

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 6, 2023
4:30 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, June 6, 2023 at 4:30 PM with Vice- Mayor, Ivan Devitt presiding. Council members present were Steven Thomas, Andy Stewart, and Marty Dyer. Mayor, Ed Trumbull was absent. Also present were City Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Jean Payne – 1012 S Cherokee Street addressed the Council to report that she has visited with the City Code Enforcement Officer on several occasions in regard to the high weeds on the property adjacent to her, and that the property is still yet to be mowed. Bottoroff reported that the City had contracted the previous property owner via certified mail, and they responded back to the City indicating that they had sold the property. Bottoroff added that at the time the letter was sent out, Delaware County hadn't updated their property assessors' records. Once the new owner was identified a letter of compliance was mailed out to them, which starts the process all over again. Stewart reported that he is very acquainted with the property owner and agreed to reach out to him about the property's condition. Stewart felt confident that the owner would have the property cleaned up to code in a timely manner.

At 4:42 PM Dyer made the motion to open a Public Hearing to take input, comments, and questions on the proposed 2023-2024 fiscal year budget for the City of Grove. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

Bottoroff reported that a few minor changes have been made to the proposed budget since the City Council work session which includes:

- Legal & Courts – Contract Services – to provide outside research assistance to the City Attorney (this reduces the Contingency by the same amount) - \$10,000
- Transfer in from the Capital Fund to General Fund, and then to GEDA (\$60,000 was budgeted everywhere except the General Fund Revenue line item which only had \$50,000) - \$10,000

Bottoroff added that the proposed budget reflects a 4% COLA pay increase to non-union employees with a merit increase on their anniversary date effective 07-01-23. The Council entertained no questions, comments, or concerns from the public.

At 4:45 PM Dyer made the motion to close the Public Hearing on the proposed 2023-2024 fiscal year budget. Seconded by Stewart. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

Thomas made the motion to approve a Resolution adopting the 2023-2024 fiscal year budget for the City of Grove, Oklahoma. Seconded by Stewart. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

Dyer made the motion to approve the minutes from the May 16, 2023 regular meeting. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to the purchase order register. Allred reported that she needed to amend the register for payment of the following:

Street Department – Holden Industries – equipment trailer \$35,891.00

Dyer made the motion to approve the purchase order register as amended by Allred. Seconded by Stewart. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to amending the Council’s action taken on May 16, 2023 regarding the bids received for ‘Lease to Purchase’ financing one ten-wheel dump truck with snowplow. Allred reported that at the time of writing her memo for this item for the May 16th City Council meeting packet, she inadvertently left out the bid from Bank of Grand Lake for an interest rate of 2.93%. Allred noted that the bid was received in a timely manner and was left off the original bid tab. Allred apologized for the inconvenience of the matter, and respectfully requested consideration from the Council of the following:

- a) Rescind the motion inadvertently awarding the financing to Grand Savings Bank at the May 16, 2023 Council Meeting – Thomas made the motion to rescind the previous motion awarding the financing to Grand Savings Bank at the 05-16-23 meeting. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.
- b) Accept the bid proposal from Bank of Grand Lake for the 36-month length with the lowest interest rate of 2.93% and the lowest total payment amounts – Thomas made the motion to award the bid proposal from Bank of Grand Lake for the 36-month length with the lowest interest rate of 2.93% and lowest total payment amounts. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to a Resolution authorizing staff to submit a Cherokee Nation Public Safety Partners grant application for the following departments:

- a) Fire Department
- b) Police Department

Bottoroff reported that the Cherokee Nation is providing local Fire and Police departments the opportunity to submit a grant application to assist with funding supplies, equipment, training, infrastructure, and other uses.

Thomas made the motion to approve a Resolution authorizing the submittal of a grant application to the Cherokee Nation for the Fire Department. Seconded by Stewart. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

Dyer made the motion to approve a Resolution authorizing the submittal of a grant application to the Cherokee Nation for the Police Department. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to the proposed list of streets to be repaired during the month of June 2023 under the Pavement Rehabilitation Project list. Bottoroff reported that Staff has compiled the following proposed street to be considered for overlaid:

595 Road from Harber N to 293 Road	est. cost \$118,300
N 3 rd Street from Davis to Hazel	est. cost \$ 27,360
Davis Street end of last year's project to N 3 rd St	est. cost \$ 25,883

Dyer questioned the reasoning for Davis Street since it is not a heavily traveled street. Douthit understood the concern but noted that Davis Street floods a lot and that the asphalt keeps buckling up, therefore it needs to be completely overlaid. Dyer expressed his concerns with the elevation of Davis Street. Stewart made the motion to approve the proposed list of streets for the Pavement Rehabilitation Project as presented and discussed. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to authorizing the submittal of a revised 2023 Grove Regional Airport 5-Year Capital Improvement Plan to the Federal Aviation Administration. (FAA). Bottoroff reported that upon visiting with the Airport Authority Chairman, Berwin Kock and the Airport Manager, Lisa Jewett earlier it was the consensus to table this item for the June 20th City Council meeting. No action was taken.

Dyer made the motion to approve an Agreement with Garver Engineering for the purpose of assisting with land acquisition of property that is located in the Runway Protection Zone (RPZ). Seconded by Stewart. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

Dyer made the motion to approve an Interlocal Corporation Agreement between the District Court Judicial District for Delaware County, and the City of Grove, City Court as per Ordinance #406. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff reported that the first City Council of July falls on Independence Day. Bottoroff respectfully asked the City Council their desire to reschedule the meeting or to cancel the meeting and divert any business to their second regular meeting. It was the consensus of the Council to reschedule that meeting for Wednesday, July 5th at 4:30 PM.

Bottoroff reported that the Staff was working on finalizing the plans of the NEO building for conversion to City / GMSA office when Jeremy Brown had the idea to install a chute system similar to what banks use for the GMSA drive-up window. That would be safer for pedestrians and vehicular traffic plus it will be a huge cost savings.

Douthit reported that beginning on Thursday, June 8 @ 6:00 AM GMSA will be closing Harber Road from Broadway to Leisure Lane to repair a water main. Douthit added that the residents using Redbird Road, Wood Street, Goldfinch Drive and Hummingbird Lane will need to use an alternate route as these streets all have access from Leisure.

WARD REPORTS:

Stewart respectfully requested that the Building and Grounds crew walk through the Sports & Recreational ball fields to clear some graffiti and conduct some minor repairs.

Dyer expressed his personal thanks to the mowing crews for Wolf Creek Park. Dyer added that it looked great for the Memorial Day weekend, and that crews done a fantastic job.

Dyer complemented Lisa Allred for admitting her mistakes in a public meeting.

Devitt expressed his thanks to Douthit and Brown for their efforts on savings money by utilizing the in-house process with the street repair project.

EXECUTIVE SESSION:

Devitt announced that with respect to an Executive Session for the purpose of conferring on matter pertaining to confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, pursuant to Title 25 O.S. Section 307.B.4. (Confidential Communication),

and

for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 O.S. Section 307.C.11. (Economic Development Proposal). No action taken.

At 5:08 PM Dyer made the motion to adjourn. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, and Devitt. NAY: None. Motion carried.