

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 19, 2021
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, October 19, 2021 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Steven Thomas, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes from the October 5, 2021 regular meeting. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an updated Resolution #21-028 acknowledging a State of Emergency continues to exist in the City of Grove and Implementing Mandatory Emergency Provisions to follow the most current Centers for Disease Control and Prevention (CDC) Guidelines. Bottoroff reported that once the Council approved the removal of face covering inside City facilities, the Staff fully reviewed the Resolution in its entirety and it was discovered that Section C - Public Meetings and Section D - Municipal Court both require face covering, and was addressed at that time. Bottoroff questioned if it was the Council's intentions to remove the face coverings from those two events. Henderson indicated that he didn't have a problem with that. Cook reported that he has visited with Municipal Judge, Richard James and that he would totally support the Council's decision on this matter. Trumbull announced that he would strongly encourage all to continue implementing the most recent CDC guidelines in regards to social distancing and face covering. Dyer assured that the placement of the face masking enactment is still at the discretion of the City Manager. Dyer made the motion to approve the amendment to the Resolution to include the removal of Section C- Public Meetings and Section D - Municipal Court and to extend the Resolution to the November 2nd City Council meeting. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull reported that he would like to open the floor for discussion with respect to a possible Employee Covid-19 Vaccination Incentive Plan. Trumbull noted that the Grove Public School offered each employees a \$250 stiffen plus other incentive privileges upon receiving the Covid-19 vaccination. Trumbull asked if this is an incentive the Council would like to proposition to all City employees. Thomas, Henderson and Dyer all strongly expressed their individual concerns that this is a personal option for anyone to receive the vaccination, and that the employees should not be enticed by receiving money in exchange to getting the vaccination. The Council and Staff discussed the incentive plan options in detail, and it was the consensus of the Council not to pursue the subject. No action was taken.

Trumbull opened the floor for discussion with respect to participating in "Light Up" downtown Grove. Chamber of Commerce Director, Donnie Crain addressed the Council to report that this project is in full swing, and that the lights have been installed on a majority of the downtown buildings all thanks to GEDA Chairman, Ron Lay who was the instigator of this project. Crain noted that they are experiencing some issues with the timers but are being adjusted as needed. Crain noted that the business owners are excited about the project and that it really compliments the work being done from the Gardening Club. Lay addressed this Council to report that the only building that is not lit up in the downtown area is City Hall / Community Center Building. Lay reported that if the Council was in favor of lighting the Community Center it would cost \$6,300. Lay added that the lights come on at dusk and stay on for about 6 hours. The maintenance plan for this project is technical at this point and is still undergoing negotiations. Crain and Lay entertained questions from the Council and Staff. Devitt made the motion to participate in the 'Light Up" downtown event to include the installation of lights on the Community Center / City Hall building as presented and discussed by Lay. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids received for the materials, incidentals and labor for a turnkey installation of a new telephone system for the Administration Offices. Bottoroff reported that this project was put out to bid and that the following three bids were received:

- Forerunner Technologies, Inc. \$11,885.00
- Granite Telecommunications \$15,251.28
- Nobel Systems, Inc. \$24,771.00

Bottoroff reported that Forerunner Technologies, Inc. was the apparent low bidder, and it was confirmed that they have a satellite office in Edmond, Oklahoma. Therefore, it is Staff recommendations that the Council award the bid to Forerunner and enter into an agreement as such. Dyer made the motion to award the bid to Forerunner Technologies as presented in the amount of \$11,885. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Ordinance amending Part 7-Finance and Taxation of the Code of Ordinances. Cook reported that the proposed Ordinance is revising the bidding and open market purchase limitation in accordance to the Oklahoma State Statutes. Cook added that statutes will be effective as of November 1, 2021. Thomas made the motion to approve the Ordinances as presented. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to executing a Memorandum of Understanding to join the Oklahoma Internet Crimes Against Children (ICAC) Task Force. Cook reported that he has reviewed the agreement along with the ICAC Operational Standards and recommend approval as presented. Thomas made the motion to approve the MOU to join the Oklahoma Internet Crimes Against Children Task Force. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Ordinance repealing and replacing Chapter 4 – District Regulations Table of the City of Grove Zoning Ordinances. Bottoroff reported that there continues to be an interest by developers to construct high-rise hotels and condo units. The current height restrictions for Lake Front Resort zoned districts is 35’ and in Highway Commercial C-3 the height restriction is 45’. Both of the height restrictions prohibit the construction of high rise facilities unless a variance is granted from the Zoning Board of Adjustments. Bottoroff noted that this is for future references at this time. Devitt made the motion to approve the Ordinance as presented. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to appointment(s) of Trustees to the following Trusts and Boards. Trumbull reported that the Staff advertised for these vacancies, and that the followings applications were received:

- 1) Appointment of Two Members to the Convention & Tourism Bureau (Hotel and Tourism)
 - a) Jim Corbridge – Tourism Industry. Trumbull made the motion to reappoint Corbridge to the Board. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
 - b) Greg Ware – Hotel Industry. Trumbull made the motion to appoint Ward to the Board. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
- 2) Appointment of Two Trustees to the Planning and Zoning Commission
 - a) Trumbull made the motion to reappoint Art Kopp to the Board. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
 - b) Trumbull made the motion to appoint Joshua Wilhelm to the Board. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.
- 3) Appointment of One Trustee to the Zoning Board of Adjustment
 - a) Trumbull made the motion to reappoint Stan Weese to the Board. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

STAFF REPORTS:

Bottoroff reported that the Planning and Zoning Commission recently approved the Site Plan for a Dollar Store to be constructed on the NE corner of Leisure and Har-Ber Road. The Staff has respectfully requested that a traffic study be conducted at the cost and installation of the Developer.

Bottoroff reported that during the current budget process it was announced that 2 (two) firefighter positions were placed depending upon grant funding. Bottoroff added that grant application was not approved, therefore, she recommended that the City consider funding for one of those two positions in the current budget and add the second position in next year’s budget.

Douthit reported that the concrete has all been poured out at the Sports and Recreation facility to correct the drainage concern. Douthit indicated that project is about 95% complete.

Douthit added that his crew has been assisting the Grand River Dam Authority in the clearing & cleaning up of the right-of-way / approach to Sailboat Bridge.

WARD REPORTS:

Thomas reported that the American Legion Post met recently and discussed the possibility of undertaking the following projects:

- 1) The placement of the 6 (six) military branches of flags along the eastbound lane of Sailboat Bridge. Thomas asked if all of the poles have a pulling system installed on them. Bottoroff added that they don’t. The Staff have installed banners on each of the poles in the past, but it was determined that it was a huge safety concern so that project was eliminated.
- 2) The American Legion Post also entertained discussion in regards to assuming the maintenance responsibility of the O’Daniel Park, and
- 3) The creation of a Suicide Prevention Team. Thomas added that should any of the Council wish to be added to the email survey listing to let him know.

EXECUTIVE SESSION:

At 6:58 PM Devitt made the motion for the Council to recess into an Executive Session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11. (Economic Development Proposal) to include participation from Debbie Bottoroff and Donnie Crain. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:23 PM Dyer made the motion for the Council to come out Executive Session with no action taken. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to discussion with respect to the agenda item E.1 above-mentioned. No action taken.

At 7:24 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.