

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, AUGUST 18, 2020  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, August 18, 2020 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

**PUBLIC COMMENT:**

Representative, Lee Cathey of the F-4 Static Project addressed the Council with an update on the Tuesday, September 15, 2020 dedication ceremony:

- Representative, Markwayne Mullin has agreed to speak
- The event will be covered by the media
- An M-16 fly over has been approved, and
- That they are working on a possible honor parade for a 102 year old WWII veteran.

Keefer again suggested that Cathey coordinate this event with Emergency Management Director, Frank Close for assistance.

Devitt made the motion to approve the minutes from the August 4, 2020 meeting. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to review of Resolution #20-011 Declaring a State of Emergency and Implementing Mandatory Emergency Provisions as Amended Adopting the Governor's Open Up and Recover Safely Plan. McElhaney questioned at what point could the Council move their meetings back to Room 5. Keefer reported that Room 5 is a much smaller confined area, and that it would be difficult for social distancing but it's initially up to the City Council. Trumbull suggested that the meeting stay at the current location until the Council is at a consistent 'Green' level and no new cases are being reported. Devitt made the motion to extend the current Resolution until the September 1, 2020 City Council meeting. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the approval of an FAA Grant Offer Agreement for the East Taxilane Repair Project. Keefer reported that the grant agreement for this project is in the amount of \$230,726 and covers 100% of the project cost including the City's 10% local match. Keefer added that the City Attorney has reviewed the document and approved it as to form. Devitt made the motion to approve the FAA Grant Offer Agreement for the East Taxilane Repair Project as presented. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Ordinance amending Part 15, Section 15-401 of the City of Grove Code of Ordinances as it pertains to Speed Limits General Exception. Bottoroff reported that with the assistance of Chief Mark Morris and Sargent Jerry Bohannon, a complete inventory has been taken of all speed limits signs located throughout the community. Bottoroff noted that as a result of the inventory it was discovered that a few of the signs did not reflect the correct speed limits, some had conflicting speed

limits on the same street and some signs needed to added. Bottoroff entertained questions, comments and concerns from the Council. Devitt made the motion to approve the Ordinance as presented. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an Ordinance renaming Anita Drive located within Patricia Island Estates to Long Shot Drive. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Memorandum of Understanding with AARP for a Community Challenge Grant for the installation of pedestrian controlled crosswalk signals. Bottoroff reported that this grant is in the amount of \$17,000 and that the funds will be used to purchase four (4) push-button pedestrian controlled signals with flashing beacons. The signals will be installed along the intersection of Broadway and 3<sup>rd</sup> Street, and the intersection of Grand and 3<sup>rd</sup> Street by City crews. Devitt made motion to approve the Memorandum of Understanding with AARP for a Community Challenge Grant as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Agreement with Clean Earth (formerly Stericycle Environmental Solutions) for the Annual Hazardous Household Waste and E-Waste Collections as part of the rescheduled 2020 Spring Clean Up and the 2021 Spring Clean Up. Bottoroff reported that Clean Earth recently purchased Stericycle Environmental Solutions which is the company that has provided the service to the City of Grove since 2016. Bottoroff noted that this contract includes both the 2020 Spring Clean-up, which has been rescheduled for October, and the 2021 Spring Clean-up project(s). Devitt made the motion to approve the agreement with Clean Earth as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to declaration of the City of Grove's intent to renew the Economic Development Agreement with the Grove Area Chamber of Commerce for the second of three, one-year extensions as provided for in paragraph 3 of the agreement. Henderson announced that he is currently seated on the Grove Chamber Board of Directors therefore he will be abstaining his vote on this contract extension. Donnie Crain was present to entertain questions, comments and concerns from the Council. Devitt made the motion to approve the second, one-year extension with the Grove Chamber of Commerce to the Economic Development Agreement as presented. Seconded by McElhaney. AYE: McElhaney, Dyer, Devitt and Trumbull. NAY: None. Henderson abstained. Motion carried.

Trumbull at last opened the floor for discussion with respect to the following Fishing Tournament Site Agreements for Wolf Creek Park:

- a) Catmasters to be held on December 10-11, 2020 – Devitt made the motion to approve. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
- b) Nichols Marine Tournament Series for Four Tournaments in 2020-2021 – Devitt made the motion to approve. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
- c) Midwest Fish Tournaments, LLC for their Big Bass Bash Event on May 22-23, 2021 - Devitt made the motion to approve. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

### **CITY MANAGER'S REPORT:**

Keefer reported that the City of Jay has reached out to the City of Grove requesting a letter of support of their efforts to keep their Walmart store open. The Staff prepared a letter supporting their actions.

Keefer announced that the Oklahoma Municipal League has cancelled their 2020 annual conference scheduled for September 15-17. OML announced that they will be working to develop virtual workshops in the near future, and if that is announced, the Staff will pass it along to the Council.

Keefer reminded the Council of the upcoming open house for the Comprehensive Plan scheduled for Friday, September 4<sup>th</sup> from 5:30 PM to 8:30 PM in Room 7 @ City Hall. Keefer encouraged all to attend.

Keefer reported that the Staff received notification from the Southern Drag Boat Association of their intent to proceed with their races in Grove scheduled for October 24-25 @ Wolf Creek Park.

**EXECUTIVE SESSION:**

At 6:40 PM Devitt made the motion for the Council to recess into an Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. Section 307.B.1; (appointed employee salaries) to include participation from Bill Keefer, and Lisa Allred (if needed), and

for the purpose of confidential communication between the public body and its Attorney concerning a pending investigation, claim, or action if the public body, with the advice of its Attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest pursuant to Title 25 O.S. Section 307.B.4. (Review Class Action Law Suit) to include participation from Bill Keefer. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:03 PM Devitt made the motion to come out of Executive Session with no action taken. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that with respect to the above-mentioned agenda item E-1 that the following contracts be amended as such:

- City Manager's contract reflect that in lieu of a 3.5% pay adjustment, that a 2.00% pay adjustment be implemented to include ten (10) additional vacation days retroactive back to July 1, 2020.
- City Treasurer's contract reflect a 3.5% pay adjustment retroactive back to July 1, 2020.
- City Attorney's contract reflect a 3.5% pay adjustment retroactive back to July 1, 2020.

Devitt made the motion to approve the contract amendments as stated. Seconded by Dyer. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that with respect to the above-mentioned agenda item E-2. No Action taken.

At 7:05 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.