

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, DECEMBER 7, 2021
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, December 7, 2021 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Steven Thomas, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Trumbull presented each of the following City employees with a plaque and Certificate of Appreciation thanking them for their years of service:

- a) Lisa Allred – City Treasurer – 20 Years
- b) Nicky Bassett – GPD Record Clerk – 20 years
- c) John Morrow – Lieutenant – 20 Years
- d) Donny Cearley – Field Maintenance Tech – 25 years
- e) Dan Hinman – Deputy Police Chief – 25 years
- f) David Johnson – GMSA Maintenance – 25 years
- g) Mike Reed – Fire Chief – 30 years

Trumbull then presented an Award of Certificate to the family of Dick & Betty Criger as the Category 2 – 2021 Wall of Nominee recipient. Family member(s) Craig (wife Susan) and Jon Criger were present to receive the recognition of Wall of Honor.

Devitt made the motion to approve the minutes from the November 16, 2021 regular meeting. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an updated Resolution #21-028 acknowledging a State of Emergency continues to exist in the City of Grove and Implementing Mandatory Emergency Provisions to follow the most current Centers for Disease Control and Prevention (CDC) Guidelines. No proposed changes were introduced. Devitt made the motion to extend the Resolution to the December 21st City Council meeting. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a recommendation from Grove Municipal Airport Managing Authority (GMAMA) to hire Garver Engineering as the Airport's engineer of record. Airport Manager, Lisa Jewett addressed the Council to report that GMAMA advertised for Request for Qualifications for professional engineering services, and that the following two applications were received:

- 1. Delta Consultants
- 2. Garver Engineering

Jewett noted that each of the applicants were scored independently based upon:

- State of Interest
- Corporate Qualifications
- Experience and
- Capabilities & Resources

Jewett reported that it is Staff recommendations to award Garver Engineering as Engineer of Record for GMAMA. Dyer made the motion to award Garver Engineering as Engineer of Record for the Airport Authority. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Resolution authorizing the update of the City of Grove Multi-Hazard Mitigation Plan and advertising for Requests for Qualifications from qualified consulting firms to assist with the update. Emergency Management Director, Frank Close was present to entertain any questions or comments from the Council. Thomas made the motion to approve the Resolution as presented. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

STAFF REPORTS:

Bottoroff announced that the Grove Airport will be hosting their Christmas luncheon on Thursday, December 16th and the City of Grove will be hosting their luncheon on Friday, December 17th. Both event will be from 11 AM to 1 PM.

Bottoroff reported that the Pickle Ball group will be meeting with the Staff tomorrow (Wednesday, December 8th) out at the Sports & Recreations basketball court facility to research the possibility of utilizing that facility for their sport program. Bottoroff mentioned that she will keep the Council updated on this project.

Bottoroff reported that the Staff has been receiving numerous calls from local residents complaining about their trash service. Bottoroff noted that she has visited with the owner of the company to learn that they are experiencing a shortage of employee(s) plus a decline in fleet vehicles. Bottoroff added that Cards assured her that they would update the City on a periodic basis.

WARD REPORTS:

Trumbull expressed thanks to the City crew(s) for making the Christmas tree lighting ceremony a huge success again this year.

Dyer expressed thanks to all of the above-mentioned employees for their years of service.

EXECUTIVE SESSION:

At 6:25 PM Devitt made the motion for the Council to recess into an Executive Session for the purpose of conferring on matter pertaining to confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, pursuant to Title 25 O.S. Section 307.B.4. (Confidential Communication) to include participation from Debbie

Bottoroff, Deric Douthit and Jeremy Brown. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:25 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to agenda item E.1 above-mentioned. No action taken.

At 7:25 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.