

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, MARCH 2, 2021  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, March 2, 2021 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard. Public Works Director, Deric Douthit was absent.

**PUBLIC COMMENT:**

Ryan Beavers addressed the Council in regards to Ordinance #795. Beavers respectfully reported that he is seeing reports where other States, Cities and Towns are no longer enforcing their mask mandating Ordinance due to recent decline in Covid-19 cases and the heavy availability of vaccines that have a 99% recovery rate. Beavers strongly encouraged the City of Grove to consider lifting their mask mandate ordinance.

Devitt made the motion to approve the minutes from the February 23, 2021 special meeting as corrected. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order registers as presented. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to review of Resolution #20-024 Declaring a State of Emergency and Implementing Mandatory Emergency Provisions as amended adopting the Governor's Open Up and Recover Safely Plan. McElhaney suggested that the Council consider moving this item onto the April 6, 2021 meeting for discussion in conjunction with the Mask Mandate Ordinance #795. The Council indicated no problem. McElhaney made the motion to extend the Resolution until the April 6, 2021 City Council meeting. Seconded by Devitt. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the status of the Administrative Orders for the following property that have been previously designated as dilapidated structures:

505 S. Grand Street – Code Enforcement Officer – Russ Schmidt addressed the Council to report that the property owner has completed all of the non-compliance projects related to this property causing it to be on the dilapidated structure list. Property owner, Brad Daftari was present to answer any questions from the Council. No action was taken.

615 S Cherokee – Schmidt reported that this structure was on the dilapidated list due to roof condition. The original property owner has deceased, and the property is currently under sale of contract. Schmidt added that the proposed buyer has repaired the roof into compliance, therefore it is his recommendation that this property be removed from the list. Cook reported that he has been in contact with Attorney, Muscari in regards to this subject, and that he will respond back to her letter of concern of the city's disposition. No action taken.

Trumbull opened the floor for discussion with respect to the following bids and proposals:

- 1) Bids to provide mowing, weed-eating and trimming services for Code Violation Properties - Bottoroff reported that the Staff advertised for this project, and that only one bids was received from TMG The Marathon Group for \$45 per hour. Bottoroff fielded questions and concerns from the Council in regards to the company's location in Texas. Bottoroff indicated that the company has a local contractor and crew in the area. Dyer made the motion to award the bid as presented. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
- 2) Bids to provide brush hog services for Code Violation Properties – Bottoroff reported that TMG The Marathon Group was the only bid received for this project, and that bid was for \$60 per hour. Devitt made the motion to award the bid as presented. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

3) Bids for demolition and clean-up services for buildings that have been designated as dilapidated structures – Bottoroff again reported that only one bid was received from Grand Earthmoving, LLC dba Grand Excavating, LLC for the following bid amount:

- a. Excavator \$175 per hour
- b. Dump Trucks \$90 per hour / per truck
- c. Skid Steer \$125 per hour
- d. Labor \$45 per hour

Devitt made the motion to award the bid as presented. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

4) Proposals for haying various City and GMSA owned properties – Bottoroff reported that the City actually received no bids for this project, but later received a bid from Mike Reed after the deadline in the amount of \$101. Devitt made the motion to award the bid as presented, Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to scheduling a Special Meeting/Work Session to review and discuss the Requests for Proposals (RFP's) received from Recruitment Consultants. Keefer reported that the Staff is recommending that the Council consider this meeting session for the sole purpose to select a firm and authorize the City Attorney to negotiate an agreement or request to interview one or more prior to making a decision, which could be done by electronically through a Zoom format. Dyer made the motion to schedule a special meeting for Monday, March 8<sup>th</sup> @ 5:00 PM. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to a Request for Proposal (RFP) document for the preparation of the annual audit and a Request for Proposal (RFP) document for the preparation of external financial statements. Devitt made the motion to authorize the Staff to solicit RFP's for the annual audit service and external financial statement. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Engineering Service Agreement with Rose & McCrary for drainage improvements at the Sports Complex and Rotary Park. Keefer reported that the scope of this project will be the construction of 1,000 feet of concrete swale to move drainage away from the playgrounds and along the outfield fencing on two of the fields. Devitt made the motion to approve the Engineering Service Agreement with Rose & McCrary as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Resolution authorizing the submittal of a grant application to the Oklahoma 9-1-1 Management Authority for funding to upgrade the current E 911 System with the "Next Generation 911 System" (NG911). 911 Coordinator, Russ Schmidt addressed the Council to report that the current E911 system is being replaced with the Next Generation 911 system, and that the City must meet these new requirements with the goal to make all 911 data uniform nationwide. Devitt made the motion to approve the Resolution as presented and discussed. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

**CITY MANAGER'S REPORT:**

Keefer announced that if it the Councils desire, he would be glad to attend the Monday, March 8<sup>th</sup> special meeting for possible guidance if needed. The Council was in favor of his attendance.

Keefer strongly expressed his appreciation to Green County Concrete for their donation of 100 tons of sand to the city during the recent increment weather.

Keefer reported that the City Attorney was successful in making contact with the Wheeler Real Estate Investment Trust as a follow up to an earlier discussion regarding their financial obligations per the Economic Development Agreement. Keefer noted that they made their delinquent payment which replenished the reserve fund for the Harbor Point TIF District. Keefer noted that the City Attorney will continue to work on a permanent resolution of this matter and will keep the Council updated as needed.

McElhaney asked that in regards to the ownership of the Patricia Island Development to evaluate a public/private partnership that would accelerate the repairs of the streets located within that development, would Andy Stewart, as Chairman to the GMSA Board recuse himself from being an

active participant in the discussions because of his strong conflict of interest in Patricia Island as well. Cook assured that Stewart would should the project develops realistically,

**WARD REPORTS:**

McElhaney reported that the City Council for Ward II is Tuesday, April 6<sup>th</sup> and he encouraged all residents to get out and vote.

At 6:41 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.