

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2022
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, November 15, 2022 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Matt Henderson, and Ivan Devitt. Members Steven Thomas, and Marty Dyer were absent. Also present was City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Trumbull opened the floor for a follow up presentation by Brett and Nicole Glass, owners of Grand Lake Careers, their presentation will include ways to drive Tax Revenue, Economic Development and Grant Funding opportunities. Mr. Andy Stewart addressed the Council to report that Brett and Nicole Glass were out of the state and was unable to make it back to the meeting. Stewart report that he will be standing in for them to report that they have been working to discuss the best way to organize this project. Stewart noted that the best way to accomplish that goal is to focus on the following three (3) strategic objectives for the City of Grove:

- Footprint Expansion
- Connect the City to the Island (Shangri-La)
- Destination Downtown
- City Resource Maintenance & Improvement

Stewart reported that discussions were entertained in detail with respect to authorizing the creation of a Task Force to identify and prioritize strategic objectives and seek grant funding opportunities from the City Council, and suggested that the Task Force be compiled of the following careers:

- Engineer
- Banker
- Project Manager Expert
- City Employee with hands on Public Work expertise
- Utility Leader, and/or
- Dock / Pier expert

Stewart added that once the Task Force is aligned on the four above-mentioned objectives then the grant process could proceed. Trumbull reported that he was in favor of the Task Force and felt like it was a good idea. Stewart entertained questions, comments and concerns from the Council, Staff and Karen Maroot of the participating audience. Bottoroff reported that if the Council was in favor of establishing a Task Force for this project, then she would put together a list of various individuals for the Council's consideration at their next meeting. Stewart's presentation last approximately 20 minutes.

PUBLIC HEARING:

Trumbull opened the floor for discussion with respect to a Public Hearing to receive public comments regarding the submittal of a grant application to the Oklahoma Tourism and Recreation Department Trail Grant Program. At 7:21 Devitt made the motion to open the Public Hearing. Seconded by Henderson. AYE: Henderson, Devitt, and Trumbull. NAY: None. Motion carried. Bottoroff reported that this trail project was introduced to the Council by the public during the time of the comprehensive planning process with IBTS during their numerous Open House Meeting(s). The Council listened to the public and approved the trail project as part of the City of Grove 2040 Comprehensive Plan. Bottoroff added that this grant, if approved,

will be for the expansion and construction of a new multi-purpose trail located in the Grove Sports and Recreational Complex on East 13th Street, Bottoroff added that upon visiting with Staff it was determined that the concrete production of this project could be constructed in house, therefore, could be applied as part of the City percentage of matching funds as in-house contribution. Bottoroff entertained questions, and comments from the Council. No Public Comments were heard.

At 7:24 PM Devitt made the motion to close the Public Hearing. Seconded by Henderson. AYE: Henderson, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a Resolution authorizing the submittal of an application requesting federal funds available through the Recreational Trails Program, authorizing the 20% match requirement and the maintenance of the trails. The City of Grove will also comply with the requirements of the Oklahoma Tourism and Recreational Department. Devitt made the motion to authorize the application submittal as presented and discussed. Seconded by Henderson. AYE: Henderson, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the minutes from the November 1, 2022 regular meeting. Seconded by Henderson. AYE: Henderson, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Henderson. AYE: Henderson, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2022-2023 FY budget for the City Capital Fund as presented and discussed by Allred. Seconded by Henderson. AYE: Henderson, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the bid received for the purchase of one (1) Hitch Style trailer for the Street Department. Bottoroff reported that the Staff advertised for this new piece of equipment and received only one (1) bid from Holden Industries in the amount of \$35,891. Bottoroff added that this is a budgeted line item in the amount \$45,000. Devitt made the motion to award the bid to Holden Industries as presented and discussed. Seconded by Henderson. AYE: Henderson, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to authorization to solicit bids for the purchase of four (4) Patrol Vehicles (Tahoe). Bottoroff reported that the Staff is requesting authorization to solicit bids for the purchase of four new patrol units for the Police Department fleet. Bottoroff reported that the Police Department has budgeted \$75,000 for this project that will be utilized as a down payment on the units, and that the Staff will be requesting proposals from local financial institutions for the financing (lease purchase agreement[s]) on the balance due plus equipment fitting of the four patrol units. Devitt made the motion to authorize the Staff to solicit bids for the purchase of four (4) patrol vehicles for the Police Department fleet and to authorize the Staff to solicit proposals for the financing as discussed. Seconded by Henderson. AYE: Henderson, Devitt, and Trumbull. NAY: None. Motion carried.

STAFF REPORT:

Douthit expressed his appreciation to Travis and crew with Public Service Company (AEP) for their assistance with the Grove Public Library project.

At 6:33 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Henderson, Devitt, and Trumbull. NAY: None. Motion carried.