

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 2, 2023
4:30 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, May 2, 2023 at 4:30 PM with Mayor, Ed Trumbull presiding. Council members present were Steven Thomas, Marty Dyer, and Ivan Devitt. Member Andy Stewart was absent. Also present were City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Mayor announced recipients of the Gary Dunham Memorial Scholarships to the following:

2023 Seniors - \$1,000 Scholarship

Zane Malone, son of Brent Malone, CTB Director

Continuing Education - \$500 Scholarship

Tyler Bloss, son of Tracy Bloss, Patrolman

Chloe Brown, daughter of Jeremy Brown, Public Works Superintendent

Kabe Huggins, son of Stephanie Huggins, GMSA Utility Clerk

Justin Bassett, son of Nicki Bassett, Police Department Records Clerk

Layne Rutherford, daughter of Darrin Hull, Street Department

Devitt made the motion to approve the minutes from the April 18, 2023 regular meeting. Seconded by Dyer. AYE: Thomas, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Thomas. AYE: Thomas, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve the Resolution amending the 2022-2023 Fiscal Year Budget as presented and discussed by Allred. Seconded by Thomas. AYE: Thomas, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to Amendment No. 1 to the agreement with Dewberry Architects, Inc. to the revised plans and building renderings to reduce the cost of the Public Safety Facilities. Bottoroff reported that the project plans were provided to Bond Counsel, Alan Brooks and Financial Advisor, Jon Wolf for review, and it was their recommendation that the project be scaled back to reduce the cost estimate from \$30 million to less than \$20 million. Bottoroff entertained questions from the Council. Devitt made the motion to approve Amendment No. 1 to the agreement with Dewberry Architects, Inc. as presented and discussed by Bottoroff. Seconded by Dyer. AYE: Thomas, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a one (1) year extension of the lease with Grace Presbyterian Church of Grove, Oklahoma dated June 16, 2020 to lease the property located at 206 Elk Street, Grove, OK. Seconded by Dyer. AYE: Thomas, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution authorizing the use of American Recovery Plan Act (ARPA) funds to purchase property to be used to construct a Public Park. Seconded by Dyer. AYE: Thomas, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Ordinance amending Part 5, Chapter 1, Section 5-104 Building Permits; Fees; How Computed and 5-105 Violation; How Punishable of the Code of Ordinances of the City of Grove, Oklahoma and setting up a Permit Fee Schedule. Bottoroff reported that the permit fees have not seen an increase since September 2011, and that the proposed fee increases are in line with the cost-of-living increases over the past twelve (12) years. Devitt made the motion to approve the Ordinance amending the Building Permit fees as presented and discussed. Seconded by Dyer. AYE: Thomas, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to scheduling a Work Session/Special Meeting to review and discuss the proposed 2023-2024 fiscal year budgets. Bottoroff reported that the Staff would suggest scheduling this meeting for Wednesday, May 10th @ 4:30 PM for a work session to review and discuss the proposed 2023-2024 budget. Bottoroff announced that she has prepared a budget packet for each of the council representatives to review prior to the meeting. After much discussion, it was Council consensus to schedule Wednesday, May 10th @ 4:30 AM for a budget work session.

STAFF REPORT:

Bottoroff reported that the meeting with the Oklahoma Department of Wildlife last week was a success and very informative. The Department of Wildlife was very enthusiastic about the project and provided directions to staff on how to submit a successful grant application to obtain federal funding to assist with the cost of construction.

Bottoroff added that the Staff has tentatively scheduled a joint Special Meeting with the Grove Municipal Airport Managing Authority for Tuesday, May 30th @ 3:30 PM to hear discussion from OAC Director, Grayson Ardies and Garver Engineer, Bart Gilbreath about the process of acquiring property in the airport's Runway Protection Zone (RPZ).

Cook reported that there will be no need for the Council to recess into Executive Session for agenda item #2 as stated.

WARD REPORT:

Thomas expressed his appreciation to the Staff for the quick response on getting the 'Space Force' branch flag displayed along the Memorial Walk.

Dyer reported that Thursday, May 4th is the National Day of Prayer, and it will be assembled on the front lawn of the Community Center around 11:40 – Noon.

EXECUTIVE SESSION:

At 4:50 PM Devitt made the motion for the Council to recess into an Executive Session for the purpose of conferring on matter pertaining to confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, pursuant to

Title 25 O.S. Section 307.B.4. (Confidential Communication) to include participation from Bottoroff and Police Chief, Mark Morris. Seconded by Thomas. AYE: Thomas, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

At 5:18 PM Devitt made the motion for the Council to come out of Executive Session with no action taken. Seconded by Dyer. AYE: Thomas, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.

Trumbull announced that in regard to any discussion with respect to agenda item E.1 above, no action taken.

At 5:18 PM Devitt made the motion to adjourn. Seconded by Thomas. AYE: Thomas, Dyer, Devitt, and Trumbull. NAY: None. Motion carried.