

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 7, 2019
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, May 7, 2019 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present Josh McElhaney, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

PUBLIC COMMENTS:

Executive Director of the Grove Area Chamber of Commerce – Donnie Crain addressed the Council to report that on Friday, May 24th a ribbon cutting ceremony is scheduled for the Grand Lake Riverboat. Crain invited all to attend.

Trumbull presented and read in its entirety a Proclamation proclaiming the week of May 18-24, 2019 as ‘National Safe Boating’ Week.

Trumbull presented a plaque and Certificate of Appreciation to Jack Bower on behalf of Chris Luper as Employee of the Quarter.

Trumbull announced recognition to the following recipient of the Gary Dunham Memorial Scholarship:

- Tabitha Marrow \$1,000.00
- Toby Cearley \$1,000.00
- Easton Allred \$ 500.00
- Kayla Dollarhide \$ 500.00
- Deacon Kraft \$ 500.00
- Madyson Kraft \$ 500.00
- Nicklaus O’Herin \$ 500.00

Devitt made the motion to approve the minutes from the April 16, 2019 meeting. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried,

Devitt made the motion to approve the minutes from the April 23, 2019 special meeting. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried,

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried,

Trumbull opened the floor for discussion with respect to reconsideration of an application for a Special Use Permit to use the property located at 1437 Lakeside Drive as a vacation rental home as requested by the property owner, ACR Dreams, LLC. Bottoroff reported that a Public Hearing regarding the request was held by the City Council on March 19, 2019; however no action was taken.

Since no action was taken, the property owner is exercising his right per City Ordinance to request that the City Council reconsider his Special Use Permit application. Upon receipt of the request, the property owners within 300' of said property were notified via U.S. Mail that the application will be re-considered at the May 7th City Council meeting. Attorney, Darren Cook addressed the Council to report that he has thoroughly reviewed the City Ordinance pertaining to the application process and found that since the City Council officially took no action on the item from their previous meeting it permitted the property owner to respectfully request that the City Council reconsider his application due to that past history of the application. The City Council entertained questions, comments and concerns from the following individuals:

1. Judy Parsons
2. Kim Chuculate
3. Andy Stewart
4. Donnie Crain

Dyer made the motion to approve the application for a Special Use Permit to use the property located at 1437 Lakeside Drive as a vacation rental home as requested by the property owner, ACR Dreams, LLC. Seconded by Henderson. AYE: Henderson, Dyer, Devitt and Trumbull. NAY: McElhaney. Motion carried.

Trumbull opened the floor for discussion with respect to selection of an Airport Project Engineer for the ACIP Program for the Grove Regional Airport as recommended by the Grove Municipal Airport Managing Authority. Keefer reported that the airport solicited RFQ's from qualified engineering firms from which the following were received:

1. Garver Engineering
2. Olsson Engineering
3. CEC Engineering
4. Rose & McCrary / KSA Engineering
5. EST Engineering

Upon review and evaluation of the statements of qualifications, the Grove Municipal Airport Managing Authority is recommending that Olsson Engineering be selected to provide engineering services to the airport for the next five years. Engineer, Tim McCrary - Rose & McCrary addressed the Council to detail on his resume, engineering qualifications plus his years of experience that qualified him and his company for the Airport Project Engineering contract. McCrary added that he resides inside the corporate limits of Grove and that his office is locally owned and operated. McCrary noted that he has personally contributed to the community, and only asked that the Council take that under advisement when making their selection. Eddie Rose - Chairman of the Grove Municipal Airport Management Authority addressed the City Council to report on the selection process the Board took on this project, and noted that the resume selection was close. The Council also heard comments from Mr. Richard Allen. Devitt made the motion to select Olsson Engineering upon recommendation from the Airport Board. Seconded by Dyer. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve a Professional Services Agreement with IBTS for the preparation of a Comprehensive Plan for the City of Grove. Seconded by Devitt. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve a Letter of Engagement with Elfrink & Associates, PLLC for the 2018-2019 Audit Services. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve a Resolution scheduling Public Hearings on May 21, 2019 to determine whether structures located at 11601 Highway 59, Groveport (Pier 59) are dilapidated and have become detrimental to the health, safety, and welfare of the general public. Seconded by Devitt. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an agreement with the Oklahoma Department of Transportation for the placement and maintenance of LED flashing warning pedestrian signs on Highway 59 (Downtown 3rd Street) as part of an AARP grant application. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the appointment of trustee(s) to the Grove Municipal Services. Trumbull reported that the Staff advertised for these two vacant positions, and received Letters of Application from the following individuals:

1. Don Nielsen, and
2. Ivan Devitt

Trumbull nominated Don Nielsen to fulfill the vacant term expiring September 2021. Seconded by Dyer. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried. Trumbull then nominated Ivan Devitt to fulfill the vacant term expiring September 2019. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer and Trumbull. NAY: None. Devitt abstained. Motion carried.

Devitt made the motion to approve a Resolution directing filing and notification of the publication of the 2019 Supplement No. 21 to the City of Grove Code of Ordinances. Seconded by McElhaney AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2018-2019 Fiscal Year Budget. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to scheduling a work session to review and discuss the proposed 2019/2020 budget for the City of Grove. Keefer reported that the Staff has been working on the proposed 2019-2020 budget, and included in that process is a work session to review and discuss the proposed budget. Keefer suggested that the Council consider scheduling Thursday, May 23rd or Tuesday, May 28th for this work session. McElhaney made the motion to schedule Thursday, May 23rd @ 4:00 PM for a work session to review and discuss the proposed 2019-2020 Fiscal Year budget. Seconded by Dyer. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reported that the Staff recently met with the Representatives of the Oklahoma Tourism & Recreation Department and their planning consultant Land Plan to review and discuss the future development of the new park property that the State recently purchased as an extension of Honey Creek State Park. Keefer added that their goal is to create a preliminary site plan after gathering data

and information from stakeholders and the general public. The Staff was very excited about their plans and the commitment to develop the area into a high quality park and recreation area.

Keefer commented on the 2019 Spring Clean-Up numbers compared to the 2017 and 2018 years.

WARD REPORT:

McElhaney expressed thanks to the Grove Police Department for the recent response to his resident due to an animal nuisance.

Henderson reported that he has received feedback from residents in regards to the recent weather siren release, and concerns about public shelters. Keefer reported that the sirens are regulated (per policy) by the Grove Police Department and the Delaware County Emergency Management, and that he believed that the policy is posted on the City of Grove website.

Devitt reported that he received questions in regards to the sirens as well.

EXECUTIVE SESSION:

At 7:18 PM Devitt made the motion for the City Council to recess into Executive Session for the purpose of discussing negotiations concerning employees and representatives of employees groups, pursuant to Title 25 O.S. Section 307.B.2. (Fraternal Order of Police - Grand Lake Lodge No. 171) to include participation from Bill Keefer, Mark Morris and Debbie Bottoroff, and

Discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. Section 307.B.1; City Manager's Annual Evaluation to include participation from Bill Keefer. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 8:55 PM Devitt made the motion for the Council to come out Executive Session with no action taken. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to discussion with respect to agenda item E.1 above. No action taken.

Trumbull opened the floor for discussion with respect to agenda item E.2 above. Dyer made the motion to approve a one year contract extension to City Manager, Bill Keefer to include the following changes:

- 2% pay increase, and
- 10 days of use it or lose it vacation time in lieu of the monthly accrual

Seconded by Devitt. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 8:55 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.