

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY AUGUST 6, 2024
MINUTES**

The Grove City Council met in regular session on Tuesday August 6, 2024, with Mayor Ed Trumbull presiding. Members present were Steven Thomas, Marty Dyer, and Ivan Devitt. Member Andy Stewart was absent. Also present was City Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; Human Resources Director, Kristi Ford; and Municipal Clerk, Laura Davila.

PUBLIC COMMENT:

Brenda Newman, Grove Librarian could not be present regarding 'Story Walk/Trails in Oklahoma. City Manager Debbie Bottoroff and City Attorney Darren Cook presented the 'Story Walk/ Trails in Oklahoma. Staff reported that the Grove Library is submitting a grant application to create a 'Story Trail'. This is an exciting project and will provide added amenities to the city owned trails located at the Grove Sports and Recreational Complex. City crews will provide in-kind services to assist with the installation of the 'Read and Walk Panels' along the city owned trails and will also assist with the maintenance of the 'Story Trail'. Staff entertained questions and comments from the Council. The presentation lasted approximately 5 minutes.

Debra Bowers – 408 E Lake Rd 3 – Debra Bowers kindly addressed the Council regarding a pothole between the parking lot and highway next to Drake's Restaurants. She added she has contacted ODOT and ODOT informed her it is the City's responsibility.

Devitt made the motion to approve the Minutes from the July 16, 2024, Regular Meeting. Seconded by Dyer. AYE: Thomas, Dyer, Devitt. NAY: None. Trumbull abstained. Motion Carried.

Devitt made the motion to approve the Approval of the Purchase Order Register. Seconded by Thomas. AYE: Thomas, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of a Resolution to schedule a Public Hearing to determine if structures located on certain properties within the city limits are dilapidated and are detrimental to the health, safety and welfare of the General Public. Bottoroff reported that the fire marshal and the Code Enforcement officer has identified four (4) structures located within the city limits that appear to be dilapidated. Property owners were provided a 30-day courtesy window to contact the Code Enforcement Office and make arrangements to comply. The Public Hearing will provide an opportunity for the property owners and the general public to appear and provide comments and concerns regarding the properties that have been identified as dilapidated structures. Dyer made the motion to approve the Resolution scheduling a Public Hearing for August 20, 2024, to determine if structures located on certain properties within the city limits are dilapidated and are detrimental to the health, safety and welfare of the General Public. Seconded by Devitt. AYE: Thomas, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of the Oklahoma Law Enforcement Telecommunications Systems (OLETS) User Agency Agreement. Staff reported this agreement allows the central dispatch who will operate under the E911 trust authority to run vehicle licenses, driver's license, criminal history (NCIC) through the central dispatch on behalf of the Grove

Police Department. This will take effect once central dispatch is up and running. Devitt made the motion to approve of the Oklahoma Law Enforcement Telecommunications systems (OLETS) User Agency Agreement. Seconded by Thomas. AYE: Thomas, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Approval of an Ordinance Modifying the Mitigation Rates for Emergency and Non-Emergency services provided by the Grove Fire Department. Deputy Fire Chief Desilva reported that the Grove Fire Department needs to increase fees for service. This increase comes from the billing company to combat increased cost of operation. The increase will place the Fire department in line with the national average for insurance billing for fire departments. Devitt made the motion to approve the Ordinance as presented. Seconded by Dyer. AYE: Thomas, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion separately Approve an Emergency Clause for Agenda Item B.5 above. Seconded by Dyer. AYE: Thomas, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Approval of Amendment #1 to Dewberry Architects Inc. Agreement to include Architectural and Engineering Services to Demolish a portion of the Grove Community Center located at 104 W. Third Street, Grove, OK. Staff reported the proposed amendment to the contract is for additional Architectural and Engineering services regarding the demolition of a portion of the west side of the Community Center building. These additional services will provide staff with construction documents to solicit bids for the demolition, plus on-site observation visits during the demolition. Devitt made the motion to approve Amendment #1 to Dewberry Architects Inc. Agreement as discussed. Seconded by Dyer. AYE: Thomas, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Approval of Amendment #1 to 815 Kenosha, LLC Development Agreement to extend the Construction start date. Cook reported that the City of Grove entered into a purchase and development agreement with 815 W Kenosha, LLC for the construction of a hotel resort and retail space near Wolf Creek Park. Due to several factors, it is not feasible for Kenosha to comply with the original development schedule. As a result, Kenosha has requested that the construction start date be extended to February 1, 2025. Dyer made the motion to approve Amendment #1 to 815 W Kenosha, LLC as discussed. Seconded by Devitt. AYE: Thomas, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Approval of an Agreement with Tunnell, Spangler & Associates, Inc. to provide Professional Services associated with creating a Safe Routes to School Plan. Bottoroff reported the Safe Routes to School Plan will be used to obtain grant funding to increase and improve safe walking, biking, and active transportation routes to and from the Grove Public School Campus located between 7th and 10th Street. Devitt made the motion to approve the Agreement with Tunnell, Spangler & Associates to create a Safe Routes to School Plan. Seconded by Dyer. AYE: Thomas, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff reported she did not have anything to add to the written report that was in the packet and offered to answer any questions regarding the written report.

Douthit reported that the striping on 7th street was being done today and should be finished this week.

WARD REPORTS:

The council expressed complimented Deric and his crews for the repaving of 7th Street.

At 4:56 Devitt made the motion to adjourn the meeting. Seconded by Thomas. AYE: Thomas, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.