

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 4, 2019
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, June 4, 2019 at 6:00 PM with Vice-Mayor, Ivan Devitt presiding. Members present were Matt Henderson and Marty Dyer. Mayor, Ed Trumbull and Member Josh McElhaney were absent. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Henderson made the motion to approve the minutes from the May 21, 2019 meeting. Seconded by Dyer. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

Dyer made the motion to approve the minutes from the May 23, 2019 special meeting. Seconded by Henderson. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Henderson. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

At 6:03 PM Dyer made the motion to open the Public Hearing to take input, comments and questions on the proposed 2019-2020 Fiscal Year Budget for the City of Grove. Seconded by Henderson. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried. Keefer announced no changes in the proposed budget as was presented and discussed before the City Council during their May 23rd special meeting. No public comments were heard.

At 6:04 PM Dyer made the motion to close the Public Hearing. Seconded by Henderson. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

Devitt announced that with respect to input, comments and questions on the proposed 2019-2020 Fiscal Year Budget. No action taken.

Henderson made the motion to approve the service agreement with Darren Cook, PC, as City Attorney. Seconded by Dyer. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

Dyer made the motion to approve the service agreement with Richard James as Municipal Judge. Seconded by Henderson. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to the approval of a Resolution establishing a schedule of fees and charges for the Grove Civic Center. Bottoroff reported that the current policy requires lessee to be responsible for arranging delivery of and the cost of additional trash dumpsters / containers as needed. Unfortunately not all lessees comply; resulting in Bernice Sanitation absorbing the cost the additional trash service. Bottoroff mentioned that the current contract with Bernice Sanitation provides for collecting trash at City owned facilities at no cost but does not include free service for additional trash pick-up for non-city events. The proposed Resolution will amend the following sections of the policy:

1. Amend Section 10.5 Trash Containers - *\$20 flat fee*
2. Amend Schedule of Fees & Charges - *\$100 deposit fee*
3. Amend the Summary of the policy by adding the following - *When a lessee does not comply and their event creates excessive trash resulting in the city being charged for additional dumpsters or additional dumping of dumpsters, the cost will be withheld from the lessee's trash deposit.*

Bottoroff entertained questions, comments and concerns from the Council. Dyer made the motion to approve the Resolution as presented and discussed. Seconded by Henderson. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

Dyer made the motion to approve the Resolution amending the 2018-2019 City General Fund budget and the 2018-2019 City Capital Fund budget. Seconded by Henderson. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reported that he had placed a copy of the lease agreement with NEO A&M College for the facility located on NEO Loop. Keefer announced that the agreement was referenced during the budget work session as it pertained to its term and expiration date. The term of the agreement was for 25 years and will expire on June 30, 2023 unless action is taken by the parties to terminate prior to that date or extend the lease beyond that date.

Keefer also announced that the City crews have been out all last week picking up down trees and branches from the recent storms. Keefer indicated that the City will extend that service one additional week to further assist the residents.

Henderson questioned Keefer on a possible follow up meeting with Emergency Management. Keefer announced no response at the time that they are still working on collecting additional data. Keefer assured that the Governing Body will be involved in implementing any changes.

WARD REPORT:

Dyer asked Donnie Crain for an update on the Toes in the Grand event. Crain indicated that it was received very well considering the recent rain and water level concerns. Crain reported that there were more vendors this year than last and attendance was approximately 3,000 – 3,500.

EXECUTIVE SESSION:

At 6:20 PM Dyer made the motion for the Council to recess into an Executive Session:

1. To discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. Section 307.B.1; City Treasurer's Annual Evaluation to include participation from Lisa Allred and Bill Keefer, and
2. For the purpose of conferring on matters pertaining to discussing the purchase or appraisal of real property, pursuant to Title 25 O.S. Section 307.B.3. (property acquisition) to include participation from Bill Keefer and Debbie Bottoroff; and

3. For the purpose of discussing negotiations concerning employees and representatives of employees groups, pursuant to Title 25 O.S. Section 307.B.2. (Fraternal Order of Police - Grand Lake Lodge No. 171) to include participation from Bill Keefer, Debbie Bottoroff and Police Chief, Mark Morris.

Seconded by Henderson. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

At 7:45 PM Henderson made the motion to the Council to come out Executive Session with no action taken. Seconded by Dyer. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to agenda item E.1 above. Dyer made the motion to approve a one year contract extension for City Treasurer, Lisa Allred to include a 3% pay increase as per the budget. Seconded by Henderson. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to agenda item E.2 above. Keefer recommended that the City Council consider two (2) different action in regards to this matter:

1. Authorize the City Attorney to remove or release the lien that is attached to the property described as the "Red Barn" located on O'Daniel Street that is owned by Earl Schreiber Revocable Trust subject to a property purchase agreement executed between the parties; and authorize the City to pay the balance due on the delinquent taxes to avoid a Sheriff sale. Contingent upon the City reaching a similar agreement with the Brush & Palette Club on the other half of the property.

Henderson made the motion to approve the above-mentioned actions as stated. Seconded by Dyer. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

Keefer then reported that the second part applies to the other half of the property that belongs to the Brush & Palette Club. This property is not going to the Sheriff sales due to the fact that they maintained their property taxes but asked that the Council:

2. Authorize the City Attorney to prepare a document releasing the lien on the property subject to an agreement between both parties approving payment of \$4,000 for the transfer of property. Contingent upon the City reaching a similar agreement with the Schreiber's on the other half of the property.

Henderson made the motion to approve the above-mentioned actions as stated. Seconded by Dyer. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.

Devitt announced that with respect to agenda Item E.3 above. No action taken.

At 70 PM Dyer made the motion to adjourn. Seconded by Henderson. AYE: Henderson, Dyer and Devitt. NAY: None. Motion carried.