

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 18, 2023
4:30 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, April 18, 2023 at 4:30 PM with Mayor, Ed Trumbull presiding. Council members present were Steven Thomas, Andy Stewart, Marty Dyer, and Ivan Devitt. Also present were City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

Trumbull opened the floor for Election of Officers:

Mayor - Dyer nominated Ed Trumbull. Stewart seconded the nomination. Nomination ceased. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Vice-Mayor - Trumbull nominated Ivan Devitt. Dyer seconded the nominated. Nomination ceased. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Thomas made the motion to approve the minutes from the April 4, 2023 regular meeting. Seconded by Stewart. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to authorizing the submittal of a revised 2023 Grove Regional Airport Capital Improvement Plan (CIP) to the Federal Aviation Administration (FAA). Airport Manager, Lisa Jewett addressed the Council to report that the revised CIP reflects grounds for the following projects:

- ✓ acquisition for a tract of land that is currently located in the Grove Regional Airport's Runway Protection Zone, and
- ✓ the removal of the Transient Hangar as depicted in the 2026 CIP.

Jewett reported that the Airport really has no need for the transient hangar, therefore, she will be requesting that the Oklahoma Aeronautic Commission remove that project from the CIP in its entirety. Trumbull reported that at the end of the day, if this is approved, he will be attesting his signature to this document as the Mayor for the City of Grove but before he does, he requested clarification from Jewett in regard to the \$70,000 to Garver, LLC for the title research, and appraisals for the land acquisition because as it appears the City of Grove is agreeing that they will be accepting the responsibility for paying that fee. Trumbull presented and discussed in detail his opposition against that line item by indicating that it couldn't be justified. Jewett entertained questions, comments, and concerns from the Council. At the end of the discussion the Council agreed to table this item for a future meeting with no action taken.

Trumbull opened the floor for discussion with respect to a Resolution authorizing staff to provide information gathered from the Public Safety Facilities' needs assessment and site feasibility studies to the public and provide opportunities to obtain public input. Bottoroff reported that the Needs Assessment & Site Feasibility Study has been completed and that the Staff is requesting authorization

to present this information to the public for their input. Devitt made the motion to approve the Resolution authorizing the staff to move forward with the project as presented. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the Audit Engagement Letter with Elfrink & Associates, PLLC, for the fiscal year ending June 30, 2023 financial statements. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution providing Notice to the Public of March 2023 Supplement No. S-6 to the City of Grove's Code of Ordinances. Seconded by Stewart. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the City General and Capital Funds budgets as presented and discussed by Allred. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff reported that the Staff is finalizing the presentation documents to the Department of Wildlife for their meeting April 26th regarding funding for the Wolf Creek Event Center. Bottoroff added that CTB Director, Brent Malone is working on obtaining "Letters of Support" to include a 30 second video of Wolf Creek Park and events that are being held at the site.

WARD REPORT:

Thomas reported that with all the improvements to the front lawn, he requested that the city get a new branch flag for the Memorial Walk display for the 'Space Force'.

Thomas noted that the American Legion organization will once again host the visitation of the National Commander around Memorial Day for the third time in three years.

Stewart reported that he got to witness Douthit and his crew in action last week, and that they did a great job.

Stewart added that he has received complaints about the ballfield lights out at the Sports and Recreations Complex. Bottoroff reported that the Staff is aware of the problem and that they are waiting on PSO/AEP for use of their bucket truck.

EXECUTIVE SESSION:

At 5:04 PM Dyer made the motion for the Council to recess into an Executive Session for the following:

- purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11. (Economic Development Proposal) to include participation from Bottoroff, and

- to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. Section 307.B.1; (City Attorney) to include participation from Bottoroff.

Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

At 5:40 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to agenda item E.1 above. Dyer made the motion to direct the City Attorney to move forward with the execution of contracts as discussed. Seconded by Devitt. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to agenda item E.2 above. Dyer made the motion to approve the amendments to the City Attorney contract as discussed. Seconded by Devitt. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

At 5:43 PM Devitt made the motion to adjourn. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.