

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY SEPTEMBER 17, 2024
MINUTES**

The Grove City Council met in regular session on Tuesday September 17, 2024 with Mayor Ed Trumbull presiding. Members present were Steven Thomas, Andy Stewart, Marty Dyer, and Ivan Devitt. Also present was City Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit, City Treasurer, Lisa Allred; and Municipal Clerk, Laura Davila.

PUBLIC COMMENT:

Troy Steidley, representative of Northeast Tech Business and Industry Services (BIS) presented information regarding services and training available at the new BIS Grand Lake at Grove facility. The presentation lasted approximately ten minutes.

Devitt made the motion to approve the Minutes from the September 3, 2024, Regular Meeting. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Thomas made the motion to approve the Purchase Order Register. Seconded by Devitt. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of a Contract with Timberlake Construction, LLF for Construction Manager at Risk Services for the construction of the new:

- a. Fire Station 1820 S. Broadway
- b. Police Station 1141 NEO Loop

Representatives from Dewberry and Timberlake Construction, LLF were present to discuss the timeline for the Preconstruction Schedule for the Public Safety Facilities and answer questions from the council.

Devitt made the motion to approve of a Contract with Timberlake Construction, LLF for Construction Manager at Risk Services for the new Fire Station, 1820 S. Broadway. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve of a Contract with Timberlake Construction, LLF for Construction Manager at Risk Services for the new Police Station, 1141 NEO Loop. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of a Contract with Ed Monson Construction Company to construct a building to replace the existing Police Department Training Center located at the Firing Range. Staff reported that the bid had already been awarded at the previous meeting, and this is the contract to construct a building to replace the existing Police Department Training Center located at the Firing Range. Devitt made the motion to approve the Contract with Ed Monson Construction Company to construct a building to replace the existing Police Department Training Center located at the Firing Range. Seconded by Stewart. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion Respect to the Approval of a Resolution authorizing staff to submit a Rural Economic Action Plan (REAP) grant application. Staff reported each year Grand Gateway Economic Development Association provides an opportunity to the city of Grove to submit and application requesting funding through the REAP grant. This year's application will be submitted

to request REAP grant funds be used to assist with the cost of purchasing one (1) 175 KV Diesel Generator to provide emergency back-up power to the new Grove Police Department. Devitt made the motion to approve the resolution as presented. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of an Ordinance amending City Code to comply with Oklahoma State Statutes regarding Tobacco, Nicotine and Vapor Products. Staff reported the proposed ordinance amends City code to comply with Oklahoma State Statutes Title 63 and Title 10A. Devitt made the motion to amend the ordinance as presented. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of a Letter of Interest to the Oklahoma Department of Aerospace & Aeronautics requesting Financial Assistance for the cost of Installation of Water, Sewer and Gas utilities on the west side of the Grove Regional Airport. Bottoroff reported that Lisa Jewett wanted to be present, but she needed to be at the airport for a jet coming in. Bottoroff reported that the letter of interest to the Oklahoma Department of Aerospace & Aeronautics is requesting financial assistance with the cost of installation of water, sewer and gas utilities at the Grove Regional Airport. Devitt made the motion to approve the Letter of Interest to the Oklahoma Department of Aerospace & Aeronautics. Seconded by Stewart. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Approval of Engagement Letter for Accounting Services and Financial Statement Preparation. Allred reported this is the firm that was awarded the bid for the preparation of financial statements for our Audit. Devitt made the motion to approve the Engagement Letter for Accounting Services and Financial Statement preparation. Seconded by Dyer. AYE: Thomas, Stewart, Thomas, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Approval of Engagement letter for GASB 75 OPEB Actuarial Services. Allred report that GASB 75 has to do with the fact we allow our retir3ees to stay on our health insurance plan after retirement. Valuations have to be made regarding the existing employees on the plan and how that would affect the plan in the future. It is a mandated requirement and must be included in our audit and financial statements. Devitt made the motion to approve the engagement letter for GASB 75 OPEB Actuarial Services. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor Discussion with Respect to the Appointment of one (1) Trustee to the Grove Municipal Services Authority. Trumbull nominated Devitt. Seconded by Stewart. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff reported that in addition to the report in the packet, Amanda, from the Grove Area Chamber of Commerce provided information regarding the population within 50 miles of Grove is 907,000.

WARD REPORTS:

Steven Thomas reported that there is an organization that takes retired US Postal Service boxes and refurbishes them. They have 5 more that they have just finished refurbishing and have offered one

to the city. Thomas reported that he would send the information regarding the postal service box to City Manager, Debbie Bottoroff.

At 5:05 Devitt made the motion to adjourn the meeting. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.