

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 5, 2019
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, March 5, 2019 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen and Marty Dyer. Member Ivan Devitt was absent. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

McElhaney made the motion to approve the minutes from the February 19, 2019 regular meeting. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.

McElhaney made the motion to approve the purchase order register. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the bids for labor and materials to prepare and paint the exterior of the Grove Civic Center. Bottoroff reported that the Staff advertised for this project, and received two (2) bids, however both bids were considered non-responsible bids because:

- The first bid received was not submitted on the proper form, and did not include the required documentation, and
- The second bid was received after the deadline, and was not submitted in the required sealed bid manner

Bottoroff reported that she has learned that if the City of Grove purchased the paint themselves through the State Bid process then the warranty that is attached to the paint goes to the City where if the paint was purchased by a contractor then the warranty will be exclusive in their name, and not the city. Bottoroff respectfully requested that the Council reject the bids, and authorize the Staff to re-advertise the project. Nielsen made the motion to reject the bids, and authorize the Staff to re-bid. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the selection of building colors pertaining to the painting scheme of the Civic Center. Bottoroff reported that the Staff placed the various color options out on the web-site for public reviews and voting selections, and that Option #4 received the most votes. McElhaney made the motion to approve Option #4 for the Civic Center painting project. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.

Nielsen made the motion to approve the Sales Tax Incentive Agreement with Stacy Crain dba Fired Up at Grand Lake. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the selection of a Consultant to prepare a Comprehensive Plan for the City of Grove. Keefer reported that the Staff solicited proposals from qualified planning consultants to prepare a Comprehensive Plan for the City of Grove, and that two (2) proposals were received:

- IBTS (Institute for Building Technology & Safety) who partnered with Guernsey Engineers / Architects, and
- Crafton & Tull who partnered with Rose & McCrary

Keefer added that the City Council appointed a committee to make a recommendation to the Council for consideration. Committee Member, Bob Plunk addressed the Council to reported that the committee interviewed both firm consultants, and that they were both highly qualified. Plunk announced that based upon the proposals and interviews, the Committee is recommending the selection of IBTS to work with the City of Grove to prepare a Comprehensive Plan. Dyer made the motion to authorize the Staff to meet with the consultant and finalize the scope of work, and negotiate the project cost for presentation back to the Council as part of an agreement for services. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the agreement with the City of Jay for Detention System Services. Cook reported that the City of Jay received notification from Delaware County that they will no longer house prisoner's from any outside agencies, therefore the City of Jay opened discussion with the City of Grove for the main propose to provide the Jay Municipal Court with a detention option as part of their sentencing process. Cook added that the City of Jay

met and approved this agreement. Cook entertained questions, comments and concerns from the Council along with Police Chief, Mark Morris. Dyer made the motion to approve the agreement with the City of Jay for Detention System Services. Seconded by Nielsen. AYE: Nielsen, Dyer and Trumbull. NAY: McElhaney. Motion carried.

Trumbull opened the floor for discussion with respect to the following Ordinances:

1. An Ordinance amending Part 8, Chapter 7, Sections 8-702, 8-703 and 8-704, of the Code of Ordinances of the City of Grove, Oklahoma as it pertains to the Use of Tobacco Products on School Property. Bottoroff reported that with the recent increased of citation being issued to repeat offenders in violation of tobacco/vaping laws regarding minors and 18 year old students on school property. The SRO Officers have requested the Ordinance be amended to discourage the use of tobacco by 18 year old students on school property by issuing citations, and increasing the fines for repeating offenses. Bottoroff added that both Ordinances reflect the current Oklahoma State Statutes. Dyer made the motion to approve the Ordinance as presented. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.
2. An Ordinance Amending part 10, Chapter 4, Section 10-419.B of the Code of Ordinances of the City of Grove, Oklahoma as it Pertains to the Possession of Tobacco Products by Minors. Dyer made the motion to approve the Ordinance as presented. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.

McElhaney made the motion to approve a Resolution amending the Convention Tourism Bureau 2018-2019 Fiscal Year Budget. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to scheduling the Annual Spring Clean Up Week for April 15-20, 2019. Bottoroff reported that grant from the Cherokee Nation in the amount of \$7,500 is still pending at this time. Nielsen made the motion to approve the scheduling of the Annual Spring Clean-Up for the week of April 15-20, 2019. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reported that the contract with Auditor, Anne Elfrink has a term agreement for three years with two one-year renewal options. Keefer indicated that the Staff will notify the Auditor of the City intent to exercise their first renewal option for the 2018-2019 audit service.

Keefer announced that OMAG has authorized the Staff to move forward with the replacement of the street sweeper that was damaged in December. The Staff has submitted a Letter of Intent to the state contract vendor for the replacement in order to secure the pricing and manufacturing schedule for the equipment. The letter of intent is subject to the approval of financing for a new sweeper at the March 19th meeting. McElhaney questioned the estimated arrival time of this equipment once approved. Keefer reported unofficially one month or by the end of April. Keefer added that upon arrival of the new equipment the Staff has discussed equipping sweeper to improve public awareness.

WARD REPORT:

Trumbull questioned the proposed disposal site for the removal of 1,960 cubic yards of dredging material from south ramp project at Wolf Creek Park. Keefer reported that it is unknown at this time.

Trumbull expressed thanks to the City crews for the quick response to the recent weather removal.

Dyer commented on the packet information pertaining to the chart outlining the number of permits for single family housing starts per calendar year for the past ten (10) years, and the estimated value.

Dyer highly praised Donnie Crain on his recent work accomplishments with owners of the Cherokee Queen, and titled Crain as a great asset to the City of Grove.

At 6:45 PM Dyer made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer and Trumbull. NAY: None. Motion carried.