

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 5, 2018
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, June 5, 2018 at 6:00 PM with Mayor Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen, Marty Dyer and Ivan Devitt. Also present City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Tim McCrary with Rose & McCrary addressed the Council with a status update on the City Hall Parking Lot Improvement Project:

- Met with contractor and City Staff last week to test the base condition, and it is still showing some signs of minimal sizing since the sewer line issues has been addressed and the French drains installed.
- Options are to totally remove the base materials, and replace with new material adding fly ash for stability.
- Contractor is scheduled to be on site Monday, June 18th to possible start edging / curbing the South side of the parking lot with anticipation on moving forward from there.
- The project is still in a holding pattern at this time.

McCrary reported that they should have a better idea of any cost increases within the next few week, and that they will continue discussions regarding any possible cost increases. McCrary entertained questions, comments from the Council and Staff.

Devitt made the motion to approve minutes from the previous meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the minutes from the 05-29-18 special meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:13 PM Dyer made the motion to open a Public Hearing to take input, comments and questions on the proposed 2018-2019 Fiscal Year budget for the City of Grove. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried. Keefer reported that on May 24th the Council heard the proposed budget in its entirety and that the total amount of the budget remain the same. No public questions, comments or concerns were heard.

At 6:14 PM Devitt made the motion to close the Public Hearing. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to input, comments and questions on the proposed 2018-2019 Fiscal Year Budget. No action was taken.

Trumbull opened the floor for discussion with respect to a failure to comply with an Administrative Order for 615 S. Cherokee Street to repair the structure and clean-up and mow the property. Property owner, Rick Farmer addressed the Council to report that the structure has been boarded and secured, and that he has repaired the loft from inside of the structure. Farmer indicated that he has concluded with all of the requirements from the previous administrative order. Building Inspector, Calvin Igney reported that he has went out to assess the property, and concluded that additional work needs to addressed prior to announcement of completion. Igney that there is still some abandon vehicles that needs to removed or concealed, and mowed around. Igney noted that he needs to meet with the property owner to obtain access inside the structure in order to review the structural repairs. Farmer indicated no problem with that, and that he is prepared to comply with order of the City. Dyer made the motion to allow the property owner sufficient time to:

- ✓ Clean-up, remove vehicles, trailer, snow cone stand and mow property
- ✓ Make arrangements to meet with the Building Inspector, and provide him access to the structure
- ✓ Grant the property owner 14 days to complete the above mentioned items with a deadline of 06-19-18 for report back to the Council.

Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an application from the Southern Drag Boat Association for a low-point beer permit for the SDBA Drag Boat Race to be held on July 7-8, 2018 at Wolf Creek Park. Keefer reported that this is same type of application that the City Council entertained from The Chamber of Commerce pertaining to the "Toes in the Grand" event last week. Keefer mentioned that the application will be pending their Special Event Permit filing and approval plus proof of insurance verification. Police Chief, Mark Morris reported that he had no problems with the application for low-point beer permit for this event. Devitt made the motion to approve the application from the Southern Drag Boat Association for a low-point beer permit for the SDBA Drag Boat Race event. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: Dyer. Motion carried.

Trumbull then opened the floor for discussion with respect to a Sales Tax Incentive Agreement with MOSCLC, LLP dba Gabby's Place. . Bottoroff reported that Gabby's Place began operations September 2015, and did not submit an application until August 2017. Per the definition in the policy, Gabby's Place may be considered a "new restaurant", and is eligible to submit an application for the Sales Tax Incentive. However, since the restaurant is a two-year-old business, it is staff's recommendation that the Sales Tax Incentive be limited to three (3) years instead of five (5) years. Bottoroff added that the FEDA Board met and approved this application upon recommendation to the Mayor and City Council. McElhaney made the motion to approve the Sales Tax Incentive Agreement from MOCSLC, LLP dba Gabby's Place with a three year limitation. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an agreement with Darren Cook, PC, for City Attorney Services. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reported that the contractor has completed his work on the repairs to the sewer lines that serves City Hall, and the GMSA crew has made some repairs to a portion of the outside line along the East side of the building. This project is now complete other than some minor clean-up and patch work from the Staff.

Keefer mentioned that the Staff has received information from the Oklahoma Municipal League on their annual conference to be held in OKC on September 11-13. Keefer encouraged the Council to let the Staff know if they are interested in attending the conference for registration and hotel accommodation.

WARD REPORTS:

McElhaney expressed thanks to Donnie Crain of the Chamber of Commerce on the successful "Toes in the Grand" event.

EXECUTIVE SESSION:

At 6:40 PM Devitt made the motion for the Council to recess into Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. Section 307.B.1; City Treasurer's Annual Evaluation. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:02 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the above-mentioned agenda item E.1. Dyer made the motion to approve a one year extended contract with City Treasurer, Lisa Allred to include a 3% salary increase contingent upon the 2018-2019 FY budget approval. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:04 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.