

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, AUGUST 16, 2022
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, August 16, 2022 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Steven Thomas, Matt Henderson, Marty Dyer, and Ivan Devitt. Also present was City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard. Attorney, Darren Cook was absent.

Thomas made the motion to approve the minutes from the August 2, 2022 regular meeting. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Engagement Letter for GASB 75 OPEB Actuarial Services with Dean Actuaries, LLC. Allred reported that this is a requirement from the Governmental Accounting Standard Board that includes the financial auditing reports for municipalities who allow retirees on their health insurance plans. Devitt made the motion to approve the Engagement Letter with Dean Actuaries, LLC as presented. Seconded by Dyer. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Resolution amending the Substance Abuse section of the City of Grove Personnel and Policies Manuel by updating 'Appendix C' the United States Department of Transportation's Pipeline and Hazardous Materials Safety Administration (PHMSA) Anti-Drug and Alcohol Misuse Prevention Policy (49 CFR Part 199). Bottoroff reported that during a recent audit from the Corporate Commission it was strongly recommended to City of Grove / GMSA incorporate this policy as part of the Personnel Policy. Bottoroff added that this policy pertains primarily to the GMSA employees that works continually with the natural gas installation / maintenance. Devitt made the motion to approve the Resolution amending the City of Grove Personnel and Policies Manuel as presented and discussed. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to denial of claim #211550-1-HW by Vickie Jones upon recommendation from the Oklahoma Municipal Assurance Group. Allred reported that this claim was submitted to OMAG, and upon conclusion of their investigation it was their recommendation that the claim be denied due to no fault of GMSA / City of Grove. Allred reported that GMSA met earlier this afternoon and approved the denial of claim as submitted. Dyer made the motion to deny claim #211550-1-HW by Vickie Jones upon recommendation from OMAG. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff reported on the following outstanding grant applications that the City has applied for:

- Oklahoma Department of Commerce Energy Efficiency Lighting Retrofit – the purpose of this grant is to retrofit the streetlights located on Highway 59 across Sailboat Bridge, and Highway 59 South across Honey Creek Bridge.
- Oklahoma Department of Transportation (ODOT) Transportation Alternatives Program (TAP) – the purpose of this grant is to have a city-wide master trail plan designed; and a construction project to repair, replace, or add sidewalks that will connect neighborhoods to the elementary school complex, parks, and daycares.
- Oklahoma Tourism and Recreation Department Land & Water Conservation – the purpose of this grant is to acquire property to be used for recreational purposes. Bottoroff added that the tourism department strongly suggested that the acquired property be used for a public park facility.
- Oklahoma Tourism and Recreations Department Recreational Trails Program – the purpose for this grant is to fund recreational trails, and trail related projects. Bottoroff added that an eligible project would be to add to the existing trail system at the Sports and Recreational Complex.

Bottoroff entertained questions and comments from the Council regarding each of the above-mentioned projects and noted that she would keep the Council updated with any new data on each of the grants as it is received.

Bottoroff added that the City of Grove ‘Sailboat’ sign project North of Sailboat Bridge is still under construction. The contractor had a minor setback due to his health and loss of employees but stated that the base of the project has been installed on the site.

WARD REPORTS:

Thomas reported that upon visiting with the new Commander, Jim Wilson the American Legion has a new vendor for the branch flags. Thomas commented on the fraying condition of the flags currently displayed on Sailboat Bridge. Thomas added that once the new flags are purchased and received, the legion will be respectfully requesting assistance from the city on the replacement of the flags.

Henderson expressed his appreciation to the Staff for all their hard work on getting these grants filed and the continual status monitoring for each of the applications.

Dyer asked if the American Legion or City considered mirroring the flags along Sailboat Bridge on both sides of the bridge. Thomas reported that it would be nice, but the flags are a high-cost project. Bottoroff reported that it would require the Building and Grounds crews to install pulleys on each individual pole along the bridge plus the cost of the additional flags.

Devitt asked for an update on the mowing tractor accident along Harbor Road. Douthit reported that the operator hit a washout and started to slide on the thick grass due to the heavy dew. Douthit reported minor damage to the tractor and that the operator only suffered minor soreness. Douthit reported that it required a tow truck service to get the tractor back upright and removed from the scene.

At 6:24 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.