

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, MAY 3, 2022  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, MAY 3, 2022 AT 6:00 PM with Vice-Mayor, Ivan Devitt presiding. Members present were Steven Thomas and Matt Henderson. Mayor, Ed Trumbull and Members, Marty Dyer was absent. Also present was City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

**PUBLIC COMMENTS:**

Devitt presented each of the following individuals a certificate of Gary Dunham Memorial Scholarships:

- 2022 Seniors - \$1,000 Scholarship
  - Tyler Bloss, son of Tracy Bloss, Patrolman
  - Chloe Brown, daughter of Jeremy Brown, Public Works Superintendent
  - Kabe Huggins, son of Stephanie Huggins, GMSA Utility Clerk
- 2021 Seniors - \$500 Scholarship
  - Justice Bassett, son of Nicki Bassett, Police Department Records Clerk
  - Layne Rutherford, son of Darren Hull, Street and Fire Department

Grove American Legion Post 178 Commander / Department of Oklahoma District 1A Commander Lee Cathey addressed the Council to announce that on May 24<sup>th</sup> the American Legion will once again be hosting an attendance event from the National District Commander and respectfully expressed his appreciation for the raising of the following flags along the north and south side of Sailboat Bridge:

- American Flag
- Oklahoma State Flag
- POW Flag
- American Legion Flag, and the
- Flags of the Six (6) Military Branches

Cathey reported that State Representative, Josh West respectfully requested to shut down Sailboat Bridge momentarily in order to allow the National District Commandeer to raise each of the individual flags as described from the Oklahoma Department of Transportation but was denied due to the traffic congestion on that bridge. Cathey noted that West will make one more plea to ODOT to consider closing at least one lane of traffic for the event. Cathey also reported on the following ongoing projects of the American Legion Post:

- ✓ Memorial Bricks fund raiser for the F-4
- ✓ The creations of an Outreach Program for Veterans
- ✓ Schedule of Event(s) during the National District Commanders visit to Grove
- ✓ Possible renaming of the F-4 are to 'Freedom Park'

Cathey strongly encouraged all of the Council representative's attendance to the above-mentioned event.

Thomas made the motion to approve the minutes from the April 19, 2022 regular meeting. Seconded by Henderson. AYE: Thomas, Henderson and Devitt. NAY: None. Motion carried.

Thomas made the motion to approve the Purchase Order Register. Seconded by Henderson. AYE: Thomas, Henderson and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to an Engagement Letter with Elfrink and Associates, PLLC for the Year Ended June 30, 2022 the Audit Services. Allred reported that this engagement letter is for audit purpose for the year ending, and that the engagement letter for the financial statement CPA will be forthcoming at the next meeting. Thomas made the motion to approve the engagement letter with Elfrink and Associates, PLLC as presented. Seconded by Henderson. AYE: Thomas, Henderson and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to authorize the Grove Municipal Airport Managing Authority to enter into a Master Agreement No. 22A03370 with Garver Engineering to establish a contractual relationship to enable work to be executed per project work orders. GMAMA Board Member, Berwin Kock addressed the Council to report that this contract allows Garver to represent the Airport and the City as acting Sponsor to the Airport to execute work orders per their project. Thomas made the motion to authorize the Grove Municipal Airport Managing Authority to enter into a master agreement with Garver Engineering as presented. Seconded by Henderson. AYE: Thomas, Henderson and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to approval of a Resolution declaring the intention to claim the standard allowance of \$1,248,700 of the American Recovery Plan Act (ARPA) as a Lost Revenue and to use as the provisions of General Government Services. Bottoroff reported that the final rule for compliance and report guidance for State and Local Fiscal Recovery Funds was amended by establishing a Standard allowance amount which lessens the restrictions on how cities may use the ARPA funds. Thomas made the motion to approve the Resolution declaring the intention of the standard allowance of the American Recovery Plan Act. Seconded by Henderson. AYE: Thomas, Henderson and Devitt. NAY: None. Motion carried.

Devitt then opened the floor with respect to approval of a Resolution rescinding Resolution No. 21-011 Creating an Improvement District Policy. Bottoroff reported that upon visiting with Bond Counsel, they strongly expressed their recommendation that the City omit taking the risk of creating an Improvement District Policy, and introduced other options that is less complicated and creates less of a risk to the City. Henderson made the motion to approve a Resolution rescinding Resolution #21-011. Seconded by Thomas. AYE: Thomas, Henderson and Devitt. NAY: None. Motion carried.

Henderson made the motion to a Resolution establishing a policy to assist with the cost of infrastructure improvements within new residential subdivisions located in the City of Grove. Seconded by Thomas. AYE: Thomas, Henderson and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to scheduling a work session/special meeting to review and discuss the proposed 2022-2023 budget for the City of Grove. Bottoroff reported that the Staff would suggest scheduling this meeting for one day next week during the early morning hours. Bottoroff anticipated it taking approximately 1.5 hours for this meeting. After much discussion between the Council members it was settled to schedule Wednesday, May 11<sup>th</sup> @ 9:00 AM for a work

session to review and discuss the proposed 2022-2023 budget. Bottoroff announced that she has prepared a budget packet for each of the council representatives to review prior to the meeting.

**STAFF REPORTS:**

Bottoroff reported that the Staff has submitted a grant application to the Cherokee Nation requesting funding assistance for repairs on S 640 Road. Bottoroff added that County Commissioner, David Poindexter was gracious to offer his assistance with the application process.

Douthit reported that the Staff has several projects to complete but are currently on weather delay.

**WARD REPORTS:**

Devitt expressed his appreciation to Douthit and his crew for supplying the mulch at the park for the Rotary Club.

**EXECUTIVE SESSION:**

At 6:34 PM Henderson made the motion for the Council to recess into an Executive Session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11 (Economic Development Proposal) to include participation from Bottoroff and Donnie Crain. Seconded by Thomas. AYE: Thomas, Henderson and Devitt. NAY: None. Motion carried.

At 6:50 PM Thomas made the motion for the Council to come out of Executive Session with no action taken. Seconded by Henderson. AYE: Thomas, Henderson and Devitt. NAY: None. Motion carried.

Devitt announced that in regards to discussion with respect to agenda item E.1 above-mentioned. No action taken.

At 6:50 PM Henderson made the motion to adjourn. Seconded by Thomas. AYE: Thomas, Henderson and Devitt. NAY: None. Motion carried.