

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, FEBRUARY 15, 2022
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, February 15, 2022 at 6:00 PM with Mayor Ed Trumbull presiding. Members present were Steven Thomas, Matt Henderson, and Ivan Devitt. Member Marty Dyer was absent. Also present was City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

PUBLIC HEARING:

At 6:03 PM Devitt made the motion to open a Public Hearing to take public comments regarding an application submitted by Lloyd and Christina Messimore requesting a Special Use Permit to add a Boarding Facility within the existing Canine Training Center located at 109 E. First Street. Seconded by Thomas. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Bottoroff reported that the Planning and Zoning Commission held a Public Hearing at their February 8th meeting and approved this Special Use Permit upon recommendation to the Mayor and City Council by a vote of 3-0. No public comments were heard.

At 6:04 PM Devitt made the motion to close the Public Hearing. Seconded by Thomas. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Thomas made the motion to approve the Special Use Permit for the property located at 109 E. First Street as presented. Seconded by Devitt. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Thomas made the motion to approve the minutes from the February 1, 2022 regular meeting. Seconded by Henderson. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Henderson. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an updated Resolution #21-028 acknowledging a State of Emergency continues to exist in the City of Grove and Implementing Mandatory Emergency Provisions to follow the most current Centers for Disease Control and Prevention (CDC) Guidelines. No proposed changes were introduced. Devitt made the motion to extend the Resolution to the March 1st City Council meeting. Seconded by Henderson. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Agreement with Gary Sparks, LLC Architect Firm and presentation of preliminary design drawings for construction of a multi-purpose facility to be located at Wolf Creek Park for Council's consideration. Bottoroff reported that the Staff met with Gary Sparks and Darrin Hill of Crossland Construction to discuss the project. Bottoroff noted that Sparks will be attending the March 15th City Council meeting to entertain any questions, and concerns from the Council and Staff. Bottoroff mentioned that upon review of the proposed plans of this facility, it is Staff recommendation that the kitchen and storage area be relocated to the southern end of the building, leaving the front window area totally opened to get the full view of the lake. Trumbull introduced the option to design the facility open ended for the possibility of a drive thru for weigh-ins during the large fishing tournaments. Bottoroff entertained questions, comments and concerns from the Council and Staff. Devitt made the motion to approve the agreement with Gary Sparks, LLC Architect Firm for the design construction of a multi-purpose facility to be

located at Wolf Creek Park. Seconded by Thomas. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids received from CARDS Recycling, LLC for Solid Waste Collection and Disposal Services, and enter into an Agreement. Bottoroff reported that the Staff advertised for this project and that only one bid was received from CARDS NEO, LLC of the following options:

- Option I – Containers provided by residents \$14.07
- Option II – 96 gallon poly-carts provided by CARDS \$13.07

Jason Fitzgerald – Vice President of Business Development addressed the Council to report that CARDS would supply each resident a 96 gallon poly cart with a minimum 10 year warranty and in addition to the 3,500 carts needed to begin the contract, CARDS intend to have another 300 in inventory at any given time to accommodate new requests for containers. Fitzgerald added that CARDS will maintain a large fleet of truck with an automated side load body for this contract that works with the described poly carts. Fitzgerald entertained questions, comments and concerns from the Council and Staff. Bottoroff added that it is Staff recommendation that the Council select Option #2, which would increase the residential customers bill from \$13.00 per month to \$15.07 per month. Devitt made the motion award the bid to CARDS Recycling, LLC for Solid Waste Collection and Disposal Services, and authorize an Agreement as such. Seconded by Henderson. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to bids received for the purchase of one (1) Whelen WPS 2900 Storm Siren. Frank Close – Emergency Management Director addressed the Council to report that he received three (3) bids for this new equipment and that all bids have been reviewed in their entirety. Close respectfully requested that that the Council accept the bid from CDL Electric in the amount of \$26,104.32. Close noted that CDL has performed work in the past for the City of Grove and is very familiar with our current siren system. Devitt made the motion to award the bid received for one (1) Whelen WPS 2900 Storm Siren to CDL Electric upon recommendation from the Close. Seconded by Thomas. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to the qualifications received for developing and submitting an appropriate Multi-Hazard Mitigation Plan to FEMA. Close then addressed the Council to report that he received two (2) RFQ's for this project and that both RFQ's were reviewed in their entirety. Close respectfully requested that that the Council accept the RFQ from Meshek & Associates, LLC – Tulsa, OK. Close noted that Meshek is currently working with Delaware County on their mitigation plan, therefore they may be able to expedite a plan plus they have created and gained FEMA approval for their Multi Hazard Mitigation Plans. Thomas made the motion to award the RFQ to Meshek & Associate, LLC and authorize the Staff to negotiate the cost and enter into an agreement. Seconded by Henderson. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the proposal(s) received for Cutting and Baling Vegetation Growing on properties owned by the City of Grove, GEDA, and GMSA. Trumbull announced that only one bid was received from Mike Reed in the amount of \$357. Devitt made the motion to award the bid to Reed as presented. Seconded by Henderson. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to a Professional Service Agreement with Municipal Finance Services Inc. for a three-party global agreement. Bottoroff reported that Municipal Finance Services is transitioning to Global Agreements with all of their city and town clients due to compliance regulations which prohibit them from offering advice and recommendations on financing unless there is an agreement in place. Bottoroff noted that the fees and expenses did not increase; actually the minimum on OWRB loans decreased from \$25,000 to \$17,500 to reflect the possibility of doing some smaller OWRB loans. Devitt made the motion to approve the Professional Service Agreement with Municipal Finance

Services, Inc. as presented and discussed. Seconded by Henderson. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve of a Resolution creating a 'Complete Streets' policy. Seconded by Henderson. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Ordinance repealing and replacing Ordinance No. 540, No. 678, No. 689 Regulating Smoking and Use of Tobacco Products, Vapor Products and Electronic Smoking Devices. Bottoroff reported that the proposed Ordinance adds language that is a requirement of TSET grants and will assist with Grove being more competitive for other grants that are based on healthy communities. Devitt made the motion to approve the Ordinance as presented and discussed. Seconded by Henderson. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff reported that Buildings and Grounds crews will be painting the back stop and installing the new backstop net at the Beauchamp Field, and that they will be installing the pulley, clamps and ropes to display flags on the light poles on Sailboat Bridge all next week.

Douthit reported that he is working with PSO and the Electrician on getting the necessary parts for the street light repair along Sailboat Bridge. Hopefully they should get to that project next week.

EXECUTIVE SESSION:

At 6:40 PM Devitt made the motion for the Council to recess into an Executive Session:

1. for the Purpose of Conferring on Matter Pertaining to Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, Pursuant to Title 25 O.S. Section 307.B.4. (Confidential Communication) – No action taken.
2. for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11. (Economic Development Proposal) to include participation from Debbie Bottoroff and Chamber of Commerce Director, Donnie Crain

Seconded by Thomas. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

At 7:08 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by Thomas. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in respect to discussion with respect to agenda item E.2 as above-mentioned. No action taken.

At 7:09 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Thomas, Henderson, Devitt and Trumbull. NAY: None. Motion carried.

