

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 3, 2023
4:30 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, January 3, 2023 at 4:30 PM with Mayor, Ed Trumbull presiding. Members present were Steven Thomas, Matt Henderson, Marty Dyer, and Ivan Devitt. Also present was City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes from the December 20, 2022 special meeting. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the bids received for asphaltic materials for the second half of the fiscal year ending June 30, 2023. Bottoroff reported that the City received two (2) bids for supplier of asphaltic material, and it is Staff recommendation to award APAC of Vinita as the primary supplier while awarding Longan Construction Company as a secondary supplier. Devitt made the motion to award the bid to APAC-Central as presented. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to appoint Darren Cook, City Attorney, to represent the City of Grove on the Grand Gateway Board of Directors. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Ordinance amending the Schedule of Fees and Charges for the Grove Community Center. Bottoroff reported that keys to the Community Center are checked out to individuals utilizing the building for scheduled events. The Staff has learned that the keys are not being returned and that some individuals are duplicating the keys for their own personal use during afterhours and during scheduled holidays when the building is closed. Bottoroff reported that the Staff is requested that the existing door locks be removed and replaced with locks utilizing keys that cannot be duplicated. These types of locks are more expensive, and that keys are more expensive to replace. The proposed Ordinance will increase the Key Deposit from the current fee of \$25 to \$50 plus it will add a Cancellation Fee of 10% of the lease or up to \$50. Devitt made the motion to approve the Ordinance as presented and discussed amending the fee schedule and charges to the Grove Community Center. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the City of Grove Community Center Policies and Procedures. Seconded by Thomas. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff reported that the Street Department employees have gained experience and the ability to mill, overlay and make street repairs. Therefore, Staff is confident in recommending that the Street

Department perform the Pavement Management Rehabilitation Plan in-house this up-coming year. Douthit reported that it would require the purchasing of certain heavy equipment and possibly adding additional manpower. Douthit added that he would like to send his crew to a weeklong working seminar that offers on hand training for the various types of street repair, reconstruction, and milling experience plus it offers opportunities for the crew to operate the heavy equipment necessary for this type of rehabilitation project. Douthit added that the cost savings over a period of two years could be a great cost savings towards the new equipment purchase. Bottoroff and Douthit entertained questions and comments from the Council.

WARD REPORT:

Thomas expressed thanks to the Street Department and GMSA crews for this diligent work during the recent increment weather.

Devitt expressed thanks to the Street Department and GMSA for the parking lot paving at Wolf Creek Park.

At 4:45 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: Thomas, Henderson, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.