

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, NOVEMBER 5, 2019
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, November 5, 2019 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard. City Treasurer, Lisa Allred was absent.

PUBLIC COMMENT:

Trumbull opened the floor to Amy Turner for a presentation on the Grove Outdoor Adventure Trail System (GOATS) Project. Turner gave the Council a detailed outline for a development of a mountain bike / multi use trail tentative located on 40 acre ± tract along Har-Ber Road, and its potential for possible grant funding. Turner reported that the project is approximately 3-4 years out but strongly asked for the City Council support for grant applications and future capital funding. Turner entertained questions, comments and concerns from the Council and Staff.

Devitt made the motion to approve the minutes from the October 1, 2019 meeting. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:18 PM Henderson made the motion to open a Public Hearing to hear public comments concerning the advisability of an application to close a public way (dedicated streets) located within a portion of the Grove Port Addition (former Ballerina Mobile Home Park) 11601 US Highway 59, Grove, Delaware County, Oklahoma. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried. Keefer reported that as per the Oklahoma State Statutes and the City of Grove Ordinances, notification of the proposed closure application was sent by certified mail to each of the public utility companies that are authorized to operate within the City's public ways, and that it was published in the local newspaper for public awareness. Keefer noted that it is the intent of the property owner to pursue permanent vacation of the public way through the County and use them as private streets. In turn, the property owners will provide to the City / GMSA a permanent public utility easement to replace the public way as well as a dedicated utility easement for the sanitary sewer that is located outside of the public way. Keefer respectfully requested that upon approval of the Ordinance that it be contingent to the City's receipt of executed utility easements from the property owners. At 6:20 PM Devitt made the motion to close the Public Hearing. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the Ordinance closing a Public Way (dedicated streets) located within a portion of the Grove Port Addition (former Ballerina Trailer Park) 11601 US Highway 59, Grove, Delaware County, Oklahoma contingent to the City's receipt of executed utility easements

from the property owners.. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull reported that that City advertised for letters of application for one vacant position and one un-filled position to the Convention & Tourism Bureau. Trumbull re-appointed Hitesh Patel to serve on the CTB for a three-year term as a hotel industry position. Seconded by Dyer. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then appointed Ileta Bray to serve on the CTB to fill the unexpired term as a representative of the tourist attraction position. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull reported that the City advertised for letters of application for letters of application to the Planning & Zoning Commission. Trumbull re-appointed Peggy Steed as Trustee to the Planning and Zoning Commission. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then re-appointed Steve Ward as Trustee to the Planning and Zoning Commission. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull reported that the City also advertised for letters of application to the Zoning Board of Adjustment. Trumbull re-appointed Chuck Perry back to the Board for an additional three year term. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then re-appointed Steve Ward back to the Zoning Board of Adjustment for an additional three year term. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull lastly appointed Ileta Bray to fill the vacant un-expired term to the Zoning Board of Adjustment. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the Plan of Action and Administrative Order for 502 and 504 South Broadway. Property Representative, Helen Bergman addressed the Council to update them on the following progress:

- ✓ removed the shed from the back of the property
- ✓ hauled away several loads of the smaller waste material, and
- ✓ is working on arrangements for removing the larger loads of waste material

The Council acknowledged the progress made and commended them on their commitment to finish the project. McElhaney made the motion to grant the property owner an extension to complete the project and to report back to the Council for the January 2, 2020 City Council meeting. Seconded by Dyer. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the bids received for twenty (20) Point Blank (or Equivalent to) Bulletproof Vests for the Grove Police Department. Police Chief, Mark Morris reported that the department has received a grant for this project in the amount of \$7,196.80, and

the department budgeted a total of \$21,400. Morris reported that he received two bids for this project, and that it is his recommendation to award the bid to Southern Uniform & Equipment LLC in the amount of \$14,999.80. Morris entertained questions, comments and concerns from the Council. Devitt made the motion to award the bid to Southern Uniform & Equipment upon recommendation from the Staff. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

McElhaney made the motion to approve a Resolution selecting a Bridge Inspector for the April 1, 2020 to March 31, 2022 contract to comply with the National Bridge Inspection Standard Act selecting Guy Engineering to perform the next round of ODOT bridge inspections. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the Wolf Creek Park Facility Policies and Procedures as it pertains to fire hydrant meters and water service. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an Ordinance amending the Wolf Creek Park Facility Schedule of Fees and Charges as it pertains to the above-mentioned connection to a fire hydrant for water service. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the City of Grove Personnel Policies and Procedures manual as it pertains Ethics and Conduct. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

McElhaney made the motion to approve a Site Agreement with Midwest Fish Tournaments, LLC for their Big Bass Bash Fishing Tournament to be held on May 30-31, 2020 at Wolf Creek Park. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Host Site Agreement with The Bass Federation/ Student Angler Federation for the Oklahoma High School State Championship Fishing Tournament on May 3, 2020 at Wolf Creek Park. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution authorizing the execution of documents and the submittal of an application enabling the Oklahoma Quality Incentive Act for the 2020 Bass Federation/Student Angler Federation's Oklahoma State High School Championship Fishing Tournament to be held at Wolf Creek Park on May 3, 2020. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reported that at the last meeting, Councilman Devitt requested the Staff to research options regarding placement of signage to better inform drivers of bicycle traffic. Keefer reported that the Staff researched the project and compiled the results back to the Council. Upon review and discussion of the results, and upon recommendation from Attorney, Cook since the City of Grove has no official "Bike Lane" particular signage may not be placed. The Council asked the Staff to proceed with cost estimates and suggested proposed locations.

Keefer also updated the Council on the recent meeting with ODOT in regards to improvements to east Highway 10 in the vicinity of the Industrial Park. Keefer added that as part of the same meeting, ODOT updated the City on their project to improve Highway 59 between the north side of Sail Boat Bridge and Highway 125. Keefer added that ODOT will be hosting a public meeting in Grove at City Hall on December 3rd to discuss the project and answer questions.

Keefer lastly reported that the 'Tom' turkey that has been seen around Grove has become aggressive and a public nuisance, therefore, Fire Chief, Mike Reed and Police Chief, Mark Morris is respectfully requesting that the Staff consult with the Game Warden and the Wildlife Department to properly remove the turkey from the city limits for a more environmental location.

WARD REPORT:

Henderson expressed thanks to Amy Turner for her presentation and interest in the Grove Outdoor Adventure Trail System (GOATS) Project.

At 6:50 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.