthcoming on this project McCrary entertained questions, comments, and concerns from the Council and Staff.
2. 2017 Street Rehabilitation Project – Keefer noted that the Notice to Proceed has been given to Crossland Heavy Contractors, Inc., and that they should be moving in around May 7th.
3. Bassmaster Elite Series – Fishing Tournament – Keefer reported that this event took place last weekend, and that it appears to have been very successful. GACC, Donnie Crain reported that he was impressed with hospitality displayed, and on how smooth it ran.
4. Marty Dyer questioned what impact the 'Food Truck Friday' event will experience from the reconstruction of the City Hall parking lot. Keefer reported that they shouldn't be impacted at all since they utilize Broadway Street for this event.

WARD REPORTS:

Trumbull expressed thanks to the Grove Rotary Club for their voluntary work extended to the Bassmaster Elite Series fishing tournament. Keefer also expressed thanks to Delaware County Emergency Management, and the VIP's organization for their long hours on this project as well.

McElhaney expressed thanks to the Grove Area Chamber of Commerce, Donnie Crain and his Staff for the new and upcoming events to Grove.

Dyer ditto the comments made, and added that it was a great week for Grove.

EXECUTIVE SESSION:

At 7:05 PM Dyer made the motion for the Council to recess into an Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. Section 307.B.1; City Manager's annual evaluation. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:45 PM Nielsen made the motion for the Council to come out of Executive Session with no action taken. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion regarding agenda item E.1. Dyer made the motion to authorize the City Attorney to redraft a new contract for the City Manager for an additional one year term with a three (3) percent salary increase contingent upon approval of the 2018-2019 fiscal year budget effective 07-01-18. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:46 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.