

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 18, 2022
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, January 18, 2022 at 6:00 PM with Mayor Ed Trumbull presiding. Members present were Marty Dyer and Ivan Devitt. Member(s) Steven Thomas and Matt Henderson were absent. Also present was City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Jason Fitzgerald – Vice-President of Business Development of Cards Recycling Center addressed the Council to proudly announce the upcoming improvements and events to the company’s facility that could eventually benefit the City of Grove / GMSA residents:

- New Office along Highway 59 to include a shop and wash bay area
- Opportunity to produce new trucks into the Grove area (front load trucks)
- New 96 gallon poly carts (w/a 10 year warranty)
- Options for free dumping of large items upon receipt of GMSA bill

Fitzgerald then entertained questions and comments from the Council and Staff.

Devitt made the motion to approve the minutes from the January 4, 2022 regular meeting. Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the presentation of the 2020-2021 Annual Financial report (Audit) for the City of Grove. Anna Elfrink – MS, CPA presented and discussed in detail her report on the Audit of Financial Statement for the year ending 06.30.21. Elfrink reported that this audit was conducted for the purpose of forming opinions on the financial statement that collectively comprise the City of Grove’s financial statements as a whole. Elfrink reported no major discrepancies in the audit being presented. Elfrink fielded questions from the Council. The audit presentation last for approximately 15 minutes. Elfrink added that this is an unqualified opinion of the audit, and that it contains no issues. Devitt made the motion to accept the 2020-2021 Fiscal Year audit as presented and discussed. Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an updated Resolution #21-028 acknowledging a State of Emergency continues to exist in the City of Grove and Implementing Mandatory Emergency Provisions to follow the most current Centers for Disease Control and Prevention (CDC) Guidelines. Bottoroff reported that the City /GMSA departments have reported a higher than normal cases of Covid-19 therefore she implemented the wearing of mask requirement

inside City facilities and placed the Staff on split shifts until the end of the January 2022. Trumbull announced that the statistical numbers have seen an incline over the last few days, and that the hospitals are experiencing a surge of patient admittance. No proposed changes were introduced. Dyer made the motion to extend the Resolution to the February 1st City Council meeting. Seconded by Devitt. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Plat Application submitted by Andy Stewart, Patricia Island Country Club, LLC, Managing Member requesting the Plat and Dedication of Patricia Island Estates Phase XI. Bottoroff reported that this project application was presented and approved by both the Planning & Zoning / GMSA Board. Douthit reported that he has assessed the project and indicated no problems with the plat as presented. Devitt made the motion to approve the plat application submitted by Stewart. Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Sponsorship and Host Agreement for the 2022 Phoenix Bass Fishing League Regional Tournament. Bottoroff reported that Donnie Crain was unable to attend the meeting for presentation of this agreement but detailed his approval via memo to the Council. Bottoroff added that the contract sponsorship amount of \$17,500 will be appropriated in the upcoming 2022/2023 fiscal year budget. Devitt made the motion to approve the sponsorship & host agreement for the 2022 Phoenix Bass Fishing League Regional Tournament contingent upon approval of the 2022-2023 FY budget. Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2021-2022 City Capital Fiscal Year Budget as presented by Allred. Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Resolution amending the City of Grove Personnel Policies and Procedures Manual Section 2 Fringe Benefits, particularly Section 2-1 Legal Holidays. Bottoroff reported that on June 18, 2021, President Biden proclaimed June 19, 2021 as 'Juneteenth Day' of observance, and declared it a National Holiday. Bottoroff noted that the City of Grove currently recognizes all federal holidays and after conferring with City Attorney, Darren Cook it is recommended that the City continue past practice and recognize the newly proclaimed holiday. Dyer made the motion to approve the Resolution amending the City of Grove Personnel Policies and Procedures Manual as presented and discussed. Seconded by Devitt. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Ordinance amending the City of Grove Code of Ordinances, Part 5: Building Regulations and Codes, Chapter 8: Fences, Retaining Walls and Plantings. Bottoroff reported that this Ordinance allows fences, walls and plantings to be a maximum of eight feet in both the side yard and rear yard. Devitt made the motion to approve the Ordinance as presented. Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

STAFF REPORTS:

Bottoroff updated the Council on the recent meeting with GPS Superintendent, Pat Dodson and Baseball Coach, Drew Osborne in regards to the continual exclusive use of the baseball field. Bottoroff noted that Dodson reported that he knew of other schools with similar agreements, and that he would reach out to them for copies of their agreements to share with the City Staff. Cook reported that during that same meeting, Dodson introduced discussion regarding a piece of property owned by the

City of Grove along Joplin Street for GPS utilization. Cook added that he is currently researching the legalities of the contract wording for both and baseball field and said property along Joplin Street.

WARD REPORTS:

Dyer reported that he noticed a large amount of water in the street today along 13th / Main and asked Douthit about the situation. Douthit reported that GMSA experienced a 6" waterline break in that area which resulted in shutting off approximately 11 valves. The crews were able to get it fixed and service restored.

EXECUTIVE SESSION:

At 6:45 PM Devitt made the motion for the Council to recess into an Executive Session

1. for the purpose of conferring on matter pertaining to confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, pursuant to Title 25 O.S. Section 307.B.4. (Confidential Communication) to include participation from Bottoroff, Allred and Douthit, and
2. for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11. (Economic Development Proposal) to include participation from Bottoroff and Allred.

Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:55 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to agenda item E.1 above-mentioned. No action taken.

Trumbull then opened the floor for discussion with respect to agenda item E.2 above-mentioned. Devitt made the motion to authorize the Staff to proceed forward with the sale of the proposed property as discussed. Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:57 PM Devitt made the motion to adjourn. Seconded by Dyer. AYE: Dyer, Devitt and Trumbull. NAY: None. Motion carried.