

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, JULY 20, 2021  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, July 20, 2021 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Steven Thomas, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was Interim City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes from the July 6, 2021 regular meeting. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to review of Resolution #20-024 Declaring a State of Emergency and Implementing Mandatory Emergency Provisions as amended adopting the Governor’s Open Up and Recover Safely Plan. Trumbull reported that Delaware County has recently reported back up to the ‘Red Alert’ category and added that the county is seeing an increase in hospitalization along with the loss of community residents due to the virus. Dyer reported that this strain of virus more aggressive than what was experienced a year ago, and expressed thanks for the current vaccination availability. Thomas made the motion to extend the Resolution until the August 3, 2021 City Council meeting. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Resolution of the City Council of the City of Grove, Oklahoma approving action taken by the Grove Municipal Services Authority (the “Authority”) authorizing issuance, sale and delivery of a Series 2021 Clean Water SRF promissory note of the authority to the Oklahoma Water Resources Board; ratifying and confirming a Sales Tax Agreement; ratifying and confirming a Utilities Lease Agreement, as amended; and containing other provisions related thereto. Rick Smith – Municipal Finance Services addressed the Council to report on the future financing plan highlights for GMSA that detailed on the following GMSA issuance components for a loan not-to-exceed 20 years and a loan amount not-to-exceed \$1,000,000 to cover the acquisition and installation of new equipment at the Wastewater Treatment Plant to add a lime stabilization mechanism and replace the belt press process:

• Estimated Lime Stabilization Equipment	\$560,500.00
• Screw Press (replace belt press)	\$293,300.00
• Installation	\$ 88,800.00
• Project Cost	\$942,600.00
• Bond Counsel Fees & Expenses	\$ 19,500.00
• Local Counsel Fee	\$ 7,500.00
• Financial Advisor Fee & Expenses	\$ 19,500.00
• Trustee Bank Acceptance Fee	\$ 500.00
• Rounding	<u>\$ 400.00</u>
• Total Note Amount:	\$990,000.00

Smith added that the interest rate on the loan will be set approximately ten (10) days before closing. Smith entertained questions, comments and concerns from the Council and Staff. Devitt made the motion to approve a Resolution approving action taken by the Grove Municipal Services Authority authorizing issuance, sale and delivery of a promissory note of the Authority to the Oklahoma Water Resources Board; ratifying and confirming a Sales Tax Agreement; ratifying and confirming Lease Agreements; and containing

other provisions related thereto. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2021-2022 City of Grove General Fund by creating the Fire Safety Trailer Fund. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an Engagement Letter for the June 30, 2021 GASB 75 OPEB Actuarial Study with Dean Actuaries, LLC. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the 2021-2022 School Resource Officer (SRO) contract with the Grove Public Schools. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect with canceling the Memorandum of Understanding with the Fire Departments that are no longer using the Grove dispatch services including:

1. Monkey Island Fire Department/Bernice Fire Department
2. Seneca Cayuga/Paradise Point Fire Department

Bottoroff reported that Chief, Morris recently visited with the Monkey Island Fire Department and that they expressed their intent to discontinue utilizing the Grove Dispatch Service, and that the Seneca Cayuga have not paid their fee for the dispatching service for the past few years. Bottoroff recommended that the City of Grove cancel the Memorandum of Understanding with the two fire department entities. Cook reported that he will notify both entities via postal service. Devitt made the motion to withdraw the Memorandum of Understanding with the two above-mentioned fire departments as presented and discussed for dispatching services. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a sixty (60) days Written Notice (as required by the agreement) to Delaware County Commissioners to cancel the lease agreement for leasing space at the Grove Emergency Management Facility for the county's Emergency Management Director. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

### **INTERIM CITY MANAGER'S REPORT:**

Bottoroff reported that due to the flow of the water run-off from the splash pad, the Building and Grounds crews will be relocating the playground equipment close to an area south of the basketball courts this fall.

Bottoroff asked for the Council's thoughts on yearly leasing the baseball field to the Grove Public Schools for \$1.00 per year which would permit their Staff to maintain the facility. The Council indicated no problem and authorized Bottoroff to move forward with the project.

Bottoroff reported that upon visiting with Pool Manager, Debbie Brixey she informed her that the city pool will be closed the following date due to lack of sufficient lifeguards:

- ✓ Saturday, July 24<sup>th</sup>
- ✓ Thursday, July 29<sup>th</sup>, and
- ✓ Saturday, July 31<sup>st</sup>

Bottoroff mentioned that Lowes Representative, Tom Clark called and advised that they have a pallet of surgical masks and hand sanitizer that they would like to donate to the City of Grove.

Douthit reported that he had visited with Signaltek in regards to placing signal light along Highway 59 around either 21<sup>st</sup> or 36<sup>th</sup> street. Signaltek indicated that the placement of the light would only cause a major traffic back up, and that it would not be a good solution.

In response to Douthit's comments on signal lights, Bottoroff reported that Signaltek representative stated that the only way to improve the flow of traffic is to construct a bypass around the downtown. Bottoroff advised Council that she has spoken to Grand Gateway representatives regarding the bypass and they suggested that the City Council request the construction of a bypass be placed as a priority on the Delaware County Regional Transportation Plan. The Council agreed that was a good idea and directed Bottoroff to submit the request. Devitt suggested that the request be made as an 'Alternate Route' instead of a bypass. Bottoroff reported that the Highway 10 widening project was already listed as a priority on the Delaware County Regional Transportation Plan.

**EXECUTIVE SESSION:**

At 6:40 PM Thomas made the motion for the Council to recess into an Executive Session for the purpose of conferring on matters pertaining to Economic Development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11. (Economic Development Proposal) to include participation from Debbie Bottoroff and Chamber Director, Donnie Crain. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:17 PM Thomas made the motion for the Council to come out of Executive Session with no action taken. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to discussion with respect to above-mentioned agenda item. No action taken.

At 7:18 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.