

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, JUNE 2, 2020  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, June 2, 2020 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes from the May 19, 2020 meeting as corrected. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the minutes from the May 26, 2020 special meeting. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:08 PM Devitt made the motion to open a Public Hearing to take input, comments and questions on the proposed 2020-2021 Fiscal Year budget for the City of Grove. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried. Keefer announced that the approved changes were made in the proposed budget as the City Council presented and discussed from their May 26<sup>th</sup> special meeting. No public comments were heard.

At 6:09 PM Devitt made the motion to close the Public Hearing. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that with respect to input, comments and questions on the proposed 2020-2021 Fiscal Year Budget. No action taken.

Trumbull opened the floor for discussion with respect to review of Resolution #20-010 Declaring a State of Emergency and implementing mandatory emergency provisions as amended and approving of a new proposed Resolution adopting the Governor's Open Up and Recover Safely Plan. Trumbull announced that he would read the current Resolution #20-010 by each line item for consideration of changes from the Council after each section. No changes were discussed to the Resolution until Trumbull introduced:

Section 2.c – Public Facilities – *Open to Public using social distancing and subject to social gathering*

- Tennis Courts
- Skate Park
- Walking Trails
- Library – in compliance with the Eastern Oklahoma Library System regulations
- Wolf Creek Park & Boating Facility – Individuals
- Softball and baseball fields
- Soccer fields
- Parks & playgrounds equipment
- Splash Pad

- Swimming Pool – opens June 5, 2020
- Basketball courts
- Civic Center – opens June 27, 2020

*Until further notice, the following are closed to the public:*

- Community Center
- Senior Citizens Center

Section 2.e Public Meeting(s) / Court – Resumes regular schedules June 1<sup>st</sup>

- Municipal Court
- Convention & Tourism Meetings
- Planning & Zoning Meetings
- Grove Economic Development Meetings

~~Section 2.g Social Gathering Limited – ...gatherings or congregating of people within the City of Grove being limited to not more than fifty (50) people. (Stricken in its entirety)~~

The summary and discussion of the new proposed Resolution lasted for approximately forty-five (45) minutes. Devitt made the motion to approve a new Resolution Declaring a State of Emergency and implementing mandatory emergency provisions as amended and discussed adopting the Governor's Open Up and Recover Safely Plan. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the approval of the following documents from the Oklahoma Department of Emergency Management (ODEM) for an Emergency Management Performance Grant (EMPG). Keefer reported that this new grant application and agreement will be for an EMPG grant for the City of Grove's Emergency Management Department for Federal Fiscal Year 2020 in the amount of \$10,000. Keefer announced that all documentation has been reviewed by the Staff and approved by the City Attorney. Keefer introduced the attendance of Emergency Management Director, Frank Close to answer any questions, comments or concerns from the Council:

1. The Grant Application for the EMPG – Devitt made the motion to approve the grant application for the EMPG as presented. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
2. The Contractual Agreement with the ODEM for the EMPG – Devitt made the motion to approve the contractual agreement with the ODEM for the EMPG as presented. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
3. Amendment # 1 to the Contractual Agreement with the ODEM for the EMPG - Devitt made the motion to approve Amendment # 1 to the contractual agreement with the ODEM for the EMPG as presented. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the approval of an amendment to the Sanitary Sewer Infrastructure Development and Service Agreement with Cherokee Nation Entertainment, LLC. . Keefer reported that this document has been approved and executed by the Cherokee Nation, and both the GMSA Board (approved during their Wednesday, May 27<sup>th</sup> special meeting) and City Council will be required to sign off on the amendment document. Keefer also added that attached to the documents is the bill of sale transferring the force main line through a quitclaim to the City and GMSA. Devitt made the motion to approve the Sanitary Sewer Agreement with the Cherokee Nation Entertainment, LLC as presented. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a lease agreement with Delaware County for office space in the City's Emergency Management facility at 1411 S. Broadway. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an agreement with the Grand Lake YMCA for use of the municipal pool for swimming lessons and water aerobics programs. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an agreement with Darren Cook for City Attorney Services. The Council all commended Cook for his professionalism and proficiency he renders and demonstrates to the City of Grove and GMSA. Devitt made the motion to approve the agreement with Darren Cook for City Attorney services. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

#### **CITY MANAGER'S REPORT:**

Dyer asked about percentage of City cost for the 2020 Senior Class banners displayed along Highway 59. Keefer reported it was an estimated \$2,800 / \$2,900. Dyer expressed his appreciation and good cause.

McElhaney asked if the updates to the zoning map includes Osage Street. Bottoroff indicated that it does.

#### **WARD REPORT:**

McElhaney commented on how nice it is to work with his Councilmen and Staff, and that he appreciates the workmanship displayed by all entities.

Henderson, Dyer and Devitt all expressed a welcome and appreciation to Emergency Management Director, Frank Close.

#### **EXECUTIVE SESSION:**

Trumbull announced that with respect to an Executive Session for the purpose of discussing negotiations concerning employees and representatives of employees groups, pursuant to Title 25 O.S. Section 307.B.2. (Fraternal Order of Police - Grand Lake Lodge No. 171). No action taken.

At 7:35 PM Devitt made the for the Council to recess into an Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. Section 307.B.1; City Treasurer's annual evaluation to include participation from Bill Keefer. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 8:04 PM Devitt made the motion for the Council to come of Executive Session with no action taken. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the above-mentioned agenda item E.2. Dyer made the motion to approve the City Treasurer contract with Lisa Allred for an additional one (1) year term to include the following amendment:

- ✓ A pay adjustment as provided for in the 2020-2021 annual budget and as amended equal to the pay adjustment for all other city employees

Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 8:05 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.