

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, SEPTEMBER 18, 2018  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, September 18, 2018 at 6:00 PM with Mayor Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Interim City Attorney, Bryce Harp; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Nielsen made the motion to approve the minutes from the September 4, 2018 regular meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Nielsen made the motion to approve the minutes from the September 7, 2018 special meeting as corrected. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to appointment of trustee to the Grove Municipal Service Authority. Trumbull announced that the Staff advertised for this position and received only one letter of application from Berwin Kock. Trumbull made the motion to appoint Kock to serve an additional term to the GMSA board. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to appointment of trustee(s) to the Convention and Tourism Board. Trumbull again announced that the Staff advertised for these two positions and that the following letters of application were received:

- John Wells to represent the hotel industry – Trumbull made the motion to appoint Wells to the Convention & Tourism Board for an additional term. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
- Jim Corbridge to represent the tourism industry – Trumbull made the motion to appoint Corbridge to the Convention & Tourism Board for an additional term. Seconded by Devitt. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to approval of the list of street projects for the 2018-2019 budget year as part of the annual Pavement Management Plan. Keefer reported that this is year #4 of the Pavement Management Plan, and that the proposed list is based upon an annual budget of \$1 million. The list of streets was compiled using the criteria and priorities from the Pavement Management Plan. In this plan it is proposed that the City begin preventive maintenance (surface treatment) along West 13<sup>th</sup> Street (aka Harbor Road) to sustain and extend the life of the improvements that were made to this street almost 5 years ago, and will be done in phases over

several years. P.E. James Hemphill of Poe & Associates, Inc. was present to entertain questions from the Council and Staff. Devitt made the motion to approve the 2018-2019 Pavement Management Plan as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids for a brush fire truck for the Fire Department as provided for in the 2018-2019 City Capital Budget. Keefer reported that the Staff advertised for this new piece of equipment for the Fire Department which is itemized in the 2018-2019 City Capital Fund budget at an estimated cost of \$140,000. Keefer mentioned that Fire Chief, Mike Reed reviewed the bids and has submitted their recommendation. Assistant Fire Chief, Rocky DeSilva addressed the Council to report that upon inspection of all four bids received, there was of couple of differences between the two lowest bids:

- The low bid of \$146,392.00 came in from Chief Fire and Safety but did not meet the specifications for the fire pump whereas the next low bid of \$146,500 from Deep South, met the specifications for the pump, and
- The bid from Chief Fire and Safety has a 10 year warranty on the vehicle body whereas Deep South has a lifetime warranty on the vehicle body

Therefore, it is Staff's recommendation to award the most responsible bid to Deep South. Devitt made the motion to award the bid to Deep South as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to a License Agreement with the American Society of Composers, Authors and Publishers (ASCAP). Keefer reported that the City Attorney has reviewed the proposed agreement for any discrepancies and had indicated no problems with the agreement. Devitt made the motion to approve the license agreement with ASCAP. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the Site Agreement with FLW, LLC for a Costa Series Fishing Tournament to be held at Wolf Creek Park on June 13-15, 2019. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Ordinance amending Chapter 5, Section 5-12.J of the City of Grove, Oklahoma Zoning Ordinances as it pertains to Miscellaneous Uses-Swimming Pools. Bottoroff reported that the purpose of the proposed Ordinance is to amend the Zoning Ordinances regarding swimming pools to comply with the City Code instead of having two different codes on the books. Devitt made the motion to approve the Ordinance as presented. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to an Ordinance amending Chapter 5, Section 5-3 and Section 4 of the City of Grove, Oklahoma Zoning Ordinances as it pertains to specifications for off-street parking, surfacing and striping. Bottoroff reported that the purpose for the proposed Ordinance is to amend the Zoning Ordinance regarding driveways accessing Off-Street parking to comply with the city code instead of having two different codes on the books. Devitt made the motion to approve the Ordinance as presented. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Ordinance amending Chapter 3, Permitted Use Table of the City of Grove, Oklahoma Zoning Ordinances as it pertains to Medical

Marijuana Dispensaries and Medical Marijuana Growing Facility for personal use. Bottoroff reported that upon review from the City Attorney, she respectfully requested that the Council table any consideration on this item in order to allow the City Attorney to correct some terminology. No action was taken.

**WARD REPORTS:**

Trumbull welcomed the local Boy Scouts Troop to the meeting, and encouraged them on pursuit of their leadership badges.

Devitt commented on the recent events and sessions that he, Trumbull and Nielsen attended with Keefer at the Oklahoma Municipal League conference in Oklahoma City this past week. Devitt added that it was very informative, and that new contacts were made. Trumbull expressed his appreciation for continual attendance to the conference.

At 6:46 PM Devitt made the motion to adjourn, Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.