

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, SEPTEMBER 1, 2020  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, September 1, 2020 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes from the August 18, 2020 meeting. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to review of Resolution #20-011 Declaring a State of Emergency and Implementing Mandatory Emergency Provisions as amended adopting the Governor's Open Up and Recover Safely Plan. No discussion was entertained from the Council and Staff. Devitt made the motion to extend the current Resolution until the September 15, 2020 City Council meeting. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to appointment of Trustees to the Grove Municipal Airport Managing Authority. Trumbull announced that the Staff advertised for this vacant position and received one letter of application from Julie McCarthy. Trumbull made the motion to appoint McCarthy to the Grove Municipal Airport Managing Authority. Seconded by Devitt. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Ordinance amending Part 4: Animal, Chapter 3: Deer Hunting, particularly Section 4-303: Deer Hunting Rules and Regulations and Permitting Requirements Subsection B. and Subsection D. Keefer reported that the proposed Ordinance revises the current codes pertaining to the Shooting Proficiency Test and the number of antlerless / antlered deer harvesting sequence per season. Bottoroff added that this Ordinance updates the City codes in compliance with the Oklahoma Department of Wildlife Conservation pertaining to season dates and bag limits for deer archery. Devitt made the motion to approve the Ordinance as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending Section 1.1-13: Personal Appearance of the City of Grove Personnel Policies and Procedures Manual. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to Change Order No. 001 to the 2019-2020 Street Rehabilitation Plan as submitted by Hutchens Construction to replace a bad drainage culvert on Baycrest Avenue. Keefer reported that the replacement of this culvert was not in the original plans.

It was later brought to the city's attention, so Douthit was asked to go assess the project, and he reported that the tin culvert indicated signs of erosion and deteriorating conditions. Douthit advised that it would be in the best interest to replace the culvert now while the road is being reconstructed than have to do it in the future which would require cutting out that section of road causing more road closure and extensive cost. Keefer entertained questions from the Council. Devitt made the motion to approve the change order as presented and discussed. Seconded by Dyer. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

**CITY MANAGER'S REPORT:**

Keefer reported that the Council has been provided a copy of the proposed 2020 City of Grove Emergency Operation Plans to review. Keefer noted that it would be placed on the September 15<sup>th</sup> City Council agenda for consideration along with the Hazardous Mitigation Plan.

Keefer reminded the Council of the Open House for the Comprehensive Plan scheduled for Friday, September 4<sup>th</sup> in conjunction with the 'Food Truck Friday' event. Keefer encouraged all to attend if possible.

**WARD REPORT:**

McElhaney questioned on what date are the Administrative Order(s) pertaining to the dilapidated structures scheduled to be back before the Council. Keefer reported that the Council granted the property owners until Tuesday, September 15<sup>th</sup> time to comply.

Devitt reported that he received an interesting email from a news agencies that showed the State of Oklahoma being the #1 people choice for relocation.

At 6:25 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.