**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY NOVEMBER 19, 2024**

**MINUTES**

The Grove City Council met in Regular Session on Tuesday, November 19, 2024 at 4:00 PM with Mayor Ed Trumbull presiding. Members present were Steven Thomas, Andy Stewart, and Ivan Devitt. Member Marty Dyer was absent. Also present was City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Convention and Tourism Director, Brent Malone, Human Resources Director, Kristi Ford; and Municipal Clerk, Laura Davila. City Attorney, Darren Cook and Public Works Director, Deric Douthit were absent.

**PUBLIC COMMENT:**

None.

**PUBLIC HEARING:**

At 4:32 Stewart made the motion to open a Public Hearing to take public input and comments regarding the City of Grove’s intent to submit a grant application to the Oklahoma Tourism and Recreation Department requesting Financial Assistance to expand the trail at Grove Sports and Recreational Complex. Seconded by Devitt. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Bottoroff reported that the grant funds will be used to expand the multi-purpose trail located at the Grove Sports Recreational Complex.

At 4:34 Devitt made the motion to close the Public Hearing. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion authorizing the submittal of a grant application and authorizing the Mayor to sign all supporting documents. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Agenda Items

Devitt made the motion to approve the Minutes from the November 5, 2024, Regular Meeting. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Awarding the Bid for Demolition and Clean-up of a dilapidated structure located at 301 E. 5th Street. Bottoroff reported that on August 30, 2024, the Council issued an Administrative Order instructing the owner to demolish and clean-up the debris within sixty days. The property owner failed to comply with the administrative order. Solicitation for bids was advertised in the Grove Sun on October 22 and 20, 2024 with a deadline of 9:00 AM on November 13, 2024. Three bids were received. Staff recommends awarding the bid to Hunter Fine Homes, LLC and approve the Notice of Award and Notice to Proceed. Devitt made the motion to award the Bid to Hunter Fine Homes, LLC and approve the Notice of Award and the Notice to Proceed. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Approval of a Project Maintenance, Financing and Right-of-Way Agreement with the State of Oklahoma Department of Transportation (ODOT) to participate in the Bridge Formula Program (BFP) to Replace the Bridge over Spring Brank Creek on O’Daniel Parkway. Bottoroff reported that on December 5, 2023, the council approved Resolution No. 23-028 to participate in the BFP Program. The next step is to approve the Project Maintenance, Financing and Right-of-Way Agreement. Thomas made the motion to approve Project Maintenance, Financing and Right-of-Way Agreement between the City of Grove and ODOT to preplace the bridge on O’Daniel Parkway over Spring Branch Creek. Seconded by Devitt. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of Notice of Posting for Regular Scheduled City Council Meetings for the 2025 Calendar Year. Staff reported that there were corrections to the 2nd Meeting in September to be changed from September 16, 2024, to September 17, 2025. Also, the meetings in December needed to be corrected from December 4 and 18, 2025 to December 2 and 16, 2025. Thomas made the motion to approve the Notice of Posting for Regular Scheduled City Council meetings for the 2025 Calendar Year with corrections as discussed. Seconded by Devitt. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

**STAFF REPORTS:**

Bottoroff reported that Grand Street and Broadway Street will be closed on December 6, 2024, for the Ron Lay’s Light-Up Downtown Block Party.

**WARD REPORTS:**

Thomas reported that there will be a Blood Drive on November 26, 2024 at the American Legion from 8:00 AM to 1:00 PM.

At 4:42PM Devitt made the motion to adjourn the meeting. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.