

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 20, 2021
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, April 20, 2021 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Steven Thomas, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

Trumbull opened the floor for Election of Officers. Dyer nominated Ed Trumbull as Mayor, and Ivan Devitt as Vice-Mayor. Devitt seconded the nomination. Nomination(s) ceased. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the minutes from the April 6, 2021 regular meeting as corrected. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the minutes from the April 12, 2021 special meeting. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to review of Resolution #20-024 Declaring a State of Emergency and Implementing Mandatory Emergency Provisions as amended adopting the Governor's Open Up and Recover Safely Plan. Trumbull made the motion that the City adopt the Oklahoma State Health Department COVID-19 Risk Alert System to determine the daily risk level instead of the current Harvard Global Health Institutes until such time a 'Red Alert' is reached. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried. Dyer then made the motion to extend the Resolution until the May 4, 2021 City Council meeting. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:12 PM Devitt made the motion to open a Public Hearing to take public comments regarding an application submitted by Abbie Collingsworth, dba ALC Investments, LLC and Residential Investments, LLC requesting a Special Use Permit to allow for an application to use property located at 1710 Marina Drive as a vacation rental home. Bottoroff reported that this application went before the Planning & Zoning Commission and was approved for recommendation to the Mayor and City Council by a vote of 4-0. Bottoroff added that the application meets all of the requirements in accordance to the Ordinance. The Council entertained comments from the following individuals:

1. Joe Martin – expressed opposition against the application
2. Abby Collingsworth – Property Owner
3. Tammy Sink – expressed opposition against the application

At 6:43 PM Devitt made the motion to close the Public Hearing. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Resolution approving the application for a Special Use Permit for 1710 Marina Drive. Thomas asked for clarification from the Staff on the notes

pertaining to the Public Hearing comment form dated 2018 from the property owner of 1114 Dogwood Drive to be that of the same owner(s) applying today for 1710 Marina Drive? Bottoroff reported that it appears to be a business relationship with Abbie L. Collinsworth dba ALC Investments, LLC. Dyer reported that he understands the concern from the residents in regards to the overwhelming number of vacation rental homes in the neighborhood, and noted that it is a subject matter that needs to be addressed in the current Ordinance. Trumbull strongly agreed that the density should be researched. Bottoroff reported that back in 2015 when the very first VRH was being presented, the City Staff met with the majority of these residents to address their concerns for the creation & placement of the current Ordinance. Keefer reported that if it is the Council's desire to research the density of VRH's per subdivision then the Staff would start that process and report back before the Council on a later date. Dyer made the motion to approve the application for a Special Use Permit for 1710 Marina Drive as presented and discussed. Seconded by Henderson. AYE: Henderson, Dyer, Devitt and Trumbull. NAY: None. Thomas abstained. Motion carried.

Trumbull opened the floor for discussion with respect to a Resolution scheduling Public Hearings to receive comments for various properties to determine whether a structure located on each property should be designated as a dilapidated structure and detrimental to the health, safety and welfare of the general public and the City of Grove. Bottoroff reported that since the posting of this agenda the following properties have conformed to the Code of Ordinances, therefore requested that they be removed from the list:

- 610 S Elk Street – House
- 1648 US Highway 59 – Barn

Devitt made the motion to approve the Resolution as amended. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor discussion with respect to an Ordinance adopting the Comprehensive Plan Update for the City of Grove. Doug Moore with IBTS (Institute for Building Technology & Safety) addressed the Council to report that this is the final draft package. The visions will help direct concerned efforts involving both public and private partnerships to shape and mold the City of Grove as the community progresses into the future. Moore then outlined the projects and goals previously addressed before the Council in earlier meeting(s). Trumbull reported that upon reviewing the plan he suggested that the following changes be considered to the 'Implementation Plan – Goals (strategy)' prior to final approval:

