

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY NOVEMBER 5, 2024
MINUTES**

The Grove City Council met in regular session on Tuesday, November 5, 2024, with Mayor Ed Trumbull presiding. Members present were Steven Thomas, Andy Stewart, Marty Dyer, and Ivan Devitt. Also present as City Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred, Convention and Tourism Director, Brent Malone; and Municipal Clerk, Laura Davila.

PUBLIC COMMENT:

None.

PUBLIC HEARING:

At 4:34 Dyer made the motion to open a Public Hearing to take public input and comments regarding the City of Grove's intent to file a grant application to the United States Department of Agriculture (USDA) requesting financial assistance to assist with the cost of purchasing a diesel generator to provide emergency backup for the new fire station. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Bottoroff reported that USDA provides both grants and loans to municipalities and Grove is eligible to apply for a grant and purchasing a diesel generator is an approved project. If approved the grants funds will be used to assist with the cost of purchasing a diesel generator to be used as emergency backup for the new fire department. Bottoroff entertained questions and comments from the Council.

At 4:35 Dyer made the motion to close the Public Hearing. Seconded by Devitt. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve a Resolution regarding the intent to file a grant application with the USDA for financial assistance. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Minutes from the October 15, 2024, Regular Meeting. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of a Sales Tax Incentive Application submitted by Holley Porter, owner of 'Made by Holley' and enter into a Sales Tax Incentive Agreement. Devitt made the motion to approve of the Sales Tax Incentive Application submitted by Holley Porter, owner of 'Made by Holley' and enter into a Sales Tax Incentive Agreement. Seconded by Stewart. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Awarding Bids for the sale of Surplus Property located at 3632 Highway 59. Bottoroff reported that at the time the memo was created, the deadline to submit bids had not expired. The bid tabulation was given to the council at the meeting. Devitt made the motion to award the bid to sell surplus property as shown on the Bid Tabulation. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to a One-Time Salary Adjustment for employees who are not eligible for longevity pay. Staff reported this one-time salary adjustment is for those employees who have not been employed for 4 years. All longevity and one-time salary adjustments have been included in the 2024-2025 budget. Devitt made the motion to approve a One-Time Salary Adjustment for employees who are not eligible for longevity pay. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Approval of a Resolution Appointing Amanda Davis, Grove Area Chamber of Commerce President, to serve as the City of Grove representative to the Grand Gateway Economic Development Board of Directors. Staff reported that Darren Cook currently serves as the representative, but due to his workload and upcoming changes to his role, he does not have adequate time to continue to serve in this capacity. Amanda Davis has agreed to serve as Grove's representative. Devitt made the motion to approve the resolution as discussed. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Appointment of Trustee to the Following Authorities:

- a. Appointment of Trustees to the City of Grove Convention and Tourism Board. Trumbull nominated Jim Corbridge to fill the expired term as the Tourist Attraction Representative. Seconded by Devitt. Nominated Ceased. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Nomination Carried.
Trumbull nominated Greg Ware to fill the expired term as the Hotel Industry representative. Seconded by Devitt. Nominated Ceased. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Nomination Carried.
- b. Appointment of Trustee to the City of Grove Planning and Zoning Commission. Trumbull nominated Josh Wilhelm to fill the expired term on the Planning and Zoning Commission. Seconded by Dyer. Nominated Ceased. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Nomination Carried.
- c. Appointment of Trustee to the City of Grove Zoning Board of Adjustments. Trumbull nominated Stan Weese to fill an expired term on the Zoning Board of Adjustments. Seconded by Dyer. Nominated Ceased. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Nomination Carried.

STAFF REPORTS:

Bottoroff updated the Council on the dilapidated structures progress.

Cook thanked the fire department for bringing out their safety trailer for the Safety Day for the Cub Scouts. He added that the kids enjoyed it, and the fire department did a great job.

WARD REPORTS:

Devitt reported that there were property owners downtown questioning when the old lights would be removed from the building. Staff advised that once new lights are installed, the city crews will be removing the old lights.

EXECUTIVE SESSION:

At 4:52 Devitt made the motion for the council to go into

1. an Executive Session for the Purpose of Conferring on Matter Pertaining to Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, Pursuant to Title 25 O.S. Section 307.B.4. (Confidential Communication) with participation from Debbie Bottoroff and Laura Davila.
2. Discussion and/ or Action with Respect to an Executive Session for the purpose of Conferring on Matters Pertaining to Economic Development, Including the Transfer of Property, Financing, or Creation of a Proposal to Entice a Business to Locate Within the Jurisdiction if Public Disclosure of the Matter Discussed would interfere with the Development of Products or Services or if Public Disclosure would Violate the Confidentiality of the Business, Pursuant to Title 25 O.S. Section 307.C.11. with participation from Debbie Bottoroff, Brent Malone, and Laura Davila.

Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

At 5:53 Dyer made the motion to come out of executive session. Seconded by Devitt. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Dyer made the motion with Respect to Agenda Item F.1 above to authorize City Attorney to hire legal counsel as discussed. Seconded by Devitt. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Regarding Agenda Item F.2 above. No action taken.

At 5:54 Devitt made the motion to adjourn. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.