

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 16, 2019
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, April 16, 2019 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Mr. Brad Claggett addressed the Council to propose a change to the current Ordinance allowing food truck owners to operate within the city limits with permission from the property / business owners, without an 'event' being created. Claggett reported that he has researched other cities and found where the City of Vinita requires the vendors to get a yearly permit for \$100 and join the Chamber of Commerce for an additional \$130 for the year. Claggett indicated that the vendors will provide their own trash receptacles and seating (if necessary), and that the customers can use the restrooms of the business (or neighboring) where vendor is located. Trumbull indicated to Claggett that the City Council could not formally take any action on this item at this time, but it will be taken under advisement. Claggett expressed his appreciation to the Council for allowing him the opportunity to speak.

Mr. Don Nielsen addressed the Council to express his appreciation to God and the citizens of Grove for allowing him the opportunity to serve on the City Council for the past six (6) years. Nielsen congratulated Matt Henderson, Marty Dyer and Ivan Devitt on their election victories, and prayed that God will bless them all.

Mr. Robert Allen addressed the Council to respectfully express his concerns with the recent dredging project at Wolf Creek Park. Allen reported that children utilize that specific area, and noticed that there are no warning signs indicating to the public of the depth change in the water. Bower reported that the dredging was achieved by a gentle slope off from the bank. Keefer reported that the future use for that area is to be used for Public Swimming, and assured him that proper signage will be installed.

Mr. Pete Norwood addressed the Council with Dave & Beverly Helms to express their sincere thanks to the City of Grove for their support with the F-4 Phantom Jet display. Norwood reported that it was a team effort and memorialized it by presenting the City of Grove with a descriptive picture of the project for display. Norwood mentioned that the organization is looking at doing a project dedication on November 11th – Veterans Day.

Trumbull opened the floor for Election of Officers:

Mayor – Dyer nominated Ed Trumbull. McElhaney seconded the nomination. Nomination ceased. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Nomination carried.

Vice-Mayor – McElhaney nominated himself. Nomination died due to a lack of second. Dyer then nominated Ivan Devitt. Henderson seconded the nomination. Nominated ceased. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the minutes from the April 2, 2019 meeting. Seconded by Dyer. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Devitt. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to approval of the Second Amendment to the lease with the Grand River Dam Authority. Keefer reported that GRDA had conducted surveys of its property around Grand Lake, and it was revealed that a structure owned by the City of Grove in the area of the Dog Park is located on GRDA owned property. Keefer added that this lease amendment acknowledges an encroachment of the structure located on the property, and it addresses the portion of Wolf Creek Park that they own, which is primarily the ramp area and ramp parking. Dyer made the motion to approve the Second Amendment Lease with GRDA as presented and discussed, Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids to paint the exterior of the Civic Center. Bottoroff reported that this is the second attempt to bid this project, and that four bids were received resulting in the following actions:

- ✓ Three of the bids did not include the required documentation and are considered non-responsible bids, and
- ✓ The fourth one exceeded the budgeted amount for the project

Bottoroff reported that the Open Market Procedure allows the City of Grove to obtain a minimum of three written price quotation from qualified suppliers / vendors. Therefore, it is Staff recommendation to reject all bids and direct Staff to obtain the written quotations from qualified suppliers / vendors to prepare and paint the exterior of the Grove Civic Center. Dyer made the motion to reject the bids received to paint the exterior of the Civic Center and to authorize the Staff to obtain the written quotations from qualified suppliers / vendors to prepare and paint the exterior of the Grove Civic Center in accordance to the Open Market Procedure. Seconded by Devitt. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution supporting Fair and Affordable Housing in the City of Grove. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Proclamation declaring the month of April as Fair Housing Month. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made a motion to approve a Resolution amending the 2018-2019 Fiscal Year Budget. Seconded by Devitt. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to scheduling a special meeting on Tuesday, April 23, 2019 to consider bids for the Annual Street Repair Program. Keefer reported that the bids for this project were previously rejected because several important bid lines were left off the bid

sheet. The project was rebid with an opening date of Friday, April 19th. Keefer mentioned that this meeting would allow the project to get under way two weeks sooner versus waiting until the May 7th meeting. Devitt made the motion to schedule Tuesday, April 23rd at 4:00 PM for a Special City Council meeting to consider bids for the Annual Street Repair Program. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Dyer asked for clarification that the GMSA Board will have two (2) openings for Trustees. Keefer reported that is correct due to the fact that Don Nielsen lost his seat on the City Council, and the other one occurred by the resignation of Robert Plunk. Keefer added that the Staff will be advertising these two positions for Council consideration possible by their next meeting.

Devitt commented on the aeration project on the baseball fields as indicated in the Buildings & Grounds report. Devitt noted that he has heard discussions on various tournaments coming to Grove.

WARD REPORT:

Trumbull welcomed Matt Henderson to the City Council.

Trumbull, Dyer and Devitt all strongly expressed their sincere appreciation to Don Nielsen for his six (6) years of dedicated service to the City of Grove and the Grove Municipal Services Authority.

Dyer welcomed Matt Henderson to the City Council, and expressed his thanks to Don Nielsen for his strong words of encouragement to the Council.

Devitt also welcomed Matt Henderson the Council.

EXECUTIVE SESSION:

At 6:33 PM Devitt made the motion for the Council to recess into Executive Session for the purpose of conferring on matters pertaining to discussing the purchase or appraisal of real property, pursuant to Title 25 O.S. Section 307.B.3. (property acquisition) to include participation from Bill Keefer. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:57 PM Devitt made the motion to come out of Executive Session with no action taken. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to discussion with respect to Agenda Item E-1 as above-mentioned. No action taken.

At 6:58 PM Devitt made the motion to adjourn. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.