

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, DECEMBER 6, 2022
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, December 6, 2022 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Matt Henderson, Marty Dyer, and Ivan Devitt. Members Steven Thomas was absent. Also present was City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Trumbull presented an Award of Certificate to the family of Samuel C. Platt as the Category 1 – 2022 Wall of Nominee recipient. Family member Aaron Kidd was present to receive the recognition of Wall of Honor.

Mr. Herbert Helms – 113 West 3rd Street, Apartment #5 addressed the Council to report that he resides across the street of city hall, and that the holiday music coming from the front lawn is loud and interferes with his television. Helms respectfully requested that the Council consider lowering the volume. Bottoroff indicated that she would address that concern with Buildings & Grounds.

Sharie Cox – 2116 S Main Street (aka Grove Royal Liquor) addressed the Council to say that in accordance with the City of Grove Code Ordinance, her business is required to be closed all major holidays and election days. Cox reported that the State of Oklahoma – ABLE Commission rules and regulations permits her business to open on holidays except for Thanksgiving and Christmas. Cox respectfully requested that the City of Grove consider revising their current Ordinance to mirror the required closing date(s) set by the State of Oklahoma (ABLE Commission). Cox then reported that upon reading the City of Grove marijuana ordinance, it indicates that those establishments are required to be closed on the same holidays and events as the liquor stores, and that she noticed several establishments were opened on Thanksgiving Day. Cox respectfully asked that the city enforce all businesses equally in accordance with the state and local laws.

Devitt made the motion to approve the minutes from the November 15, 2022 regular meeting. Seconded by Henderson. AYE: Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Henderson. AYE: Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2022-2023 City Capital & Cares Act Fund Budget(s) as presented and discussed by Allred. Seconded by Henderson. AYE: Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a contract Service Agreement with Public Service Company of Oklahoma (PSO) to remove city owned streetlights from the current account and create a separate account, resulting in monthly cost savings to the city. Bottoroff reported that currently the City of Grove is responsible for the maintenance of the streetlights along Highway 59 North, Sailboat Bridge and the streetlights located on Honey Creek Bridge. Bottoroff added that all

those lights are one AEP/PSO account. AEP/PSO Representative, Karen Hensley visited with the city with a cost saving service agreement to remove all the streetlights as above-mentioned from the regular street light account and create a separate account utilizing the rate code 218 resulting in a substantial monthly cost savings of approximately \$1,800 per month. Hensley noted that the cost savings could possibly be more once the lights are converted over to LED. Hensley discussed the proposed service agreement and entertained questions and comments with the Council and Staff. Devitt made the motion to approve the service agreement with PSO as presented and discussed. Seconded by Dyer. AYE: Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to declaring scrap metal located at the Public Works Facility surplus, authorizing the sale of the scrap metal, and allocating the use of the funds received from the sale of the scrap metal. Bottoroff reported that she introduced this project to the Council during their last regular scheduled meeting. The Staff has received quotes for the stockpile of scrap metal from three different businesses at an estimated price of \$1,000. Bottoroff respectfully requested that the Council declare the scrap metal as surplus property and allocate the funds received to be utilized towards the employee's appreciation Christmas luncheon. Devitt made the motion to approve the Declaration of Surplus property and to authorize the sale of surplus property for the funds received from the sale to be appropriated for the employee's appreciation Christmas luncheon as presented and discussed. Seconded by Henderson. AYE: Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff reported that the date for the employee Christmas appreciation luncheon has been changed to Friday, December 16th instead of Thursday, December 15th as stated in the City Managers report.

Bottoroff reported that the tree lighting ceremony was a success and expressed thanks to all the Building and Grounds department for all their hard work.

Bottoroff added that the ice-skating rink was a successful hit with the residents and visitors to the downtown area. Bottoroff added that the Chamber of Commerce will be operating the skating rink for the city. Bottoroff expressed her appreciation to Douthit, Brown and their crews for getting that project developed from the ground up in time for the tree lighting ceremony.

WARD REPORT:

Trumbull expressed his sincere appreciation to the Staff for their hard work on getting the tree lighting ceremony up and running and added that it all looks great.

Henderson reported that he had recently driven Bayshore Avenue and notice a particular section of the street (from Quail Run to Lookout Lane) that appears to have been poorly constructed. Henderson asked if it has been addressed with the contractor. Bottoroff reported that it has been reported to the city and that her and Douthit had went out and assessed the site just to conclude the same conclusion. Bottoroff noted that the contractor has been informed and has met with the Staff on several occasions about a possible solution. Bottoroff added that if the project is not rectified accordingly than the city has their option(s) to withhold the cost from the contractor's final payment.

Dyer reported that the front lawn efforts are great and appears to be very public friendly.

Devitt expressed thanks to the crews for their work on the tree lighting ceremony and to the Chamber of Commerce.

EXECUTIVE SESSION:

At 6:31 PM Devitt made the motion for the Council to recess into an Executive Session for the following:

- for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11. (Economic Development Proposal) to include participation from Bottoroff, and
- for the Purpose of conferring on matters pertaining to discussing the purchase or appraisal of real property, pursuant to Title 25 O.S. Section 307.B.3. (Property Acquisition) to include participation from Bottoroff.

Seconded by Dyer. AYE: Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

At 7:18 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by Dyer. AYE: Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to agenda item E.1 above-mentioned. Dyer made the motion to approve the tax rebate agreement and approve proceeding with the owner finance options to the Civic Center project. Seconded by Dyer. AYE: Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull announced that regarding discussion with respect to agenda item E.2 above-mentioned. No action taken.

At 7:19 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.