

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, SEPTEMBER 21, 2021  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, September 21, 2021 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Steven Thomas, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was Interim City Manager, Debbie Bottoroff; City Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

**PUBLIC COMMENT:**

Carolyn Booth and Michele Norwood addressed the Council to discuss a possible joint endeavor between the City of Grove and the Second Chance Pet Rescue. Booth noted that the Grove and surrounding area is seriously over populated with dogs and cats due to the fact that there is not a low-cost spay and neuter program readily available. Booth added that people who have adopted animals during the Covid-19 pandemic are already returning those animals back to the shelter or abandoning them on the streets. Booth noted that both the City of Grove and Second Chance Rescue are in need of new facilities. Booth added that she believed both agencies could do a better job for the area by combining their efforts into a single facility. Booth reported that there are several examples of city and rescue organizations having successful combined facilities throughout the country. Booth mentioned that the combined facility could be divided so there are specific city runs, a city cremation program to provide a revenue stream for the city as well as an area pet cemetery. Booth reported that Second Chance is in the process of applying for an ARAP grant from Delaware County in the amount of \$200,000 as part of the Covid-19 reimbursement fund program plus the sale of the current rescue facility of approximately \$85,000 along with a capital campaign would give Second Chance about \$300,000 available for construction cost. It would be ideal for the combined shelter to be constructed on city land such as the Wastewater Treatment Plant land and the city provide a long term lease for a joint operating facility. Trumbull respectfully requested that Booth submit all of her research material to the Office of the City Clerk so that it may be disbursed amongst the City Council Representatives for better understanding of the total project.

Devitt made the motion to approve the minutes from the August 17, 2021 regular meeting. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Henderson made the motion to approve the minutes from the August 23, 2021 special meeting. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the minutes from the September 2, 2021 special meeting. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an updated Resolution #21-028 acknowledging a State of Emergency continues to exist in the City of Grove and Implementing Mandatory Emergency Provisions to follow the most current Centers for Disease Control and Prevention (CDC) Guidelines. The Council heard no comments on the current Resolution as presented. Dyer made the motion to extend the Resolution until the October 5<sup>th</sup> City Council meeting. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to approval of a Ground Lease Agreement with Air Evac EMS, Inc. to construct a facility to house an air ambulance service. Bottoroff reported to the Council on the summary of this project between the City Council and Grove Economic Development Board over the past months. Bottoroff noted that GEDA met and approved the locations site for this project during their July 19<sup>th</sup> meeting, and directed Staff to prepare a lease agreement for their consideration, in which they approved at their regular meeting Monday, September 20<sup>th</sup>. The Council entertained Public Comments from the following individuals:

- Resident - Sam Robertson who expressed opposition against the project relocation, and
- Grove Airport Manager – Lisa Jewett who expressed her opposition against the project relocation, and strongly encouraged the Council consider their decision cautiously

Johnathan Dunn – Senior Program Director addressed the Council to report that they are very excited about this project and assured the Council that should they have any questions in regards to the facility or project to feel free to contact him at any time. Dunn was present to entertain questions, comments and concerns from the Council, Staff and participating audience. The Council all respectfully expressed their heartfelt factors individually in regards to this project and the reasoning mostly due to the rapid response time this project could establish with the patient lifesaving decision. Devitt made the motion to approve the Ground Lease Agreement with Air Evac EMS, Inc. as presented and discussed. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried. Bottoroff added that the site plan for this project will be placed upon the next available Planning and Zoning agenda for presentation and/or consideration.

Thomas made the motion to approve a Mutual Aid Agreement with The American Legion Amateur Radio Club (TALARAC) for their assistance during times of a natural disasters and other emergency situations as needed. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the 2021 Emergency Operations Plan updates as presented by Emergency Management Director, Frank Close. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve the Grove Regional Airport six year Capital Improvement Plan as presented by Grove Airport Manager, Lisa Jewett. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Thomas the made the motion to approve a Resolution amending the City Capital Fund budget as presented by Allred. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to an Ordinance establishing Grove Municipal Services Authority utility rate structure. Bottoroff reported that GMSA met earlier this afternoon and approved the gas, water and sewer tap fee revisions as presented with one minor change on Page 3...any gas tap larger than AC 630 ~~oz~~ lb. Office Manager, Jen Harmon was present to entertain questions from the Council. Dyer made the motion to approve Ordinance as presented and discussed. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the Emergency Clause pertaining to the above-mentioned Ordinance. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Host Site Agreement with Anglers' Choice (AC) Tournament Trail, LLC to use Wolf Creek Park and boating facility for launching and weigh-ins Thursday, April 14<sup>th</sup> and Friday, 15<sup>th</sup>, 2022, and provide a financial sponsorship of \$45 per boat participating in the event, up to \$6,390 (142 boats) as presented and discussed by Chamber Director, Donnie Crain. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to appointment of Trustee(s) to the following authorities:

