

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, NOVEMBER 6, 2018  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, November 6, 2018 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen and Ivan Devitt, Member Marty Dyer was absent. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower (came into the meeting @ 6:20 PM) and City Clerk, Bonnie Buzzard.

**PUBLIC COMMENT:**

Les Goodwin – Les’s Liquor and Wine addressed the Council to respectfully ask for reconsideration to the recent Ordinance passed by the Council increasing the required license fee(s). Goodwin reported that the competition is getting harder due to the State, and City mandatory regulations. Goodwin expressed appreciation to any consideration they may offer in regards to this issue.

Trumbull presented a Certificate of Appreciation and plaque to Employee of the Quarter, Bill Holt.

Nielsen made the motion to approve the minutes from the October 16, 2018 regular meeting. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to authorize the processing of a one-time salary adjustment for full-time employees that are not eligible for longevity pay. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2018-2019 City Capital Budget. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Agreement with the City of Miami and the Grove Convention and Tourism Bureau for display space in the Northeast Oklahoma Travel Information Center for Fiscal Year 2018-2019. Keefer reported that this will again be a three party agreement, and is basically the same agreement that the Council and the CTB Board approved a year ago. Keefer added that the annual fee remains the same at \$5,000 and had been provided for in the 2018-2019 CTB budget. McElhaney made the motion to approve the agreement as presented. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to approval of an Ordinance amending Part 5 of the Code of Ordinances of the City of Grove, Oklahoma as it pertains to building regulations and codes to include a new Chapter 13 regarding street addresses. Bottoroff reported that purpose of the proposed Ordinance is to require the property owners of all businesses and residential structures to display an address that is visible from the street to assist emergency personnel and

expedite finding the right location in an emergency situation. Bottoroff added that the proposed Ordinance authorizes the E911 Coordinator to designate the address in conformation with NENA standards. Bottoroff mentioned that the proposed Ordinance allows the property owners of existing buildings and existing residential structures one-year to comply upon receiving written notification to comply from the City of Grove. The Council all concurred that this is a relatively small expense for the residents and business owners to incur, and questioned the one-year allowance from the date of notice. The Council and Staff entertained narrowing that time factor down to possible 6 months. The Staff indicated no problems with that change. Devitt made the motion to approve the Ordinance as presented to include the amendment from one-year to 6 months to comply. Seconded by McElhaney. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.

**CITY MANAGER'S REPORT:**

Keefer reported that the Street Department has completed its second round of debris removal, and that the new street sweeper should be delivered around the first of December so the Street Department should be able to schedule a thorough city wide street sweep shortly thereafter.

Keefer mentioned that the police Department will surplus out three used units, and will be purchasing new ones.

**WARD REPORTS:**

McElhaney wished Keefer a happy birthday, and expressed appreciation to the great job he is doing.

At 6:25 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Devitt and Trumbull. NAY: None. Motion carried.