

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, JULY 17, 2018  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, July 17, 2018 at 6:00 PM with Mayor Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard. City Treasurer, Lisa Allred was absent.

**PUBLIC COMMENT:**

Mr. Richard Allen of 1023 Kiheka Street addressed the Council to respectfully suggest that the City research the property along Highway 59 and North 63rd Street for a possible Picnic / Park site for the City of Grove. Allen noted that there is lake access along North 63<sup>rd</sup> Street.

Allen also noted that while out at the Post Office the other day he during the heavy rain and electrical lightening he noticed that the "splash pad" was still operating and questioned who is responsible for attending that site during increment weather. The Staff indicated that there is posting on site for instructions during weather conditions.

Trumbull presented a Certificate of Appreciation and plaque to Employee of the Quarter, Nathan Blain.

Trumbull presented and read in its entirety a Proclamation recognizing Andrew Wallace, Grove High School Class of 2018 Valedictorian, Top Scholar graduate and recipient of a National Merit Scholarship.

Trumbull also presented and read in its entirety a Proclamation recognizing Travis Linn, Grove High School Class of 2018 Salutatorian, Top Scholar graduate and winner of the State Superintendents Award for Arts Excellence.

Trumbull then presented and read in its entirety a Proclamation recognizing Ben Cloud, Grove High School Class of 2018, Top Scholar graduate and three time All State Jazz Guitarist.

Devitt made the motion to approve the minutes from the previous meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Economic Development Services Agreement with the Grove Area Chamber of Commerce and the Grove Economic Development Authority. Keefer reported that this agreement was prepared by the City Attorney and is based upon the scope of work that was developed by the Chamber and used as the cornerstone for discussion during the goal setting work with the City Council. Keefer added that funding for this agreement has been provided for in the 2018-2019 budget. President of the Chamber, Donnie Crain addressed the Council outlining his priorities for the first three months of this agreement:

- Initial business retention and expansion meetings with existing businesses and industries, to better understand their opportunities, challenges, and concerns and assist where possible.
- Initial development of the Grove Area Economic Strategy, identifying 4-5 strategic business sectors to proactively target to move to Grove economy forward with actionable goals/objectives related to each to focus economic development efforts.
- Attain membership and actively attend state / regional economic development organizational meetings to ensure Grove is represented and involved in discussions of importance pertaining to economic development, and
- Development / refinement of website resources of interest related to economic development.

Crain entertained questions, comments and concerns from the Council and Staff. Keefer added that the Grove Economic Development Board met and approved this agreement upon recommendation to the Mayor and City Council. Devitt made the motion to approve the Economic Development Service agreement with the Grove Area Chamber of Commerce as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to the following action items related to taxiway improvements and the replacement of the rotating beacon at the Grove Regional Airport. Keefer reported that Garver Engineers advertised for bids for the taxiway improvements and replacement of the rotating beacon at the airport, and a total of two bids were received on the project. Emery Sapp & Sons Inc. submitted the low bid for the project in the amount of \$894,988.61 for the base bid. The engineer's estimate of the probable cost was \$850,000.00 for the base bid. Keefer noted that the base bids for various projects came in higher than the allotted funding for this project. The FAA funding for this project was \$673,950.00. Keefer mentioned that in order to award the base bid of the project using FAA funding, negotiations with the low bidder, Emery Sapp & Sons, Inc. were

required. After negotiating unit prices, quantities, and contract time the result was a negotiated bid of \$649,495.21, and that the final negotiated project scope preserves the Airport ability to construct a much needed t-hangar and allows for the future development of corporate hangars. Airport Manager, Lisa Jewett was present to entertain questions, comments and concerns from the Council.