Appointment of Trustee to the Grove Municipal Airport Managing Authority – Trumbull reported that the Staff advertised for this vacant position and that the following Letters of Applications were received from Monte Meier and Eddie Rose. Trumbull made the motion to appoint Monte Meier to the Board. Seconded by Devitt. AYE: Thomas, Dyer, Devitt and Trumbull. NAY: Henderson. Motion carried.

Appointment of Trustee to the Grove Economic Development Authority - Trumbull reported that the Staff advertised for two vacant positions and that the following Letters of Applications were received from David Adzigian, Joshua Wilhelm and Keith Martin. Trumbull made the motion to re-appoint David Adzigian to the Board. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then made the motion to re-appoint Keith Martin to the Board. Seconded by Dyer. AYE: Henderson, Dyer, Devitt and Trumbull. NAY: Thomas. Motion carried.

Appointment of Trustee to the Grove Municipal Services Authority – Trumbull reported that this position was advertised and only one Letter of Application was received from Don Nielsen. Trumbull made the motion to re-appoint Nielsen to the Board. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an Employment Contract to hire Debra Bottoroff as the City Manager. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

**CITY MANAGER'S REPORT:**

Bottoroff reported that approximately 15 gallons of paint was purchased for the Grove High School Baseball Booster Club volunteer workday at Beauchamp Field. The date has yet to be determined but will be coordinated with the Grove Public Schools.

Bottoroff added that the Grove Garden Club members has volunteered to clean out, replant and maintain the flower beds located along 3<sup>rd</sup> Street between Main Street and Broadway in the downtown area.

Bottoroff made the Council aware of an application request before the Zoning Board of Adjustments for a height variance from Q2 Holdings, Inc. to allow constructions of a 10-story condo unit. The Public Hearing is scheduled for October 4<sup>th</sup> at 2:00 PM.

Bottoroff expressed a great thanks to Scott Horton with GRDA to the clean-up of along the Sailboat Bridge approach area scheduled October 4-7, 2021.

Bottoroff added that the Sailboat Bridge sign located at the North entrance of Sailboat Bridge has become dilapidated and is need of repair. The original sign was installed in 2007 and was permitted by ODOT. The new design concept was presented back to ODOT and approved. The estimated cost to repair the existing sign is \$12,-\$15,000; with the goal to have cost estimates to refurbish the sign to present to Council for consideration at a future meeting.

#### **WARD REPORT:**

Thomas asked Bottoroff for the policy relating to 'Dilapidated Structures' per a yearly term. Thomas noted that he has two structures located in his Ward that had recently been placed upon the dilapidated list with one being located along Cherokee Street. Thomas noted that the house has no operating utilities and currently has occupants residing it. The back yard is full of scrap metal and could be hazardous. Bottoroff assured Thomas that the two residents could possibly be placed back upon the list for consideration.

#### **EXECUTIVE SESSION:**

At 7:04 PM Dyer made the motion for the Council to recess into an Executive Session for:

1. the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11. (Economic Development Proposal) to include participation from Debbie Bottoroff and Donnie Crain, and;
2. to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. Section 307.B.1; Darren Cook to include participation from Debbie Bottoroff.

Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 8:27 PM Dyer made the motion for the Council to come out of Executive Session with no action taken. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to agenda item D-1 above-mentioned. No action taken.

Trumbull opened the floor for discussion with respect to agenda item D-2 above-mentioned. Dyer made the motion to approve a contract agreement with Attorney, Darren Cook as presented to include the proposed amendments as discussed. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 8:30 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.