

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 7, 2022
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, June 7, 2022 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Steven Thomas, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk Bonnie Buzzard.

Devitt made the motion to approve the minutes from the May 17, 2022 regular meeting. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 6:17 PM Devitt made the motion to open a Public Hearing to take input, comments and questions on the proposed 2022-2023 fiscal year budget for the City of Grove. Bottoroff reported that a few minor changes has been made to the proposed budget since the City Council work session which includes:

- Wolf Creek Park – crack fill and seal carry over \$84,500
- Sailboat Bridge signage – repair and relocate \$34,000
- Fire Department – salary and wages \$ 5,000

The Council entertained no questions, comments or concerns from the public.

At 6:18 PM Devitt made the motion to close the Public Hearing on the proposed 2022-2023 fiscal year budget. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution adopting the 2022-2023 fiscal year budget for the City of Grove, Oklahoma. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the Resolution amending the Job Classification and Pay Plan for non-union city employees. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Resolution approving the Shundi Road Bridge Project as the first Infrastructure Project to be funded by the American Recovery Plan Act (ARPA). Bottoroff reported that Delaware County Commission, David Poindexter and Ottawa County Commission, Russell Earls has offered to use their equipment at no charge to replace and widen Shundi Road Bridge, in which the city will be responsible for the cost of materials and labor. Poindexter and Earls also offered their trucks and drivers for hauling asphalt to overlay S 640 Road, in which the City will provide equipment and employees to assist with both construction projects to minimize the labor cost. Devitt made the motion to approve the Resolution as presented and discussed. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Engineering Agreement with Holloway, Updike and Bellen for a hydrologic & hydraulic design, survey and right-of-way instrument for Shundi Road Bridge project. Bottoroff reported that prior to the removal of the existing bridge, a design, survey and right-of-way instruments will be required. Devitt made the motion to approve the Engineering Agreement with Holloway,

Urdike, and Bellen as presented and discussed. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Memorandum of Understanding with Delaware County and Ottawa County to work together with the City of Grove crews on the following projects:

- a) 640 Road – Asphalt Overlay for approximately one-mile;
- b) Shundi Road Bridge Project – remove old bridge, build a new bridge and an Asphalt Overlay for approximately one mile.

Douthit reported that the County Commissioners from Delaware and Ottawa County has communicated a strong support in working with the City of Grove in connections with the above-described projects, and that this Memorandum of Understanding defines each of the entities obligations subject to the terms and conditions. Devitt made the motion to approve the Memorandum of Understanding as presented and discussed for the above-described projects. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the Resolution authorizing staff to submit a Grant Application to Oklahoma Emergency Services (OEM) for funding to update the Multi-Purpose Hazard Mitigation Plan as presented by Emergency Management Director, Frank Close. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve an Event Production Agreement with SRM PRO, LLC for production services for the July 3rd Celebration. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regards to discussion with respect to a proposed Resolution scheduling a Public Hearing for June 21, 2022 regarding dilapidated structures. No action taken.

CITY MANAGER'S REPORT:

Bottoroff updated the Council on the annual watermelon feed for the 4th of July event. Bottoroff reported that in the past the City utilized a refrigerator truck from Simmons to pick-up and delivery of the watermelons. Simmons has advised the City that they have outsourced those trucks and is unsure at this time if they will have a refrigerator truck available for the City to use. Bottoroff reported that she will keep the Council updated with any new developments pertaining to that project.

WARD REPORTS:

Trumbull expressed his thanks to the City crews for the wonderful job they exhibited on the North Highway 59 clean-up.

Thomas expressed his thanks to the City crews for all the nice work they extended to assist the American Legion on the Sailboat Bridge Flag display. Thomas added that the bridge looks amazing.

Dyer commended the crews on the bridge appearance.

EXECUTIVE SESSION:

At 6:34 PM Thomas made the motion for the Council to recess into an Executive Session:

1. for the purpose of discussing negotiations concerning employees and representatives of employees groups, pursuant to Title 25 O.S. Section 307.B.2. (Fraternal Order of Police - Grand Lake Lodge No. 171) to include participation from Debbie Bottoroff and Police Chief, Mark Morris; and

2. for the purpose of conferring on matters pertaining to Economic Development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11. (Economic Development Proposal) to include participation from Debbie Bottoroff and Grove Chamber of Commerce Director, Donnie Crain

Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

At 7:11 PM Thomas made the motion for the Council to come out of Executive Session with no action taken. Seconded by Devitt. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to agenda item E.1 above-mentioned. Henderson made the motion to approve a one-year renewable contract for the 2022-2023 FY with a four-year renewable options up to the 2025-2026 FY with the Fraternal Order of Police – Grand Lake Lodge #171 beginning on the first of July 2022. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then announced that in regards to discussion with respect to agenda item E.2 above-mentioned. No action taken.

At 7:12 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.