

**GROVE CITY COUNCIL  
EMERGENCY MEETING  
TUESDAY, MARCH 17, 2020  
7:00 PM  
(OR IMMEDIATELY FOLLOWING CONCLUSION OF REGULAR MEETING)  
MINUTES**

The Grove City Council met in Emergency Session on Tuesday, March 17, 2020 immediately following the conclusion of the regular scheduled meeting at 6:35 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Matt Henderson and Ivan Devitt. Member Marty Dyer was absent. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Trumbull opened the floor for discussion with respect to protocols, policies, and procedures related to addressing the COVID-19 Virus and the City of Grove. Keefer reported on the current conditions across the State of Oklahoma and different municipalities, and their actions taken on the omitting of large crowds or gatherings due to this Covid-19 Virus. Keefer reported on the status of the following City facilities:

- Grove Senior Citizen Building – DOCs has closed the facility to the public, and has gone to delivery only.
- Grove Public Library – The Eastern Oklahoma District Library Board has closed the building to the public, and is attempting to conduct curb side pickup.

Keefer expressed his concerns for the city employees who work the front office waiting on the public in person along with the GMSA crews keeping the Water & Waste Water Plant operating. Keefer suggested that the Council consider closing the City / GMSA offices to the public to include Municipal Court sessions and allowing the collection of all payment(s) via phone or by utilizing the GMSA drive-thru service. Keefer also added closing the Civic Center of all scheduled events in order to decrease the large crowds or gatherings. Police Chief, Mark Morris reported that he has already closed the dispatch office down to the public and has instructed all burns permits to be issued via phone. Cook suggested that the Court consider waiving the misdemeanor warrants for a period of such time to omit the possibility of jail overcrowding. The Council entertained questions, comments and concerns from the Staff, Donnie Crain and Business Owner, Terry Eskew. Devitt made the motion to approve a Resolution adding a Section 16 to require compliance with the City of Grove Community Center policies and procedures, plus compliance with the State and / or Federal laws that are applicable for the use of the city owned buildings and properties plus authorize the Staff to prepare a Resolution Declaring a State of Emergency for the City of Grove until April 7, 2020 and implementing mandatory emergency provisions for Council consideration. Seconded by McElhaney. AYE: McElhaney, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

At 7:32 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: McElhaney, Henderson, Devitt and Trumbull. NAY: None. Motion carried.