

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, AUGUST 17, 2021
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, August 17, 2021 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Steven Thomas, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was Interim City Manager, Debbie Bottoroff; City Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Trumbull opened the floor for a presentation by Frank Close, Emergency Management Director, regarding the Oklahoma State Department of Health

- Covid-19 Response Situation Report; and
- Covid-19 Response Action Plan

Dr. Sam Ratermann addressed the Council to detail on the Delta variant surging in Oklahoma; new cases top 1,000 from 1.5 months ago. Ratermann reported that as the formidable delta variant it is now the dominant strain in the United States and is continuing to spread which is resulting in a lot more hospitalizations. Currently, a third of those admitted to the hospital are in an intensive care unit bed, and while care for COVID patients has improved, there will continue to be deaths from this disease. Ratermann noted that they are seeing a fairly profound shortage of nurses in the area partly due to COVID burnout from early this year which is making it just that much more difficult to care for patients. Ratermann added that the delta variant's prevalence moved Delaware County into the red category and added that as of this week, Delaware County still has a large portion of its population that is unvaccinated which includes children under 12 years of age. Ratermann noted that there is a 99% increase in the weekly case rate in Oklahoma County hospitals that are seeing on average of 12 new patients admitted each day due to COVID-19. Close then addressed the Council to detail on the Oklahoma State Department of Health COVID-19 Response Situation Report that summarized on the following topics:

- Hospitalizations / Medical Surge
- Dialysis
- Long-Term Care
- Vaccinations
- PPE Distribution
- OSDH Covid-19 Response Action Plan, and the
- OSDH District 4 County Covid-19 update

Close reported that he is very concerned with the upcoming school year with the kids and Staff, and that he will keep monitoring it very closely. Close added that the 3rd dose of vaccination is currently available at the Delaware County Health Department and is administered to walk-in from 8-11AM and 1-4:45 PM. The presentation lasted for approximately 20 minutes.

PUBLIC HEARING:

At 6:20 PM Devitt made the motion to open a Public Hearing to take public comments regarding an application submitted by Donald and Janet Wilkerson requesting a Special Use Permit to allow the property owners to submit a separate application to use the property located at 438 N 36th Street, Grove, OK as a Vacation Rental Home. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Bottoroff reported that the Planning and Zoning Board met and approved the Special Use Permit application upon recommendation to the Mayor and City Council. Bottoroff added that she received only one "Public Comment" form back on this project, and that the resident expressed that they are in favor of the SUP. Property owners Don and Janet Wilkerson was present to entertain any questions from the Council and Staff. No Public Comment were heard.

At 6:21 PM Thomas made the motion to close the Public Hearing. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the Special Use Permit application submitted by Donald and Janet Wilkerson authorizing them to submit an application to use the property located at 438 N. 36th Street, Grove, OK as a Vacation Rental Home. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:23 PM Devitt made the motion to open a Public Hearing to take public comments regarding an application submitted by Nicholas and Amber Durrett requesting a Special Use Permit to allow the property owners to submit a separate application to use the property located at 1710 Red Fox, Grove, OK as a Vacation Rental Home. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Bottoroff reported that the Planning and Zoning Board met and approved the Special Use Permit application upon recommendation to the Mayor and City Council. Thomas asked for clarification for access into the property. Property owners Don and Janet Wilkerson addressed the Council to report that there is a private road agreement to the property and that it is a paved road. No Public Comment were heard.

At 6:25 PM Thomas made the motion to close the Public Hearing. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve the Special Use Permit application submitted by Nicholas and Amber Durrett authorizing them to submit an application to use the property located at 438 N. 36th Street, Grove, OK as a Vacation Rental Home. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the minutes from the August 3, 2021 regular meeting. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to cancel the September 7, 2021 regular City Council meeting to allow the Mayor and Council Members to attend the 2021 Oklahoma Municipal League Conference in Oklahoma City resulting in the lack of a quorum for that meeting date. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an updated Resolution #21-028 acknowledging a State of Emergency continues to exist in the City of Grove and Implementing Mandatory Emergency Provisions to follow the most current Centers for Disease Control and Prevention (CDC) Guidelines. The Council heard no comments on the current Resolution as presented. Devitt made the motion to extend the Resolution until the September 21st City Council meeting. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a proposed Ordinance repealing and replacing Chapter 6 General Provisions of the City of Grove Zoning Ordinances as recommended by the Planning & Zoning Commission. Bottoroff reported that the proposed Ordinances simplifies Chapter 6 for better clarification of requirements for non-conforming uses and structures on what exactly is allowed to be continued. Devitt made the motion to approve the Ordinance as presented. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Henderson made the motion to approve a Field Use Agreement with Grove Public Schools for the exclusive use of the Jim Beauchamp Field. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve a Resolution directing filing and notification of the publication of the July 2021 Supplement No. S-3 to the City of Grove Code of Ordinances. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

INTERIM CITY MANAGER'S REPORT:

Bottoroff reported that there are several board appointments coming up on 09-21-21 City Council agenda. Bottoroff reported that the Staff has advertised for Letters of Application for each vacant term:

- Grove Municipal Airport Managing Authority
- Grove Municipal Services Authority, and
- Grove Economic Development Authority

Bottoroff mentioned that the Staff will be asking the City Council to revisit the current driveway permit Ordinance in a future meeting to address the city's drainage issues. Bottoroff noted that Douthit will be present to discuss the issue and concerns.

EXECUTIVE SESSION:

At 6:45 PM Devitt made the motion for the Council to recess into an Executive Session for:

1. the purpose of conferring on matters pertaining to Economic Development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of

products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11. (Economic Development Proposal) to include participation from Bottoroff and Donnie Crain, and;

2. to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. Section 307.B.1; City Manager to include participation from Bottoroff.

Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 8:27 PM Thomas made the motion for the Council to come out Executive Session with no action taken. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to agenda item E.1 above-mentioned. No action taken.

Trumbull opened the floor for discussion with respect to agenda item E.2 above-mentioned. Dyer made the motion to authorize City Attorney, Darren Cook to prepare an employment contract for Debbie Bottoroff as City Manager for consideration at the next City Council meeting. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 8:29 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.