- a) Dyer made the motion to approve the bid from Emery Sapp & Sons as presented and discussed for the taxilane/beacon project subject to the award of an FAA grant for that project. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
- b) Nielsen made the motion to approve a grant application to the FAA requesting funding for the taxilane/beacon project and authorizing execution of the grant documents upon award of the grant. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
- c) Dyer made the motion to approve an Engineering Services Agreement with Garver Engineering subject to the award of an FAA grant for that project. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

McElhaney made the motion to approve an agreement with the Home of Hope to provide workers for the Grove Recycling Center. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the bid received for a single supplier of asphaltic material for the first half of the fiscal year ending December 31, 2018. Bower reported that upon fully review of the bid, it is his recommendation to award the bid to Longan Construction Company. Devitt made the motion to approve the recommendation from Bower on the single supplier of asphaltic materials for the first half of the fiscal year. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to award the bid received for limestone base rock and other filled materials as described for the 2018-2019 Fiscal Year to Kemp Stone. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Nielsen made the motion to award the bid received for gasoline and diesel fuel for the 2018-2019 Fiscal Year to Lakeland Petroleum Products. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the annual Field Use Agreement with Grove Public Schools for the use of Jim Beauchamp Field. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the transportation services agreement with Grand Gateway Economic Development Association for the Pelivan Transit Program in Grove. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

McElhaney made the motion to approve a services agreement with DOC Services, Inc. for use of the Senior Center kitchen for the Senior Meals Program. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Nielsen made the motion to approve an agreement with the Community Crisis Center, Inc. for Domestic Violence and Sexual Assault Services. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

McElhaney made the motion to authorize the designation of Kristi Ford, Accounting Clerk as an authorized signor for the City of Grove's ACH direct deposit files. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull made the motion to re-appoint Dana Choteau as Trustee to the Eastern Oklahoma District Library Board. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve the denial of Tort Claim #204849-KW from Terry Bellah upon recommendation from the Oklahoma Municipal Assurance Group. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

#### **CITY MANAGER'S REPORT:**

Keefer reported that due to the recently legislative laws pertaining to marijuana & liquor the City Council may be seeing new Ordinance(s) and polices forthcoming.

Keefer announced that the special election is upcoming to consider the extension of the 4/10<sup>th</sup> Sales Tax. Keefer mentioned the other issues on the ballot that day will be the run-off primaries for various elected state positions. Keefer added that he has prepared a list of common questions and answers that are sure to be asked in regards to the proposition, and that this information will be placed on the [cityofgrove.ok.gov](http://cityofgrove.ok.gov) website, and will be provided to the media as well as other entities such as the Chamber of Commerce, etc.

Keefer reported that in regards to the City's street sweeper, the City's insurance company has provided several options in regards to settling the claim plus the Staff has also discussed replacement options; therefore the Staff will be seeking direction from the City Council on their August 7<sup>th</sup> meeting agenda.

Keefer updated the Council on the progress of the City Hall South parking lot project. Keefer respectfully suggested that the Council consider an adjustment to the existing plans by allowing the extension of concrete onto the South from the front entrance to make it look more consistent plus it would be sturdier. The estimated cost for this would be approximately \$19,000. The Council all indicated no problem. Keefer added that he would anticipate a Change Order forthcoming then.

**WARD REPORTS:**

Trumbull commended the Staff on the recent 4<sup>th</sup> of July activities. Trumbull noted that this was his first time in the park and everyone did a great job.

Trumbull added that he heard very positive comments on the volunteers that worked the recent Drag Boat Races.

McElhaney too commended the Staff on the recent 4<sup>th</sup> of July event and suggested that the City take look at revising the Ordinance pertaining to the time frame for individual(s) shooting of fireworks.

Dyer dittoed the previous remarks pertaining the recent community events. Dyer then asked who is responsible for the boat ramp located along the North side of Buffalo Shores South. Keefer reported that he had just recently entertained that project with Jack and GRDA, and concluded that no one claimed ownership of that ramp but it is located on GRDA property.

Devitt reported that he had a citizen comment to him on the professionalism and mannerism of Patrolman, Chris Jordan, and that he relayed that complement onto Police Chief, Mark Morris.

**EXECUTIVE SESSION:**

At 7:10 PM Devitt made the motion for the City Council to recess into an Executive Session for the purpose of discussing negotiations concerning employees and representatives of employees groups, pursuant to Title 25 O.S. Section 307.B.2. (Fraternal Order of Police - Grand Lake Lodge No. 171), and to include participation from Bill Keefer, Debbie Bottoroff and Mark Morris. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:35 PM Nielsen made the motion for the Council to come out of Executive Session with no action taken. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then announced that with respect to the above-mentioned agenda items from Executive Session. No action taken.

At 7:36 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.