- ~~Page 79: Develop a source of ongoing funding for parking management, such as daytime parking fees-(omit)~~
- ~~Page 80: Create a public-private partnership with GRDA and the Seneca-Cayuga Nation to develop and promote heritage-based tourism (include Cherokee Nation to the list)~~
- ~~Page 84: Encourage Grove Public Schools to create a monitoring system that tracks student success and performance (the school system already has in place so either strike or rephrase and that it should be 'X' under the ONGOING bracket), and~~
- ~~Page 35: Community Character – Civic Buildings...Future redevelopment plans for Grove City Hall and Community Center could also include a small library to complement the City's main library located off Shundi Road on the eastside of town (omit due to the fact that it is such a short distance to travel from the Community Center to the Grove Public Library facility)~~

Dyer made the motion to approve the Ordinance adopting the Comprehensive Plan Update for the City of Grove as amended. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried. Moore expressed his appreciation to the following individual groups for their time and efforts demonstrated towards this plan:

- Technical Advisory Committee
- Citizen Advisory Committee
- Grove City Council, and
- Grove Planning & Zoning Commission

Trumbull opened the floor for discussion with respect to request for proposals for Uniform Services for city employees. Bottoroff reported that “Request for Proposals” were advertised in the Grove Sun, and that the following three company proposals were submitted:

1. Cintas Uniform
2. CLEAN Uniform, and
3. Unifirst Uniform

Bottoroff reported that she sought out employees input on the samples provided, and it is Staff recommendation to award the bid to Cintas Uniform Corporation. Devitt made the motion to award the uniform bid to Cintas as presented and discussed. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an agreement with Strategic Government Resources (SGR) for executive recruitment consultant services for a new City Manager. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a request from the Grove Sun to waive the garage sale permit fees and exclude this event from the maximum number of annual garage sales as part of the citywide garage sale event., Grove Sun Area Manager, Andrew Crawford addressed the Council to report that the date of the sale was tentatively scheduled for Friday, May 7 & Saturday, May 8 but had to be rescheduled for May 21 & 22, 2021. Devitt made the motion to approve the request from the Grove Sun pertaining to the citywide garage sale event as presented and discussed. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the Resolution amending the 2020-2021 City General Fund and City Capital Fund as presented and discussed by Allred. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the denial of claim #209185-1-HW by claimant, Jimmy Johnston upon recommendation from the Oklahoma Municipal Assurance Group. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER’S REPORT:

Keefer reported that a Southern Star representative has verified that FERC approved the request to waive the tariff penalties that were incurred through their operational flow order during the February winter storm event.

Keefer reminded the Council of the Chamber of Commerce scheduled ribbon cutting ceremony for the new Fire Safety Trailer on Friday, April 23rd at 10:00 AM in the Civic Center parking lot.

Keefer reported that the Library Board has received a letter of resignation from Member, Jan Ditmore and with the passing of Jean Bohannan, there are now two vacancies on that board.

WARD REPORTS:

Trumbull announced that he will not be attending the ribbon cutting ceremony scheduled for this Friday.

Thomas read a letter in its entirety expressing his appreciation to his family for supporting him in his decision to run for City Council and to his opponents for having the heart to want to make a difference and putting themselves out in the public eyes. He expressed a special thanks to everyone who voted for him, and for encouraging their neighbors and friends to get out and vote as well. He thanked his campaign workers on placing his campaign signs, and to Josh McElhaney for his four year commitment to the City of Grove. Thomas reported that he is looking forward to working alongside the Council to continue the growth and improvements to the community.

Henderson, Dyer and Devitt all welcomed Thomas to the Council, and added they are looking forward to working with him.

EXECUTIVE SESSION:

At 7:42 PM Devitt made the motion for the Council to recess into Executive Session for the purpose of discussing negotiations concerning employees and representatives of employees groups, pursuant to Title 25 O.S. Section 307.B.2. (Fraternal Order of Police - Grand Lake Lodge No. 171) to include participation from Bill Keefer, Debbie Bottoroff and Mark Morris. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 8:14 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to discussion with respect to agenda item E.1 above. No action taken.

At 8:15 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.